

Project: Bicycle Building Team Building

Description: Mechanics from the Sibley Bike Depot will lead a corporate team / bike building event. Medtronic employees will build bikes which will be given to deserving youth.

Client: Medtronic

Date / Time: November 2, 6-9:00

Location: Medtronic headquarters

Medtronic Contact: Terry Ricke. Terry.ricke@medtronic.com; 763-505-8892

Depot Lead: David Blessing 651-222-2080

Participants: 70 people

Number of bikes: 12 bikes

Number of stands: 4

Person/stand ration: 5.8 (Note: this is a bit crowded; ideal would be 4)

Work rate: 1 bike per stand per hour = 12 bikes

Note 1: To keep those not currently engaged with the bike building occupied, The Depot folks will look for and try to bring additional smaller tasks (i.e. tire patching); if desired some of these tasks could be worked in as competitions (i.e. patching races).

Client costs:

<i>Item</i>	<i>Quantity</i>	<i>Cost</i>	<i>Total</i>
New bicycles	12	\$150	1800
Set up labor (ordering bikes, loading tools / stands, drive time for 4 people, on site set up)	10	\$25	250
Event time (4 people 3 hours)	12	\$25	300
Take down (Loading bikes for distribution, tool take down, drive time for 4 people, unloading bikes at destination, tool unpack...)	9	\$25	225
Bike distribution (contact social service agencies, safety literature distribution, photos...)	5	\$25	125
Total			2700

Spreadsheet / estimation: Andrew Koebrick, Oct 24, 2005