

**Form A – Uniform Franchise Registration Application**

**UNIFORM FRANCHISE REGISTRATION APPLICATION**

**File No.** \_\_\_\_\_  
(Insert file number of immediately preceding filing of Applicant)

**State:** \_\_\_\_\_

**Fee:** \_\_\_\_\_

**APPLICATION FOR (Check only one):**

\_\_\_\_\_ **INITIAL REGISTRATION OF AN OFFER AND SALE OF FRANCHISES**

\_\_\_\_\_ **RENEWAL APPLICATION OR ANNUAL REPORT**

\_\_\_\_\_ **PRE-EFFECTIVE AMENDMENT**

\_\_\_\_\_ **POST-EFFECTIVE MATERIAL AMENDMENT**

- 1. Full legal name of Franchisor:**
- 2. Name of the franchise offering:**
- 3. Franchisor's principal business address:**
- 4. Name and address of Franchisor's agent in this State authorized to receive service of process:**
- 5. The states in which this application is or will be shortly on file:**

- 6. Name, address, telephone and facsimile numbers, and e-mail address of person to whom communications regarding this application should be directed:

**Certification**

I certify and swear under penalty of law that I have read and know the contents of this application, including the Franchise Disclosure Document with an issuance date of \_\_\_\_\_ attached as an exhibit, and that all material facts stated in all those documents are accurate and those documents do not contain any material omissions. I further certify that I am duly authorized to make this certification on behalf of the Franchisor and that I do so upon my personal knowledge.

Signed at \_\_\_\_\_, \_\_\_\_\_, 20\_\_\_\_

**Franchisor:**

\_\_\_\_\_

**By:**

\_\_\_\_\_

**Name:**

\_\_\_\_\_

**Title:**

\_\_\_\_\_

**Instruction for Preparing  
Form A – Uniform Franchise Registration Application**

The Uniform Franchise Registration Application must be used for all initial, renewal and amendment filings.

1. Insert the name of the state where the filing is to be made in the first line.
2. For franchisors previously registered, insert the file number of the immediately preceding filing of the applicant in “File No.”
3. Fill in the amount of the filing fee. A check in U.S. funds drawn on a U.S. bank should accompany the Application.
4. Check one of the lines in the “Application For” section to indicate the type of filing.
5. Line 1: Insert the full legal name of the franchisor.
6. Line 2: Insert the trade name of the franchise being offered.
7. Line 3: Insert the franchisor’s principal business address in the U.S. If a foreign franchisor does not have a U.S. business address, insert its principal business address in its home jurisdiction.
8. Line 4: Insert the name and address of the franchisor’s agent in the state authorized to receive service of process. You should list the appropriate state authority listed in **Form C** (if required by the Franchise Filing State). You may also list additional agents for service of process that have been duly appointed by the franchisor.
9. Line 5: Insert the Franchise Filing States in which the application will be filed.
10. Line 6: Insert the names, address, telephone and facsimile numbers, and e-mail address of the person to whom communications regarding the Application should be directed. Identify only one individual. Confirmation of effectiveness will be sent to this address.
11. Certification: Insert the issuance date of the disclosure document, the city and state in which the Application was signed, and the date of signing. Insert the franchisor’s name in the signature block and print or type the name and title of the authorized signer. The authorized signer should sign on the “By:” line.
12. Provide a notary acknowledgment or jurat only if required by the Franchise Filing State.