

CERTIFICATION REQUIREMENTS FOR SELF-INSURED POLITICAL SUBDIVISIONS

1. Self-Insured Political Subdivisions Must File With Commerce.

Self-insurance plans must be certified as provided by Minn. Stat. § 62E.05. The requirements of Minn. Stat. § 471.617 require a political subdivision to file self-insurance plan(s) with the Minnesota Department of Commerce. Minn. Stat. § 471.617 also requires that any self-insurance plan shall provide all benefits which are required by law to be provided by group health insurance policies. To expedite the filing process a certification that attests to the fact that the political subdivision self-insured plan is in compliance with these requirements must be included with the certification as referenced below.

2. Certification Required By 62E.05.

Upon application for certification of a plan of health coverage as a qualified plan for the purposes of sections 62E.01 to 62E.19, the commissioner shall make a determination within 90 days as to whether the plan is qualified. The initial application request must contain an actuarial certification. The certification must be by a principal or officer, or by a member of the Academy of Actuaries. [Minn. Rules 2740.1500 and 2740.9934, Subp. 2. (C)].

3. Certification Of An Employer's Plan Of Health Coverage.

For purposes of certification of an employer's plan of health coverage pursuant to Minnesota Statutes, section 62E.05, any plan of health coverage that constitutes a qualified plan at the time of issue shall continue to be a qualified plan until the later of the next renewal date of the plan of health coverage or the expiration of an applicable collective bargaining agreement, if any. [Minn. Rule 2740.1500, Subpart 4]

Renewal Of Certification

To renew, the Department will accept a certification from the political subdivision, or their representative, that the self-insured plan includes all of the benefits required by law to be provided by group health insurance policies. If political subdivisions have adopted renewal plans that contain new co-pays, coinsurance or deductibles that cause employees or dependents to incur annual out-of-pocket expenses of more than \$3,000, those plans must be identified as "Non-Qualified". No other test or certification is required.

4. Identification Of Political Subdivisions

Requests for certification must include a list that identifies each political subdivision that is filing for self-insured certification pursuant to Minn. Stat. § 471.617. Please identify each type of self-insured plan that is being offered by each political subdivision as Qualified or Non-Qualified. Please identify the contact person (and phone number) for the list.

5. Non-Qualified Plans:

If the political subdivision offers nonqualified plans, those plans should be identified as "Non-Qualified" on the list of plans.