EN-00037-20
Rev. 5/16

MINNESOTA DEPARTMENT OF COMMERCE

85 – 7th Place East
Suite 500
St. Paul, Minnesota 55101-2145
(651) 539-1500

NATURAL GAS UTILITY INFORMATION REPORTED ANNUALLY

RESPONSE DUE ON OR BEFORE JULY 1, 2016

This booklet contains instructions and forms for the completion of annual reporting requirements by natural gas utilities in Minnesota. Rules are cited where appropriate to help clarify what information should be included.

Please complete the enclosed forms, attach all relevant additional information, and return it to the Minnesota Department of Commerce. ALWAYS REPORT GAS QUANTITIES IN MCF UNLESS OTHERWISE SPECIFIED.

Please check that all forms are filled in completely in type or legible ink.

7610.0810 PURPOSE AND SCOPE.

Subpart 1. **Purpose.** The purpose of parts 7610.0800 to 7610.1230 is to implement the forecasting, statistical, and informational reporting requirements of Minnesota Statutes, sections 216C.17 and 216C.18. These parts are adopted under the powers of the commissioner conferred by Minnesota Statues, section 216C.10(a), and are designed to identify emerging energy trends based on supply and demand, conservation, and public health and safety factors, and to determine the level of statewide and service area energy needs.

Subpart 2. **Scope.** Each gas utility serving ultimate consumers in the state of Minnesota and each interstate gas pipeline company serving any gas utility located in the state of Minnesota or ultimate consumers in the state shall submit the information required by these parts to the commissioner in the form specified by the commissioner.

7610.0820 ANNUAL REPORTING DATES

Subpart 1. **Gas Utilities.** A natural gas utility shall file with the commissioner the information required by parts 7610.0850 to 7610.1230 by July 1 of each year. For good cause shown, the department may grant a utility an extension from the deadline following receipt of a written request from the utility.

ON THE FOLLOWING PAGE ARE DEFINITIONS TO WHICH YOU MAY WISH TO REFER WHILE COMPLETING THIS REPORT

7610.0800 DEFINITIONS.

Subpart 1. **Scope.** For purposes of parts 7610.0800 to 7610.1230, the following definitions shall apply.

Subp. 2. [Repealed, 16 SR 1400].

Subp. 3. **Annual gas consumption.** "Annual gas consumption" means the total amount of gas used or disposed of in Minnesota for all purposes by either a gas utility or interstate pipeline company. This definition shall not include natural gas in storage at the end of the reporting year.

Subp. 4. **Annual sales to ultimate consumers.** "Annual sales to ultimate consumers" means gas sales to end-use customers in a utility's or pipeline company's Minnesota service area.

Subp. 5. **Basic forecast.** "Basic forecast" refers to that more elementary, less documented forecast required of all Minnesota gas utilities. While all utilities must file a basic forecast, only specifically designated utilities must in addition file an extended forecast that requires additional data and greater documentation.

Subp. 6. [Repealed, 16 SR 1400].

Subp. 7. **Curtailment.** "Curtailment" means a reduction or cutoff of supply to firm or interruptible customers that is related directly to deficiencies in gas supply.

Subp. 7a. **Department.** "Department" means the Minnesota Department of Commerce.

Subp. 8. **Design day.** "Design day" means the 24-hour period of the greatest theoretical gas demand at a given 24-hour average temperature.

Subp. 9. **Design day availability.** "Design day availability" means the volume of each type of gas available on the design day and the maximum total volume of such supplies.

Subp. 10. **Commissioner.** "Commissioner" means the commissioner of the Department of Commerce.

Subp. 11. **Firm contract customers.** "Firm contract customers" means customers served under schedules or contracts that neither anticipate nor permit interruption.

Subp. 12. **Gas.** "Gas" means any form of gaseous fuel distributed as a vapor through distribution systems to ultimate consumers, including natural gas and all gaseous fuels equivalent in performance to natural gas.

Subp. 13. **Gas volume.** "Gas volume" means the volume of gas as measured at 14.73 psia at 60 degrees Fahrenheit. All volumes shall be in thousands of cubic feet (MCF) unless otherwise stated.

Subp. 14. **Interruptible contract customers.** "Interruptible contract customers" means customers served under schedules or contracts that anticipate or permit interruption of service during the term of the contract.

Subp. 15. **Interstate gas pipeline company.** "Interstate gas pipeline company" means an entity that operates an interstate gas pipeline that provides gas to any utility located in Minnesota, also referred to in these rules as "pipeline company" or "interstate pipeline company."

Subp. 16. **Large energy facility.** "Large energy facility" means any pipeline for transporting natural or synthetic gas at pressure in excess of 200 pounds per square inch with more than 50 miles of its length in Minnesota, any facility designed for or capable of storing on a single site more than 100,000 gallons of liquefied natural gas or synthetic gas, or any underground gas storage facility requiring a permit pursuant to Minnesota Statutes, section 1031.681, subd. 1, paragraph (a).

Subp. 17. **Last calendar year.** "Last calendar year" means the calendar year immediately preceding the year in which reports are required to be filed.

Subp. 18. **Liquefied natural gas.**" Liquefied natural gas" means natural gas stored as a liquid at or near atmospheric pressure at temperature of approximately minus 260 degrees Fahrenheit.

Subp. 19. **Minnesota service area.** "Minnesota service area" means the geographical area within the state of Minnesota where a gas utility or interstate pipeline company serves ultimate consumers. The Minnesota service area for an interstate pipeline company shall also include all Minnesota utilities which it services.

Subp. 20. **Natural gas.** "Natural gas" means a naturally occurring mixture of hydrocarbons and nonhydrocarbon gases found in porous geologic formations beneath the earth's surface, the principal constituent of which is methane.

Subp. 21. **Peak day.** "Peak day" means the 24-hour period of greatest gas sendout.

Subp. 22. **Substitute natural gas.** "Substitute natural gas" means any gaseous fuel equivalent in performance to natural gas that is created from other gases, liquids, or solid hydrocarbons. Substitute natural gas shall include manufactured gas, gas produced from liquid petroleum gases such as propane, butane, and gas produced from naphtha. Whenever the term "synthetic gas" is used within these parts it shall be construed to mean the same as substitute natural gas.

Subp. 23. **Ultimate consumer.** "Ultimate consumer" means end-use customers who do not sell gas for resale.

Subp. 24. **Utility.** "Utility" means any entity in Minnesota whose primary business is the distribution of gas to ultimate consumers, including but not limited to, a private investor-owned utility or a public municipally owned utility.

7610.0850 REGISTRATION.

A gas utility serving ultimate consumers in Minnesota must file a registration statement with the commissioner. A utility that begins operation in the state shall file a registration statement with the commissioner within 30 days after beginning operation. The registration statement must be on forms issued by the commissioner and available from the department. The registration statement must contain the name and headquarters address of the utility, the names and addresses of officers of the utility, and the name, address, and telephone number of a person who may be contacted for information about the utility. **Please update this registration statement annually.**

Name of Utility		Federal ID No.
Address		City, State, Zip Code
Telephone (include area code)	Utility Type: _____ Private _____ Public _____ Co-op	
Company Officers (list name, title, and address if different from above):		
_____	_____	
_____	_____	
_____	_____	
_____	_____	
Contact Name	Title	Telephone ( )
Contact Address	City, State, Zip Code	
Contact Email Address		
Name of Person Preparing Forms	Preparer's Title	Date

7610.0860 FEDERAL REPORTS FILED BY GAS UTILITIES.

A gas utility shall identify to the commissioner the forms and reports pertaining to gas supply and demand that it regularly filed with the Federal Energy Regulatory Commission, the Federal Department of Energy, and other federal agencies. Upon request of the commissioner, a gas utility shall make copies of any forms or reports available to the commissioner.

Federal Agency	Form Number	Form Title	Filing Cycle Monthly	Yearly	Other
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

BASIC FORECASTS AND CURRENT STATISTICS FOR GAS UTILITIES

7610.0910 CONTENT OF ANNUAL REPORT.

The basic forecast and current data shall contain the following data and forecasts for the last calendar year, the present year, and the subsequent five years:

A. annual sales to ultimate consumers within the utility's Minnesota service area;
B. other deliveries of gas to commercial consumers in Minnesota;
C. other deliveries of gas to industrial consumers in Minnesota;
D. the annual volume of gas delivered or expected to be delivered to other utilities for resale;
E. the annual volume of gas used in the operation of the utility within its Minnesota service area;
F. the annual volume of gas used in the utility's Minnesota service area but unaccounted for in items A to E;
G. the total annual gas consumption, for all purposes, in the utility's Minnesota service area, with total consumption equaling the sum of items A to F, excluding gas held in storage at year's end;
H. the total annual volume of substitute natural gas provided by the utility to supplement the utility's supply of natural gas for use in its Minnesota service area
I. the total annual volume of liquefied natural gas supply withdrawn from storage by the utility for use in its Minnesota service area;
J. the total volume of natural gas withdrawn from underground storage by the utility for use in its Minnesota service area;
K. the total annual volume of gas received or estimated to be received from the interstate pipeline company for use in its Minnesota service area;
L. the design day maximum gas demand volume for the utility's Minnesota service area firm customers;
M. the maximum winter peak day volume of gas sent out or expected to be sent out in the utility's Minnesota service;
N. the design day availability of each type of gas and the maximum one-day volume of gas supplies will provide;
O. the amount of substitute natural gas the utility can produce from the feedstock it will have in storage at the beginning of the winter heating season for use in its Minnesota service area;
P. the amount of liquid natural gas the utility will have for use in storage at the beginning of the winter heating season for use in its Minnesota service area;
Q. the amount of natural gas the utility will have in underground storage for use at the beginning of the winter heating season for use in its Minnesota service area; and
R. the type and amount of fuel used or to be used in Minnesota to produce substitute natural gas.

7610.0910 N. DESIGN DAY AVAILABILITY OF GAS IN MCF

	Column 1	Column 2	Column 3	Column 4	Column 5
	Gas Available from Pipeline on Design Day	**Gas Available from LNG Storage on Design Day**	**Gas Available from SNG Storage on Design Day**	**Gas available from Underground on Design Day**	**Total Gas Available on Design Day (Sum Columns 1-4)**
Past Yr. 2015					
Present Yr. 2016					
Forecast Yr. 1 2017					
Forecast Yr. 2 2018					
Forecast Yr. 3 2019					
Forecast Yr. 4 2020					
Forecast Yr. 5 2021					

7610.0910 R. TYPE AND AMOUNT OF FUEL USED IN SNG PRODUCTION

	FUEL TYPE #1	**FUEL TYPE #2**	**FUEL TYPE #3**
	Name of Fuel	Name of Fuel	Name of Fuel
	Measure	Measure	Measure
Past Yr. 2015			
Present Yr. 2016			
Forecast Yr. 1 2017			
Forecast Yr. 2 2018			
Forecast Yr. 3 2019			
Forecast Yr. 4 2020			
Forecast Yr. 5 2021			

7610.0910 CONTENT OF ANNUAL REPORT – Basic Forecast and Current Data (In Mcf)

	Column 1	Column 2	Column 3	Column 4
	Sales to Ultimate Consumers in Minn. (Include ALL GAS used to generate electricity) 7610.0910 A	**Transportation* of Gas to Commercial Consumers in Minnesota 7610.0910 B**	**Transportation* of Gas to Industrial Consumers in Minnesota 7610.0910 C**	**Volume of Gas Delivered to Other Utilities for Resale in Minnesota 7610.0910 D**
Past Yr. 2015				
Present Yr. 2016				
Forecast Yr. 1 2017				
Forecast Yr. 2 2018				
Forecast Yr. 3 2019				
Forecast Yr. 4 2020				
Forecast Yr. 5 2021				

	Column 5	Column 6	Column 7	Column 8
	Gas Used by Utility to Deliver Gas in Minnesota (Gas Company Use) 7610.0910 E	**Volume of Gas Used Within Minn. But Unaccounted for in Columns 1-5 (Exclude Gas Held in Storage at Year's End) 7610.0910 F**	**Total Volume of Gas Consumption in Minn. (Sum Columns 1-6, Exclude Gas Held in Storage at Year's End) 7610.0910 G**	**Anticipated Peak-Day Send Out in Minnesota Service Area (2009 Should be Actual, All Other Years Forecasted) 7610.0910 M**
Past Yr. 2015				
Present Yr. 2016				
Forecast Yr. 1 2017				
Forecast Yr. 2 2018				
Forecast Yr. 3 2019				
Forecast Yr. 4 2020				
Forecast Yr. 5 2021				

***** Transportation refers to natural gas transported through a gas utility's distribution system but bought by customers from sources other than the gas utility.

7610.0910 CONTENT OF ANNUAL REPORT (continued)

	Column 9	Column 10	Column 11	Column 12	Column 13
	Design Day Maximum Demand Volume for Minn. Firm Customers 7610.0910 L	**Total Annual Volume of Gas Received from Pipeline for All Uses in Minn.* 7610.0910 K**	**Annual Volume of Gas Received from Pipeline Not Placed in Storage 7610.0910 K**	**Annual Volume of Gas Withdrawn from Liquid Natural Gas Storage (Express in Mcf) 7610.0910 I**	**Annual Volume of SNG Withdrawn from Storage (Express in Mcf) 7610.0910 H**
Past Yr. 2015					
Present Yr. 2016					
Forecast Yr. 1 2017					
Forecast Yr. 2 2018					
Forecast Yr. 3 2019					
Forecast Yr. 4 2020					
Forecast Yr. 5 2021					

	Column 14	Column 15	Column 16	Column 17	Column 18
	Annual Volume of Gas Withdrawn from Underground Storage 7610.0910 J	**Total Gas Supplies Used in Minn. (Sum Columns 11-14) Exclude Gas Held in Storage at Years End; Should Equal Column 7**	**Volume of SNG Available in Storage at Beginning of Winter Heating Season (Express in Mcf) 7610.0910 O**	**Volume of Gas Available from LNG Storage at Beginning of Winter Heating Season (Express in Mcf) 7610.0910 P**	**Volume of Gas Available from Underground Storage at Beginning of Winter Heating Season 7610.0910 Q**
Past Yr. 2015					
Present Yr. 2016					
Forecast Yr. 1 2017					
Forecast Yr. 2 2018					
Forecast Yr. 3 2019					
Forecast Yr. 4 2020					
Forecast Yr. 5 2021					

***** Including natural gas for transportation customers.

7610.0914 SALES BY CUSTOMER CATEGORY

Subpart 1. **Sales of 3,000,000 Mcf or more.** Utilities with annual Minnesota sales during the last calendar year of 3,000,000 Mcf or greater shall provide historic and forecast data on sales to ultimate customers and the number of customers during the last calendar year, the present year, and the subsequent first through fifth, tenth and 15th years for:

A. residential firm sales;
B. commercial firm sales;
C. commercial interruptible sales;
D. industrial firm sales;
E. industrial interruptible sales; and
F. total annual gas consumed in Minnesota, which is the sum of items A to E.

Subpart 2. **Sales of less than 3,000,000 Mcf.** Utilities with annual Minnesota sales during the last calendar year of less than 3,000,000 Mcf shall provide data on sales to ultimate customers and the number of customers for the categories listed in subpart 1, items A to F, for the last calendar year only.

NOTE: The table below should be filled in only by utilities with annual Minnesota sales during the last calendar year of less than 3,000,000 Mcf. **Do not include gas company use.**

7610.0914, SUBPART 2. SALES BY CUSTOMER CATEGORY

	Column 1	**Column 2**	**Column 3**	**Column 4**	**Column 5**	**Column 6**	**Column 7**
2015	**Residential Firm**	**Commercial Firm**	**Commercial Interruptible**	**Industrial Firm**	**Industrial Interruptible**	**Electricity Generation**	**Total**
No. of customers (at years end)							
Mcf Sales *							
Mcf Transportation**							

***** Total should equal Column 1, Page 6.

****** Transportation refers to natural gas transported through a gas utility's distribution system but bought by customers from sources other than the gas utility. Total should equal the sum of columns 2 and 3 on page 6.

NOTE: The table below should be filled in only by utilities with annual Minnesota sales during the last calendar year of 3,000,000 Mcf or greater. **Do not include gas company use.**

7610.0914, SUBPART 1. NATURAL GAS DELIVERED, BY CUSTOMER CATEGORY.

		Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7
		Residential Firm	**Commercial Firm**	**Commercial Interruptible**	**Industrial Firm**	**Industrial Interruptible**	**Electricity Generation**	**Total Annual Gas Sales to Ultimate Consumers in Minnesota**
2015	Customers*							
	MCF Sales							
	MCF Transp.							
2016	Customers*							
	MCF Sales							
	MCF Transp.							
2017	Customers*							
	MCF Sales							
	MCF Transp.							
2018	Customers*							
	MCF Sales							
	MCF Transp.							
2019	Customers*							
	MCF Sales							
	MCF Transp.							
2020	Customers*							
	MCF Sales							
	MCF Transp.							
2021	Customers*							
	MCF Sales							
	MCF Transp.							
2025	Customers*							
	MCF Sales							
	MCF Transp.							
2030	Customers*							
	MCF Sales							
	MCF Transp.							

***** At year end

7610.0920 LAST CALENDAR YEAR HISTORICAL DATA.

For the last calendar year, historical data must be supplied. For each other reporting year, the forecasts must be made using the utility's best estimate for each of the items requested. Utilities must prepare these forecasts to the best of their ability and knowledge based on those assumptions and factors that the reporting utility considers most likely to occur. The assumptions and factors used in deriving the forecasts must be stated in writing. The utility shall evaluate the size of the estimating error, given the conditions and factors used in the estimate. The utility shall comment on possible deviations from the forecast and what factors might create these deviations. A utility required to file forecast documentation under part 7610.1010 need not file forecast documentation required in this part.

7610.1100 PRESENT FACILITIES.

Each gas utility shall provide the following information with regard to existing facilities serving its Minnesota service area as of January 1 of the current year:

A. The name and geographic location of all underground storage facilities for natural gas. For each facility include:
   (1) the total storage capacity of the facility in MCF minus the required reserves of gas;
   (2) the actual volume of gas in storage in MCF at the beginning of the winter heating season not including required reserves of gas;
   (3) the maximum single-day withdrawal capacity of natural gas in MCF; and
   (4) the anticipated facility retirement date.

B. The name and geographic location of all liquefied natural gas facilities. For each facility include:
   (1) the total storage capacity of the facility in MCF of natural gas minus the required reserves;
   (2) the actual equivalent volume in MCF of natural gas in storage in the facility at the beginning of the winter heating season minus the required reserves;
   (3) the maximum single-day withdrawal capacity of natural gas in MCF; and
   (4) the anticipated facility retirement date.

C. The name and geographic location of all substitute natural gas facilities. For each facility include:
   (1) the maximum storage capacity of the substitute natural gas facility in converted MCF of substitute natural gas;
   (2) the volume in storage at the beginning of the winter heating season in MCF;
   (3) the maximum single-day production capacity of MCF that can be injected into the utility's pipeline;
   (4) the anticipated facility retirement year; and
   (5) the type of fuel to be converted to substitute natural gas.

D. A map, on which the general scale is indicated, of the utility's Minnesota service area, identifying municipalities served, substitute natural gas facilities, underground natural gas storage facilities, liquefied natural gas facilities, major distribution lines, interconnections with other utilities, and delivery point with interstate pipeline companies.

PLEASE ENCLOSE MAP

7610.1110 FUTURE FACILITY REQUIREMENTS.

Each utility shall estimate the additional facilities or additions to existing facilities necessary to meet the level of gas consumption predicted in its forecast under parts 7610.0900 to 7610.0920. Each utility shall supply the following information:

A. The name and geographic location of all new underground natural gas storage facilities or additions to existing facilities. For each facility include:
   (1) the anticipated year and month the facility will be ready for operation;
   (2) the estimated storage capacity of the new facility in MCF minus necessary reserves that must be kept in storage;
   (3) the estimated actual storage in MCF of the volume that will be available for usage at the beginning of each heating season (this figure should not include necessary reserves of gas); and
   (4) the maximum single-day withdrawal capacity of the proposed facility.

B. The name and geographic location of all new liquefied natural gas storage facilities or additions to existing facilities. For each facility include:
   (1) the anticipated year and month the facility will be ready for operation;
   (2) the estimated actual storage in equivalent MCF of natural gas of the new facility minus reserves that must be kept in storage;

(Continued on Page 12)

Important! Express ALL Storage and Withdrawal Figures in Mcf.

7610.1100 and 7610.1110 PRESENT AND FUTURE FACILITY REQUIREMENTS (USE MCF)

In Use	Plan to Build	Underground Gas Storage Facility Name and Address	Storage Capacity Minus Required Reserves	Volume of Gas in Storage at Beginning of the Heating Season	Maximum Single Day Withdrawal Capacity	Facility Built Date	Facility Retirement Date
☐	☐	1.					
☐	☐	2.					
☐	☐	3.					

PLEASE MAKE EXTRA COPIES OF THIS FORM FOR MORE THAN 3 FACILITIES OF ANY KIND

In Use	Plan to Build	LNG Storage Facilities Name and Address	Storage Capacity in Mcf Minus Required Reserves	Volume of Gas in Storage at Beginning of the Heating Season	Maximum Single Day Withdrawal Capacity	Facility Built Date	Facility Retirement Date
☐	☐	1.					
☐	☐	2.					
☐	☐	3.					

In Use	Plan to Build	SNG Storage Facilities Name and Address	Storage Capacity in Mcf of SNG	Volume of Gas in Storage at Beginning of the Heating Season	Maximum Single Day Withdrawal Capacity	Facility Built Date	Facility Retirement Date	Type of Fuel(s) Converted to SNG
☐	☐	1.						
☐	☐	2.						
☐	☐	3.						

Continued from Page 10…

(3) the estimated actual storage in equivalent MCF of natural gas that will be available at the beginning of each heating season when the facility is in operation; and
(4) the maximum single-day withdrawal capacity of the proposed facility.

C. The name and geographic location of all new substitute natural gas facilities or additions to existing facilities. For each facility include:
(1) the type of fuel which will be converted to substitute natural gas;
(2) the month and year in which the plant is predicted to begin operation;
(3) the storage capability of the facility in equivalent MCF of substitute natural gas;
(4) the estimated actual storage-in equivalent MCF of substitute natural gas that will be available for use at the beginning of each heating season when plant begins operation; and
(5) the maximum daily volume of substitute natural gas that can be produced by the facility and injected into the utility's system.

7610.1130 OTHER INFORMATION TO BE REPORTED BY GAS UTILITIES.

Subpart 1. **General data**. Gas utilities must also report:

A. the total monthly consumption of gas during the last calendar year in the following classifications:
(1) residential firm;
(2) commercial industrial firm;
(3) commercial industrial interruptible;
(4) electric generation;
(5) other deliveries to ultimate consumer;
(6) gas to storage;
(7) other disposition and losses;
(8) level of contract demand.

B. additional municipalities or geographic areas outside the utility's current service area that it expects to serve and the year when service will begin;

D. the criteria used to determine the classification of a customer as a firm or interruptible customer; and

C. the total number of customers and total sales during the last calendar year to the categories given below:

		Commercial/Industrial Firm ≥ 200 Mcf On Peak Day 7610.1130 C(1)	**Commercial/Industrial Interruptible ≥ 200 Mcf On Peak Day 7610.1130 C(2)**
2015	No. of customers (at year end)		
	Mcf		

7610.1130 A. LOAD CURVE DATA TABLE

Data displayed in this table should be consistent with the 2015 annual data in the corresponding categories displayed on pages 8 and 9.

2015	Residential Firm Sales (MCF)	Commercial/ Industrial Firm Sales (MCF)	Commercial/ Industrial Interruptible Sales (MCF)	Electric Generation (MCF)	Transportation to Ultimate Consumers (MCF)	Company Use (MCF)	Other Disposition and Losses (MCF)
Jan.							
Feb.							
Mar.							
Apr.							
May							
June							
July							
Aug.							
Sept.							
Oct.							
Nov.							
Dec.							
Total							

Total Contracted Capacity Available Through Pipeline (For The Entire Mo.)
Jan.
Feb.
Mar.
Apr.
May
June
July
Aug.
Sept.
Oct.
Nov.
Dec.

IMPORTANT DATA REQUEST

SALES REVENUE IN 2015 (dollars)	**Residential Firm**	**Commercial Firm**	**Commercial Interruptible**	**Industrial Firm**	**Industrial Interruptible**	**Total***
SALES	**$**	**$**	**$**	**$**	**$**	**$**
TRANSPORTATION	**$**	**$**	**$**	**$**	**$**	**$**
TOTAL	**$**	**$**	**$**	**$**	**$**	**$**

***** The total revenue figure will be used for the Alternative Energy Assessment (MN Statutes Section 216B.62, Subd. 5).

7610.1130 OTHER INFORMATION REPORTED BY GAS UTILITIES (continued)

E. its total sales in Mcf to ultimate customers by county for the last calendar year.

ANNUAL GAS DELIVERED TO ULTIMATE CONSUMERS BY COUNTY IN 2015

Include all gas used to generate electricity and all company use. Do not include the gas which is lost, or unaccounted for. Total consumption for all counties should equal Column 7 minus Column 6 and Column 4 on page 6 for 2015.

County Code		Mcf Delivered to Ultimate Consumers	County Code		Mcf Delivered to Ultimate Consumers
01	Aitkin		44	Mahnomen	
02	Anoka		45	Marshall	
03	Becker		46	Martin	
04	Beltrami		47	Meeker	
05	Benton		48	Mille Lacs	
06	Big Stone		49	Morrison	
07	Blue Earth		50	Mower	
08	Brown		51	Murray	
09	Carlton		52	Nicollet	
10	Carver		53	Nobles	
11	Cass		54	Norman	
12	Chippewa		55	Olmstead	
13	Chisago		56	Otter Tail	
14	Clay		57	Pennington	
15	Clearwater		58	Pine	
16	Cook		59	Pipestone	
17	Cottonwood		60	Polk	
18	Crow Wing		61	Pope	
19	Dakota		62	Ramsey	
20	Dodge		63	Red Lake	
21	Douglas		64	Redwood	
22	Faribault		65	Renville	
23	Fillmore		66	Rice	
24	Freeborn		67	Rock	
25	Goodhue		68	Roseau	
26	Grant		69	St. Louis	
27	Hennepin		70	Scott	
28	Houston		71	Sherburne	
29	Hubbard		72	Sibley	
30	Isanti		73	Stearns	
31	Itasca		74	Steele	
32	Jackson		75	Stevens	
33	Kanabec		76	Swift	
34	Kandiyohi		77	Todd	
35	Kittson		78	Traverse	
36	Koochiching		79	Wabasha	
37	Lac Qui Parle		80	Wadena	
38	Lake		81	Waseca	
39	Lake of the Woods		82	Washington	
40	Le Sueur		83	Watonwan	
41	Lincoln		84	Wilkin	
42	Lyon		85	Winona	
43	McLeod		86	Wright	
			87	Yellow Medicine	

GRAND TOTAL (of both columns)_____

Subp. 2. **Customer information.** For the last calendar year, a utility shall provide a list of customer and their addresses who have gas requirements in excess of 200 MCF on their peak day each year. For a customer so identified, a utility shall list:

A. annual actual sales;
B. annual estimated curtailment;
C. annual estimated requirements, which should equal the sum of times A and B;
D. alternative fuel used; and
E. curtailment priority rank.

7610.0830 CORRECTIONS.

Corrections of a substantial nature to any report or statement which pertain to historical data and not forecasts shall be filed with the department within ten days following the date of the event prompting the change in reported information or the date upon which the person filing became aware of the inaccuracy. The change or correction shall identify the form and the paragraph of the information to be changed or corrected.

7610.0840 FEDERAL OR STATE DATA SUBSTITUTION.

Upon written request by a utility, the commissioner may allow it to substitute data provided to the federal government or another state agency in place if data required by parts 7610.0800 to 7610.1230 if the data required by both agencies is substantially the same.

COMMISSIONER'S REQUEST FOR INFORMATION:	
Identify the interstate pipeline company(s) serving your utility:	

REMINDER OF ENCLOSURES

- Map of service area
- A list of any new municipalities or geographic areas to be served
- Criteria used in determining whether a customer is classified firm or interruptible
- List of large customers and required information about them
- The assumptions and factors used in deriving your forecast (in writing)
- Please include a copy of the rate schedule(s) in effect for your utility between June 1, 2015 and June 1, 2016. (If more than one rate schedule was in effect during this period submit both identifying the period covered by each.) Also include your monthly purchased gas adjustments (in mils) for each month between June 1, 2015 and June 1, 2016.

Please return form to: **MINNESOTA DEPARTMENT OF COMMERCE**
85 – 7th Place East
Suite 500
St. Paul, Minnesota 55101-2198
Attn: Steve Loomis

If you have any questions please call (651) 539-1690 or email steve.loomis@state.mn.us

IMPORTANT! Deadline for submission: July 1, 2016