How to use multiple funds to pay for one measure

A. Energy Conservation Measure (ECM):
   1. Create a copy of the measure.
   2. For the original and copy measure, enter the Cost Center and Actual Cost.
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3. For the original and copy measure, set the Actual/Estimated Adjust Factor (%). This adjusts the energy saving associated with the measure. The original and copy measures must equal 100%.

An EC motor upgrade has a total cost of $500 of which $300 is paid with DOE funding and $200 is paid with EAPWX funding.

The Actual/Estimated Adjust Factor for EAPWX funding is 40% ($200 ÷ $500 × 100 = 40).
The Actual/Estimated Adjust Factor for DOE funding is 60% ($300 ÷ $500 × 100 = 60).

Divide the Actual Cost for each fund by the total cost of the measure to get the Actual/Estimated Adjust Factor (%)

B. Incidental Repair Measure (IRM) & Health and Safety Measure (HSM):
Follow steps 1 & 2 from above. Since there are no energy savings associated IRM’s or HSM’s, step 3 is not necessary.