

Method of Presentation / Instruction Insurance and Real Estate Continuing Education Only Step 1 of 2

Choose ONLY ONE of the Seven Boxes per Application and Fee

See Minn. Statutes Chapter 45 regarding internet interactive course requirements and verifiable proctors. Proctor forms are located at the end of the course application.

Minnesota Statutes Chapter 45.25

Subd. 2a. Classroom course. "Classroom course" means an educational process based on live or real-time instruction including, but not limited to:

- (1) a course in which there is no geographic separation of instructor and learner;
- (2) a course **taught live** that is concurrently simulcast to remote locations and **where each location is monitored by a proctor**; and

[Note: This method normally used for multiple students in one remote location, without an online individual process to authenticate student's identity and technology to guarantee seat time; which therefore requires proctor certifications. Two page proctor forms are located at the end of each course application.]

- (3) a course **taught live** that is concurrently simulcast to individual students online and **that includes a process to authenticate the student's identity and technology to guarantee seat time.**

[Note: Proctors are NOT required for this method.]

- (4) This fourth course category **must** consist of a combination of BOTH #2 and #3 above.
 - (2) a course **taught live** that is concurrently simulcast to remote locations and **where each location is monitored by a proctor**; *(Same note applies as above for #2)*
~AND~
 - (3) a course **taught live** that is concurrently simulcast to individual students online and **that includes a process to authenticate the student's identity and technology to guarantee seat time.** *(Same note applies as above for #3)*

[Note: All of the above Classroom course methods do NOT require an end of course closed book exam.]

Minnesota Statutes Chapter 45.25

Subd. 5a. Distance learning course. "Distance learning course" means an education process, other than the courses specified in subdivision 2a, clauses (2) and (3), that is based on the geographical separation of instructor and learner. This includes, but is not limited to:

- (1) an interactive Internet course that does not meet the requirements of subdivision 2a, clauses (2) or (3); and

[Note: DOES require an end of course closed book exam but DOES NOT "require" a Proctor.]

- (2) a noninteractive course taught via the Internet, video, or other electronic means.

[Note: DOES require an end of course closed book exam and Also MAY REQUIRE a Proctor if the instruction method does not meet the requirement to include "a process to authenticate the student's identity and technology to guarantee seat time".]

Minnesota Statutes Chapter 45.25

Subd. 14. Self-study course. "Self-study course" means a distance learning course that is not entirely taught by the instructor live via the Internet, video, or other electronic means.

- (1) a distance learning course that is not entirely taught by the instructor live via the Internet, video, or other electronic means.

[Note: This Self-Study Distance learning course method DOES require an end of course closed book exam CERTIFIED by a PROCTOR.]

