



**NOTIFICATION OF  
NAME CHANGE  
FOR INDIVIDUAL LICENSEE**

Licensees are required to notify the Commerce Department in writing of any name change within ten days of the change.

**INSTRUCTIONS**

- Attach legal documentation of the name change (for example, a copy of a marriage certificate, divorce decree, or court order—NOT a driver's license or Social Security card).
- Submit this completed form and the legal documentation via e-mail to **licensing.commerce@state.mn.us**.

**LICENSEE INFORMATION**

License Number	License Type
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**FORMER NAME**

Last Name	First Name	Middle
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**NEW NAME**

Last Name	First Name	Middle
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Residence Address		
City	State	Zip Code
Residential Telephone Number (    )	Date of Name Change	

**CERTIFICATION OF LICENSEE**

I certify that all the information provided above is true and complete.

\_\_\_\_\_  
**Signature of Licensee**

\_\_\_\_\_  
**Date**

**If you have questions, please contact the Licensing Division at:**

E-mail    licensing.commerce@state.mn.us  
Telephone    651-539-1599  
Website    mn.gov/commerce