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Policies and Procedures

FFY2017 EAP Contract Package

By Friday, September 9, all contracts with final Local Plans and ICDs will be sent via overnight mail to EAP Service Providers for signature. Please keep watch for the contract package addressed to your Executive Director's attention. Your contract, with all signatures on both sets of the contract package, is due to Commerce not later than **Monday, September 19**, using the provided self-addressed envelope. Use the checklist in the contract package to ensure the signatures and completeness of the two sets of contract documents. Also return the signed checklist with the complete package.

Notices

2016-2017 Minnesota Energy Programs Application mailing update

The mailing of all Recertification and PreApp applications was completed on Tuesday, September 6, three days ahead of schedule. The notice for the release date and posting of applications will be announced next week. The application release date last year was September 15.

Review and update online EAP information

Now is the perfect time to review EAP content on your agency's website to ensure up-to-date information. Please ensure households can access the EAP phone number and the address for mailing applications and other correspondence to your agency. The office location/address should also be provided if the mailing address for correspondence is a PO Box.