

UC16 – Maintain FSR Use Case Specification
State of MN - eHEAT Phase III





Revision History

Date	Version	Description	Author
02/15/2004	DRAFT	Initial Version	Sivakumar Ramanathan
02/16/2004	1.0	Peer review complete with Narayan Srinivasan. Submitted for sign-off.	Sivakumar Ramanathan
03/01/2004	1.1	Addendum and the document updated based on User response	Sivakumar Ramanathan
05/01/2004		Business Rule FSR: <ul style="list-style-type: none">- Rules related to Year added- Rules related to display of Grant Number (CFDA Number) added	Sivakumar Ramanathan
08/26/2004	1.2	New status added for FSR – Cancelled	Sivakumar Ramanathan



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Maintain FSR

1. Brief Description

This use case provides a way to maintain FSR (Financial Status Report) for EAP and WAP

2. Actors

Service Provider User

3. Activity Diagram

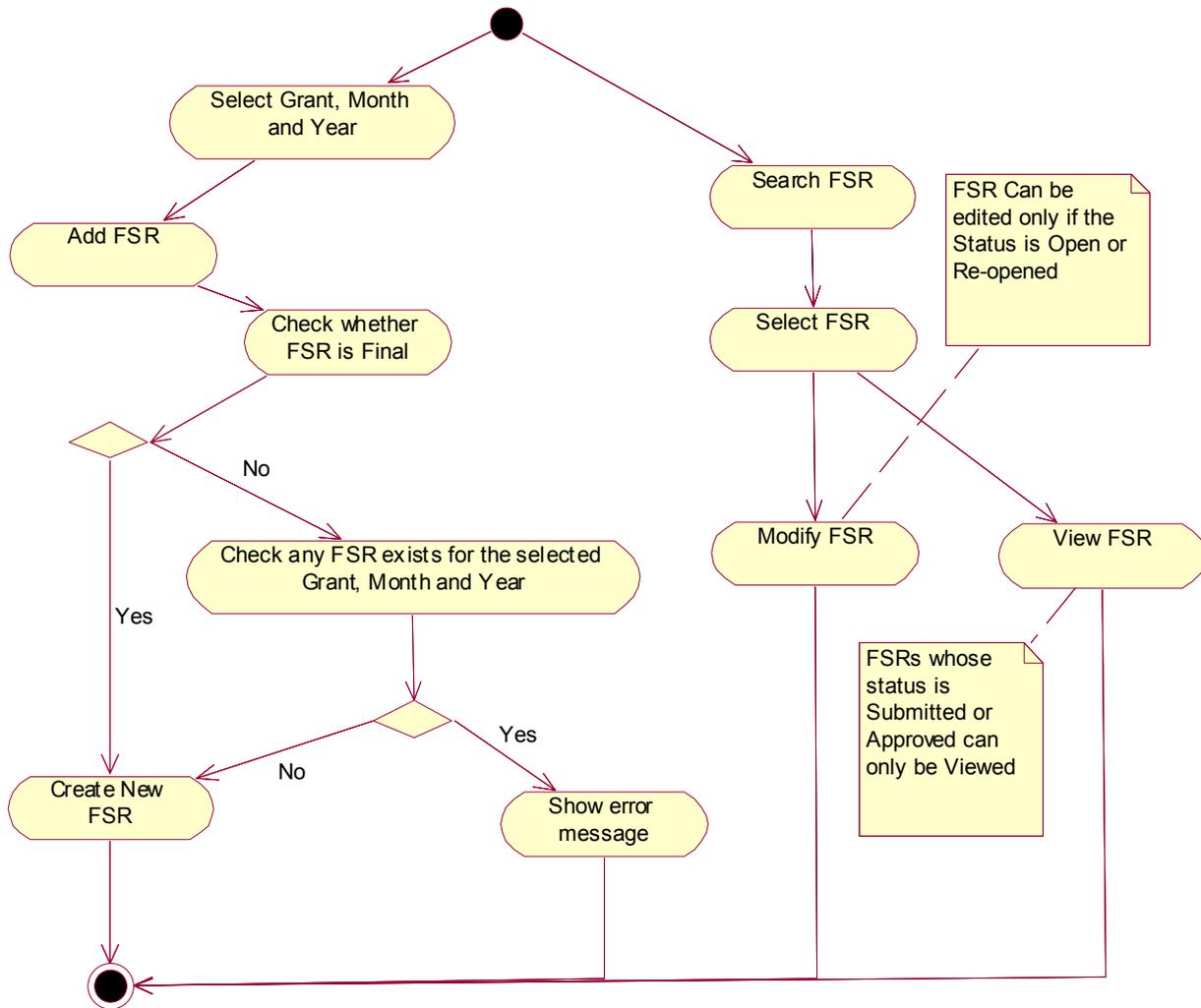


Figure 1 FSR Activity Diagram

4 Flow of Events

4.1 Basic Flow

4.1.1 Start of the Use Case

This use case starts when the user clicks on “Fiscal Services” Menu and “FSR” tab.

4.1.2 Create new FSR

1. The System displays the “FSR Select / Search” screen
2. The system displays Grant, Month and Year as a drop-down list
3. The drop-down for Year will display the current program year and three previous program years
4. User selects a Grant, Month and Year and clicks on “Add” button
5. If an FSR exists for the selected criteria the system will display an error message. If the user selects the checkbox “Final FSR”, then the system will not display any error messages.
6. The system displays the “Create FSR” screen and displays the Fund categories depending on the selected Grant.
7. The user enters the relevant information and clicks on the “Save” button. The user can also click on the “Submit to DOC” button.
8. If successful the system will display a success message, or will display an error message

4.1.3 Use Case Ends

This use case ends with the display of the message.

4.2 Alternate Flow

4.2.1 Search FSR

1. This use case starts when the user clicks on “Fiscal Services” Menu and “FSR” tab.
2. The System displays the “FSR Select / Search” screen. The user enters one or more search criteria and clicks on the “Search” Button to initiate a search.
3. The drop-down for Year will display the current program year and three previous program years
4. If records are found the system displays the Search results in a list. If no records are found the system displays a message “No results found. Please select a different search criteria”.
5. This alternative flow ends here.

4.2.3 Modify / View FSR

1. This alternate flow starts after alternate flow 4.2.1
2. The user selects an FSR from the list and click on the “Edit” button
3. If the FSR is editable then the system will display the FSR screen in editable mode, or will display as read-only
4. If the FSR is editable, the user can modify the FSR and clicks on the “Save” button or “Submit to DOC” button.
5. If successful the system will display a success message, or will display an error message.
6. This alternative flow ends here.

5 Special Requirements

Security:

Actor	Function	Description
Service Provider user	View	View only
Service Provider user	Edit	Edit, View

6 Preconditions

None

7 Post conditions

None

8 Cross Reference

None

9 Business Rules

Create FSR:

- Only one FSR is allowed for a month, Year and for a Grant. The exception to this rule is that the system will allow multiple FSRs for the same month when the FSR is marked final.
- An FSR number will be automatically generated by the system and will be a continuous running number irrespective of the program year
- The different statuses identified are Open, Submitted, Approved, Reopened and Cancelled.
- Grant number (CFDA Number) will be displayed in an FSR. The Grant number will be maintained in the master tables for Grant.
- FSRs will not allow negative values.
- When an FSR is saved the status is set to Open
- When an FSR is submitted to DOC the status is set to Submitted
- A Service provider user can only save or submit a FSR. State Fiscal User will do approval or Denial.
- When a Final FSR is created all previous FSR'S created for the same report month, report year and Grant will be set to Cancelled.

Modify / View FSR:

- An FSR can be edited only if the status is open or reopened.
- Approved FSRs can neither be modified nor be reopened.
- If the FSR status is submitted or approved then the system will display the FSR as view-only screen.
- A Service provider user can only save or submit an FSR. State Fiscal User will do approval or Denial.



10 Addendum

None