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Policies & Procedures

FFY2016 EAP spend down approach introduction

FFY16 EAP has funds available due to a reduced demand for the program services. Demand drop is likely due to the improved economy, a mild winter, and low fuel prices. As a result, EAP has the opportunity to use these funds to maximize the impact on households by using available funds to serve more households and provide households with more program benefits.

A *Spark* emails will be sent during the next few days to provide implementation details and policy and procedures related to planned actions. Please be patient, we will communicate details as soon as we know them.

EAP outreach activities encouraged

EAP Service Providers are encouraged to continue outreach activities to increase the number of households assisted with EAP. There is adequate funding to serve all eligible households. Current Primary Heat, Crisis and ERR expenditures are down compared the last two previous years.

Statistics show that only about one-third of the eligible low-income households receive EAP benefits. With applications being down 11% from the previous year, there is an increasing number of unserved low-income households.

FFY2017 EAP *Letter of Intent* due at Commerce on April 28, 2016

EAP letters of intent were mailed this week and are due Thursday, 04/28/2016. If more time is needed for board or council approval, please contact John Harvanko at 651-539-1805 or john.harvanko@state.mn.us. Letters must state clearly whether an agency intends to deliver EAP for Federal Fiscal Year 2017.

Due to the critical role of Service Providers in the administration and delivery of EAP, Commerce requests an early notice of intent to prepare for possible Service Provider changes. Please contact your EAP Program Performance Auditor and copy eap.mail@state.mn.us if you have questions.

Notices

New member of the Commerce EAP team

The Office of Energy Assistance Programs takes great pleasure to formally introduce Jon Brown as the new EAP Vendor Manager. Jon can be reached at 651.539.1869 or Jonathan.D.Brown@state.mn.us. Please join us in welcoming him.

Jon spent the last five years at the Minnesota Public Utilities Commission working in the Consumer Affairs Office. Jon earned his degree in journalism from the University of Minnesota in 2009. He grew up in the northern suburbs but currently lives in St Paul with his wife and two daughters. Jon loves to travel and enjoys playing and watching sports (go Vikings!).

