



Ramsey County Statement of Work Staff Augmentation – PeopleSoft Administrator/Developer Amendment

Date: December 11, 2013

Description: Questions & Answers

1. Question: What version of Oracle/Peoplesoft is the County currently running?
Answer:

<u>Application</u>	<u>PeopleTools</u>	<u>Oracle Database</u>
Financials 9.1	8.50.07	11.2.0.3
HRMS 8.9	8.48.05	10.2.0.4
2. Question: Is there an incumbent vendor who is currently, or has previously, been engaged to perform duties similar to the work outlined in this SOW?
Answer: Yes.
3. Question: If #2 is yes, who is the incumbent vendor and will they be permitted to respond to this SOW?
Answer: All qualified 902TS vendors are eligible to respond to the SOW.
4. Question: Please confirm whether the selected vendor will be paid on an hourly basis for services provided under this contract, based on Ramsey County approved contractor time sheets, or if selected vendor will be paid based on completed/signed-off deliverables.
Answer: Vendor will be paid hourly based on timesheets which have been approved by the ERP team supervisor.
5. Question: What is the anticipated daily work schedule for selected vendor resource(s) (8AM - 5PM, Monday thru Friday)?
Answer: Regular business hours are 8 to 4:30, Monday thru Friday with possible after hours coverage. Information Services offers flexible work hours - Examples: 7:30 to 4:00, 9:00 to 5:30, etc. Full time hourly billing is expected for approximately 12 months. Contractor is expected to work on-site and the County will provide workspace and equipment necessary to perform required tasks.
6. Question: Please confirm that the anticipated utilization of selected resource(s) will be full-time 40 hours per week (excluding State holidays) for the duration of the contract?
Answer: See #5 above
7. Question: Will selected vendor resource(s) be required to perform off-hours, on-call support work?
Answer: See #5 above.
8. Question: Please confirm that vendor assigned resource(s) will be working at the direction and under the supervision of a Ramsey County Project Manager.
Answer: Yes. At the direction and under the supervision of the PeopleSoft ERP Technical Support Team supervisor.
9. Question: Please confirm that Ramsey County will provide selected contractor resource(s) with the laptop/desktop computer, hardware, software, and peripherals needed to perform the duties outlined in this SOW.
Answer: Yes, see #5 above.
10. Question: If this SOW is requesting staff augmentation services, are vendors still required to provide the following: "Contractor's plan to meet the County's business needs and fulfill the Deliverables/Scope of Work." This information does not seem applicable for response to a staff augmentation position.
Answer/Clarification: Contractor is not required to provide a work plan - the vendor resource will work with the County's PeopleSoft Technical Support team.