



resource/person level. Only companies registered on the State of MN Master Contract website for this category will be considered.

4. Will this assessment be conducted just this once, or will the state extend this contract to cover future assessment on these same projects? This SOW is for a onetime assessment.
5. Where are these projects in their life cycle? What is their current status? How long have they been underway? These projects were just funded by the MN Legislature and initiated July 1, 2013. Both projects had some analysis and cost estimating performed previously, more so on the Criminal History Replacement project. Both projects are analyzing business requirements and making architectural decisions.
6. On page 6, the SOW states “Responders may propose a fixed price or a time and material effort, with a not to exceed cost for producing the required deliverables.” Does this mean that bidders providing a fixed price proposal need not submit detailed estimated hours for each task or milestone? Correct.
7. What are the timelines and major milestones for the Criminal History System Replacement and Crime Reporting System Replacement projects? This SOW is for a onetime Risk Assessment. The scope and duration of the replacement projects is not currently public information. Please refer to the information supplied within this SOW when preparing your proposal.
8. The Risk Assessment RFP mentions that an RFP document for the Criminal History System Replacement project exists. Is there an RFP for the Crime Reporting System Replacement project? Please provide these documents for review as to the scope of the two projects. No information about possible or pending RFPs can be given at this time. Please refer to the information supplied within this RFP when preparing your proposal.
- ~~9.~~ Is the BCA acquiring and/or adapting a COTS product for either project? No information about possible or pending RFPs can be given at this time. Please refer to the information supplied within this RFP when preparing your proposal.
10. Is the BCA acquiring a vendor to design, develop and implement the solution for either project? No information about possible or pending RFPs

can be given at this time. Please refer to the information supplied within this RFP when preparing your proposal.

11. Is the expectation for an hourly bid or a fixed milestone bid? The SOW defines the flexibility available. The BCA must receive a completed Risk Assessment and Mitigation Plan for both projects by the end of the contract period.
12. Will you consider a vendor that meeting the required skills but doesn't have the desired Criminal etc. experience? Yes
13. 2C asks for # of on-site meetings or interviews anticipated; there really is not enough detail in the SOW to accurately assess that so once the initial meeting is set up will we be accountable if we go over that amount as it would be a pretty wild guess? Typical Risk Assessments have meetings with the team to assess the risks, determine the probabilities and impact, and determine mitigations. The SOW asks how many meetings we should anticipate so that we can plan our time and support your effort.
14. 2D has a similar issue – with the information provided, this would be challenging to properly assess. We believe that both 2C and 2D could be better determined after the initial meeting with BCA staff. If you know of any tasks that will, or may be required of BCA staff, please identify it so that we can plan our time. An example may be questionnaires that your methodology expects.
15. Cost Detail – was this not edited for the Repost? As it still references instructions for submission of pricing information but there is no longer instructions below. Also it still notes that it is deliverable based – which generally only applies to fixed bid contracts. This section was modified to hopefully make the SOW more flexible. The BCA must receive a completed Risk Assessment and Mitigation Plan for both projects but will not allow an open-ended engagement. The language in the Cost detail has not changed. The wording 'See instructions below for submission of pricing information', refers to the Submissions Section on page 5 and 6 of the SOW.

This addendum shall become part of the SOW and may be returned with, or acknowledged in, the response to the SOW.

- RESPONDER NAME:
- SIGNATURE:
- TITLE:
- DATE: