

Questions and Response to Department of Revenue Statement of Work for a Data Warehouse Designer/Developer

1. Under "Duration and Location", the SOW states the following –
"six to ten months long depending upon availability"
Please clarify whose availability this is referring to: MnDOR's funding availability, the vendor or selected resources availability? *The selected resources' availability and the rate being charged.*
2. Please confirm that this SOW does not list any "Required" skills, only "Preferred" and "Desired" skills? *That is correct*

Please confirm what this SOW requires is a "Skills Matrix" listing all the years of experience which the vendor submitted resource(s) has with all the "Preferred" and "Desired" skills? *That is correct*
3. Please confirm that a MnDOR Project Manager will be responsible for directing the selected vendor's resource(s) work tasks/assignments? *Yes*
4. Does MnDOR have a pre-determined/allocated budget (either hourly billing rate or total project cost) for these positions? *Yes*

If yes, can you please share the budgeted amount? *We prefer not to.*
5. Please confirm whether selected vendor will be paid on an hourly basis for services provided under this contract, based on MnDOR approved contractor time sheets, or if selected vendor will be paid based on completed/signed-off deliverables? *Hourly basis*
6. For all positions listed/requested in the RFP, can MnDOR please confirm if anticipated utilization of all selected resources will be 40 hours per week, for the life of the contract (excluding State holidays)? *Yes*

If no, will MnDOR share the anticipated weekly utilization for each position
7. Please confirm MnDOR will provide selected resources with work space, and all necessary hardware/software and laptop/desktop computers to perform the responsibilities outlined in this SOW. *Yes*
8. What is the anticipated daily work schedule for selected vendor resource(s) (8AM - 5PM, Monday thru Friday)? *Yes*
9. Will selected vendor resource(s) be required to perform off-hours, on-call support work? *No*
10. Is there any expected travel needed of the selected vendor resource(s) to perform the duties outlined in this SOW? *No*
11. Will DOR consider doing the interview via phone or video conference for out of state candidates? Is on site interview for out of state candidates a requirement? *Yes*
12. Is there already an incumbent for this position? *No* Is it a new position? *Yes*