

Request for Offers (RFO) Addendum

RFO Number: RFO0070

Addendum Number: 01

Date of Addendum: June 26, 2015

Original Due Date, Time: June 30, 2015: 4:00 p.m. CT

Date, Time (if changing): NA

Title: MNsure Project- Additional MNsure system environments

SCOPE OF ADDENDUM

Question 1: Does DHS have an incumbent contractor(s) either currently working, or who recently worked, on this project?

Answer 1: Yes.

Question 2: Are the incumbents eligible to respond to this solicitation?

Answer 2: Yes.

Question 3: If there are incumbents, can you provide the names of these incumbents?

Answer 3: For more information regarding state contracts, please submit a data request to MN.IT. It will be processed within a reasonable timeframe in accordance with the MN Government Data Practices Act and applicable policies.

Question 4: Are you looking to procure all of the requested resources from one vendor or multiple vendors?

Answer 4: Vendors can submit for specific categories. Vendors are not required to submit for every category.

Question 5: Can we submit responses for only specific positions, or must we respond with candidates for all requested positions?

Answer 5: Vendors can submit for specific categories. Vendors are not required to submit for every category.

Question 6: Are there incumbent resources or vendors for any of these positions.

Answer 6: Yes

Question 7: If so, which ones?

Answer 7: For more information regarding state contracts, please submit a data request to MN.IT. It will be processed within a reasonable timeframe in accordance with the MN Government Data Practices Act and applicable policies.

Question 8: Are there any incumbents?

Answer 8: Yes

Question 9: Are we required to submit for all of the categories mentioned in the RFO?

Answer 9: No, vendors can submit for specific categories. Vendors are not required to submit for every category.

Question 10: The Oracle Admin and Systems Analyst are required to have “Two (2) years’ experience with Affordable Care Act, IRS Pub 1075, and HIPAA requirements”. Will you consider candidates that have only IRIS 1075 and HIPAA and not ACA? Or, are missing only one of these three items?

Answer 10: No, the candidates must have experience in all three areas.

Question 11: Can you clarify if it is acceptable for a blending of on-site and off-site (remote) delivery of services?

Answer 11: Under the Project Requirements section we indicate “All work will be done at offices in St. Paul, MN unless otherwise arranged.” The majority of the work must be done during normal business hours such as 8:30 a.m. – 5:00 p.m. – however we would allow for some evening and weekend work.

Questions 12: Is the State of MN willing to consider responses that include limited liability Version 4 (rather than the Version 1 - Indemnification clause)? Our firm is qualified to perform the work but is unable to accept the limited liability language currently required in RFO0070.

Answer 12: No – at this time, for this RFO, the State has chosen Version 1 liability language.

Question 13: Can you please let me know the exact location?

Answer 13: Elmer L Andersen building, Department of Human Services, 540 Cedar Street, St. Paul, MN

Question 14: When is the project start date?

Answer 14: Start date will be negotiated with the vendor. Work cannot begin until the contract with the vendor is fully executed.

Questions 15: Are all the projects on this RFO ending by June 30, 2016 or there is a possibility of extension?

Question 15: The RFO end date is June 30, 2016. There are no extension provisions for this RFO.

Question 16: Are there incumbents in these positions now or are these new positions?

Answer 16: Yes

Question 17: Will payments be made on a time and materials basis or on an approved deliverable basis?

Answer 17: Time and materials basis

Question 18: Do you have incumbent contractor(s) for any of the positions that are either currently working, or who recently worked, on this project? If so, would you please be specific as to which positions?

Answer 18: Yes. For more information regarding state contracts, please submit a data request to MN.IT. It will be processed within a reasonable timeframe in accordance with the MN Government Data Practices Act and applicable policies.

Question 19: For the DBA, the last required skill lists 2 years with the Affordable Care Act, IRS Pub 1075, and HIPAA requirements. Are all 3 skills required, or is experience with 1 or 2 sufficient?

Answer 19: All three skills are required per the terms of the RFO.

Question 20: Can you describe the interview process for these positions?

Answer 20: Based on the RFO evaluation process described in “RFO Evaluation Process”, top candidates will be identified. Top candidates may be required to complete a 15 -30 minute phone interview to validate skills/experience.

RESPONDER NAME:

SIGNATURE:

TITLE:

DATE: