



# MINNESOTA BOARD OF PHYSICAL THERAPY

University Park Plaza, 2829 University Avenue SE, Suite 420, Minneapolis, MN 55414-3245  
Telephone 612-627-5406 Fax 612-627-5403  
MN Relay Service for Hearing Impaired 800-627-3529

## REQUEST FOR A LICENSURE CERTIFICATION LETTER

- Directions:**
1. The Board website ([www.physicaltherapy.state.mn.us](http://www.physicaltherapy.state.mn.us)) has a "Search Licensees" feature which is available at no cost and is updated daily directly from the Board database.
  2. A Certification Letter provides a written verification of licensure.
  3. The fee for Certification Letters is **\$25 per letter/recipient** (Check or money order payable to the MN Board of Physical Therapy).
  4. Submit your request for Certification Letter(s) with fee to:  
**MN Board of PT**  
**2829 University Ave SE, # 420**  
**Minneapolis, MN 55414-3245**
  5. Certification Letters are mailed within 1-2 days of receipt of request and fee.
  6. Requests submitted without the fee will be returned.

Full legal name:		Former last name:
License number:	Telephone number:	

Recipient/Agency #1 (Name and mailing address):		
City:	State:	Zip Code:

Recipient/Agency #2 (Name and mailing address):		
City:	State:	Zip Code:

### FOR BOARD USE ONLY

Check # \_\_\_\_\_

Amount \$ \_\_\_\_\_

SC 641904 Deposit # \_\_\_\_\_