

**Board of Dietetics and Nutrition Practice**  
2829 University Avenue SE, Suite 555, Minneapolis, MN 55414  
(651) 201-2764

**Board Minutes**  
**February 17, 2012**

The Minnesota Board of Dietetics and Nutrition Practice met on February 17, 2012 in the Third Floor Conference Room, University Park Plaza Building, 2829 University Avenue SE, Minneapolis, MN. The meeting was held to conduct such routine business as would normally come before the Board.

Chair Peterson called the meeting to order at 7:38 AM with all attendees introducing themselves. With roll call, a quorum was declared:

**Board Members Present:**

Kristin Halonen  
Darlene Kvist  
Stacey Millett  
Susan Parks  
Janelle Peterson  
Debra Sheats

**Also Attending:**

Randy Snyder, Executive Director  
Anna Hartsel, Administrative Specialist  
Bryan Huffman, Assistant Attorney General

A motion to approve the agenda was made by Ms. Millett, seconded by Ms. Sheats. Motion carried. Ms. Kvist made a motion to approve the minutes for the December 5, 2011 board meeting. Ms. Halonen seconded the motion. The motion passed with all voting aye.

Mr. Snyder, Executive Director presented the following list of applicants granted dietitian licensure. All applicants had provided a fully completed application, appropriate fees, and required documentation. Based on review of the applications, Mr. Snyder directed that licenses be issued as authorized by the full board. Ms. Kvist made the motion to accept the licensure report. Ms. Halonen seconded the motion and the motion passed with all voting aye.

**Licenses issued January 17, 2012**

3070 Erin Barnes	3077 Melissa Ohlson
3071 Teresa DeMarais	3078 Lindsay Ourada
3072 Kelly Felten	3079 Lisa Prosniewski
3073 Carol Grover	3080 Lori Schreier
3074 Moriah Keiper	3081 Erin Strathman
3075 Chelsea Langfus	3082 Margaret Watkins
3076 Lisa Marthaler	3083 Kori Wilber

### **Licenses issued February 15, 2012**

3084 April	Bayerkohler	3091 Janel	Hemmesch
3085 Jill	Borst	3092 Rochelle	Hombsch
3086 Jacqueline	Budweg	3093 Rosalie	Pierce
3087 Rachel	Doherty	3094 Rachel	Primmer
3088 Robert	Dooley	3095 Kristen	Richman
3089 Sandra	Etzel	3096 Ellen	Schmidt
3090 Kristy	Geesy	3097 Erin	Weier

Mr. Snyder, Executive Director presented a list of applicants for licensure as dietitians, submitted between February 15 and February 17, 2012. All applicants have provided a fully completed application, appropriate fees, and required documentation. Based on review of the applications by Mr. Snyder, Ms. Kvist made the motion to accept the applicants and grant licenses as dietitians in the State of Minnesota to the listed applicants. Ms. Millett seconded the motion and the motion passed with all voting aye. The following listed applicants are now Licensed Dietitians in the State of Minnesota.

### **Licenses issues on February 17, 2012**

3098 Melinda Dotray  
3099 Matthew LaPointe

Mr. Snyder presented the list of Dietitians and Nutritionists who have not responded to the licensure renewal requests. After three notifications, the individuals will now be required to pursue reinstatement per Minnesota Rules 3250.0150. A motion to accept the list of licensees non-renewed as of November 30, 2011 was made by Kvist, seconded by Halonen with the motion carried.

2644 Angela	Berndt	1890 Cynthia	O'Brien-Nimens
2430 Sarah	Dold	2835 Sarah	O'Gara
2732 Kate	Flood	2919 Megan	Reynolds
2904 Ali	Gludt	1345 Susan	Richardson
2688 Annie	Hoese	1297 Karen	Rubin
1651 Judith	Johnson	2424 Rebecca	Schauer
2823 Stacie	Johnson	2622 Carol	Schneider
1652 DeVerle	Jones	2591 Rebecca	Siewert
2894 Tracey	Kruger	1390 Nancy	Strand
2895 Dennis	Madden	2261 Lisa	Strong
2824 Sara	Murkowski	2651 Elizabeth	Swartout
N183 Kelly	McGraw		

A summary of the 2011 renewal process was provided to the board by Mr. Snyder. There were a few concerns when licensees were timed out at the USBANK site and the stated duplication of effort for licensees for entering CDR CE submission to the national registration board and the state licensing board. There are currently 1399 renewed licensees.

The Chair opened discussion on the Scope of Practice with the Minnesota Dietetics Association. Bryan Huffman was introduced as the new Assistant Attorney General. Lisa Brown, MDA, summarized a concern on Scope of Practice. A very thorough discussion took place on the current practice of health care organizations approving internal protocols relying on the Academy of Nutrition and Dietetics SOPP for those protocols. Three directives were issued with follow up required at the next meeting:

1. Are LD/LN's included in 157.37 in the 'licensed health care professional'?
2. How can the current practice or 'implied' protocols be clarified through BDNP statute with coordinated Minnesota statutes to the existing organizational practice standards at most HCO's?
3. How can direction be provided to both the LN and LD/RD community? The Academy has explicit protocols but what exists for the Nutritionist community?

A motion was made to investigate and report back to the board those findings at the next meeting was made by Millett, seconded by Halonen. Motion carried.

Discussion on meeting dates was held with May 15, August 15, and November 14, 2012 established for the remainder of this year.

A review of the Sunset Commission report was given with Board members resolving:

Whereas the Commission reviewed the Minnesota Board of Dietetics and Nutrition Practice and recommends they not sunset and be reestablished through 2024 and

Whereas the Commission recommends the value of information technology and the BDNP will work with the Lean Process, Department of Administration and will engage in an aligned agreement to meet the functional licensing system needs of all health licensing boards.

Whereas the Commission recommends licensing fees be dedicated to board licensing activities, not transferred to the general fund and the BDNP agrees that all fees should be utilized for efficient board operations only, with an attempt to meet a five year expense recovery requirement.

Be it Resolved that the Minnesota Board of Dietetics and Nutrition Practice supports the overall Sunset Commission recommendations as listed and specifically the aforementioned three critical issues to this board.

A motion to identify those critical issues in this resolution was made by Millett, seconded by Parks.

The board will not proceed with the recently discussed statutory revisions. They will continue to review current rules and statutes in a comprehensive statutory review which may lead to a future legislative session. A motion was made by Kvist, seconded by Parks.

There are four complaints under review by the Complaint Resolution Committee, which meets following this meeting.

The board reviewed two outstanding license renewal payment issues. The first issue was dismissed as it was board internal operations owned issue while the second issue was a licensee non-sufficient fund issue which did cause the board to incur expense. The board determined a

collections letter should be sent for the \$20.00. Current financials were reviewed, revenue and expenses were summarized and specific expenditures were reviewed and approved. The entire report was approved with motion by Ms. Halonen, seconded by Ms. Millett.

There was no report for HPSP or Council of Health Boards.

Correspondence for the quarter was reviewed with no action required. A review of two recent legislative items in California and Kentucky was completed.

Ms. Halonen requested agenda time for a discussion session on nutrition and inclusive services for individuals with development disabilities at the next meeting.

A motion to adjourn was made by Ms. Parks second by Ms. Halanen. Motion carried.

Meetings are open to the public and normally held at University Park Plaza, 2829 University Avenue SE, Minneapolis, MN.

Respectfully submitted,

Randy Snyder  
Executive Director