



**Minutes of the Regular Board Meeting
September 18, 2015**

MEMBERS PRESENT:

Shonda Craft, Vice-Chair
Denny Morrow, Secretary
Herb Grant
Mark Flaten
Bruce O'Leary
Katy Graves

MEMBERS ABSENT:

John Seymour, Chair

STAFF PRESENT:

Jennifer Mohlenhoff, Executive Director

OFFICE OF THE MN ATTORNEY GENERAL:

Jennifer Coates, Assistant Attorney General

GUESTS

Mark Anderson, Sr. Licensure Consultant, Capella University
Students

I. CALL TO ORDER

Vice-Chair Shonda Craft called the meeting to order at 9:30 a.m. in the University Room of the University Park Plaza Building, 2829 University Ave SE, Minneapolis, MN.

II. CONSIDER AGENDA

The agenda was approved as presented.

III. INTRODUCTIONS

Introductions were made.

IV. APPROVAL OF MINUTES OF THE JULY 17, 2015 BOARD MEETING

Denny Morrow made a motion to approve the minutes of the July 17, 2015 Board meeting as written. Herb Grant seconded the motion. The motion passed.

V. ADMINSTRATIVE REPORT

Members reviewed the Executive Director's Administrative Report as follows:

- Budget and Vendor Payment Reports were reviewed and approved.
- The report on applications approved by the Application Review Committee in July and August 2015 was provided to the Board.
- LAMFT and LMFT licenses issued in July and August 2015 were reviewed and approved by the Board.
- National Exam Score Report – Members reviewed and discussed national exam score reports for July and August 2015.
- FY2016-17: Board Financials/Need for Legislative Action – ED Mohlenhoff reported that due to the approval of State contracts granting 2.5% salary increases for FY16 & 17 and the Affordable Care Act combined with the cost of State health insurance, the Board has a spending authority shortfall for the current biennium. Mohlenhoff stated that after consulting with Board Chair John Seymour, a determination has been made to go the legislature in January 2016 to ask for a supplemental budget increase. As the legislature does not convene until March 2016, there will be no information as to that process available until late this year. Jennifer will keep the Board apprised.

VI. VARIANCES: #V-2015-014; #V-2015-021; #V-2015-22; #V-2015-023

V-2015-014 – Members reviewed and discussed a request for a variance to grant Board-approved supervisor status prior to meeting the Rule requirement. Herb Grant made a motion to deny this variance request. Bruce O'Leary seconded the motion. The motion passed.

V-2015-021 - Members reviewed and discussed a request for a variance to sit for the exam for a sixth time. Mark Flaten made a motion to approve this variance request. Katy Graves seconded the motion. The motion passed.

V-2015-022- Members reviewed and discussed a request for a variance to increase the number of continuing education hours available by home study due special circumstance. Denny Morrow made a motion to approve this variance request. Herb Grant seconded the motion. The motion passed.

V-2015-023- Members reviewed and discussed a request for a variance to increase the number of continuing education hours available by home study due to special circumstances. Denny Morrow made a motion to approve this variance request. Mark Flaten seconded the motion. The motion passed.

VII. AMFTRB ANNUAL MEETING – REPORT FROM ATTENDEES: BMFT Delegate Bruce O'Leary; AMFTRB President Herb Grant; AMFTRB Secretary Shonda Craft; BMFT Director Jennifer Mohlenhoff

Jennifer Mohlenhoff, Bruce O'Leary, and Herb Grant reported on the Annual AMFTRB Meeting which they attended in September 2015. Shonda Craft was unable to attend. Jennifer stated that the new testing company, PTC provided a report indicating it has implemented the ability to issue unique identifier codes to candidates. Also, exam candidates may now reschedule one time with a change fee of \$160.00 rather than \$350.00. Other main issues discussed included tele-therapy,

license portability, and the ability to grant special arrangements to candidates with ESL/ELL. Jennifer stated that the Board and delegates voted to convene a taskforce specific to ESL/ELL with a goal to implement a process and report back at next year's annual meeting. Shonda Craft was presented with a plaque commemorating her service as AMFTRB secretary as her term nears completion.

VIII. RULE REVISION: Adoption of proposed Statement of Need and Reasonableness (SONAR)

ED Mohlenhoff reported that the Rule revision process is moving forward and is at the point of filing and disseminating the Statement of Need and Reasonableness (SONAR). Herb Grant made a motion to adopt the proposed Statement of Needs and Reasonableness (SONAR). Mark Flaten seconded the motion. The motion passed.

IX. PUBLIC INPUT

Mark Anderson with Capella University said that issues of reciprocity/portability are being discussed across the U.S. and across licensure boards. The State of Washington Board of Psychology has conducted a state-to-state review of portability and created information as to which states' licensure standards meet Washington licensure requirements. Board member Herb Grant said that AMFTRB also has information about licensure standards and portability on its website.

Mr. Anderson also raised the Texas court case where the right of LMFTs to engage in diagnostic and assessment work has been challenged by the Texas Medical Board. Discussion by Board members as to monitoring of that action and differences between the states followed.

There was no other public input.

X. OTHER ITEMS / ANNOUNCEMENTS

APPLICATIONS COMMITTEE:

The Applications Committee met on July 17, 2015 and August 21, 2015.

- Applications approved for the State exam: 28
- Applications (Non-COAMFTE) approved for the national exam: 14
- Applications (COAMFTE) approved for the national exam by staff per Board policy: 11
- Applications approved for licensure by Reciprocity: 2

STATE EXAMINATIONS:

July 15, 2015:

Eight (8) applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Adams, Rebecca J.
2. Kaehr, Claire E.
3. Krebs, Angela K.

4. Larsen, Catherine D.
5. O'Halloran Schneider, Eileen
6. Rowlson, Erin E.
7. Seal, Kirsten Lind

July 22, 2015:

Four (4) applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Boldt, Amy J.
2. Driver, Hannah D.
3. Dvorak, Tia M.
4. Knudson-Dalal, Nicole L.

July 24, 2015:

Four (4) applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Hoefft, Lindsay S.A.
2. Lucas, Alexandra K.
3. McClure, Kevin S.
4. Pieper, Jonathan D.

August 19, 2015:

Four (4) applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Blaede, Rebecca L.
2. Buchal, Danielle M.
3. Gunderson, Ryan T.
4. Pritchard, Jill M.

August 21, 2015:

Eight (8) applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Bezenson, Chris
2. Borh, Akpekanla N.
3. Clausen-Swenson, Stephanie R.
4. Gauhar, Nida A.
5. Johnson, Kristin L.

6. Norvell, Craig R.
7. Pusc, Jessica E.
8. Schultz, Janine L.

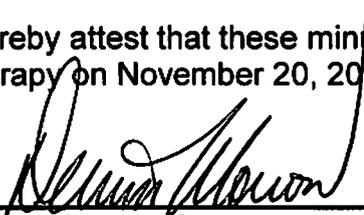
XI. EXECUTIVE SESSION (Closed to the Public)

The Board held a hearing in the matter of Shonee Phillips, applicant for licensure. Following arguments by the Board's Complaint Panel and its advising attorney, and applicant Phillips and her legal counsel, the Board voted to deny Phillips application for licensure for a minimum of five (5) years.

XII. ADJOURNMENT

Vice-Chair Shonda Craft adjourned the meeting at 12:00 p.m. on a motion by Katy Graves and seconded by Herb Grant. The motion passed.

I hereby attest that these minutes were read and approved by the Board of Marriage and Family Therapy on November 20, 2015.



Denny Morrow, Secretary