



Minnesota Board of Marriage and Family Therapy



Minutes of the Regular Board Meeting July 15, 2016

MEMBERS PRESENT:

Shonda Craft, Chair
Bruce O'Leary, Vice-Chair
Katy Graves, Secretary
Herb Grant
John Seymour
Denny Morrow
Andrea Hendel

STAFF PRESENT:

Jennifer Mohlenhoff, Executive Director

OFFICE OF THE MN ATTORNEY GENERAL:

Caitlin Micko, Assistant Attorney General

GUESTS

I. CALL TO ORDER

Chair Shonda Craft called the meeting to order at 9:30 a.m. in the University Room of the University Park Plaza Building, 2829 University Avenue SE, Minneapolis, MN.

II. CONSIDER AGENDA

Jennifer noted that Variance # V-2016-024 has been withdrawn. The Agenda was approved.

III. INTRODUCTIONS

Introductions were made. Members welcomed new Board member, Andrea Hendel, LMFT.

IV. APPROVAL OF MINUTES OF THE MAY 20, 2016 BOARD MEETING

Denny Morrow made a motion to approve the minutes of the May 20, 2016 Board meeting as written. Katy Graves seconded the motion. The motion passed.

V. ADMINSTRATIVE REPORT

Members reviewed the Executive Director's Administrative Report as follows:

- Vendor Payment Reports were reviewed and approved.
- The report on applications approved by the Application Review Committee in May and June 2016 was reviewed by the Board.
- LAMFT and LMFT licenses issued in May and June 2016 were reviewed and approved by the Board.
- LAMFT License Renewal (June 30, 2016) – Jennifer reported 168 LAMFTs were eligible to renew and that 75% (126) renewed. Nine (9) LAMFTs voluntarily terminated because they have moved out of state and several LAMFTs chose not to renew because they are close to scheduling their LMFT exam.
- National Exam Score Report – Members reviewed and discussed national exam score reports for May and June 2016.
- Staffing Update – Jennifer reported that Sara Casebolt has left the MFT Board office as she accepted a new full- time position with a different state office. Jennifer stated she intends to enter into an interagency contract with the Board of Barber Examiners for share use of an administrative staff person.
- Rule Revision Update - Jennifer reported that the rules have been approved and signed by the Governor's Office, the Revisor of Statutes office, and Judge James LaFave with the Office of Administrative Hearings, and have been filed by the Minnesota Secretary of State. Jennifer stated that she will file a request for publication with the State Register and anticipates the rules will be published on July 25th and take effect on August 1, 2016.

VI. VARIANCES: #V-2016-19; #V-2016-22; #V-2016-24

V-2016-19 – Members reviewed and discussed a request seeking acceptance of National Exam test score to meet licensure requirements. Herb Grant made a motion to deny the request. John Seymour seconded the motion. The motion passed.

V-2016-22 - Members reviewed and discussed a request seeking approval of supervision by a non-LMFT. John Seymour made a motion to approve the request. Denny Morrow seconded the motion. The motion passed.

VII. COMMITTEE REPORTS: PERSONNEL COMMITTEE

John Seymour reported that he approved Jennifer's annual performance review with a salary increase, and also approved an achievement award based on her performance. Both approvals were based upon the satisfactory performance evaluation completed within the last fiscal year.

VIII. ELECTIONS

- a) AMFTRB Delegate and Alternate - Denny Morrow nominated Bruce O'Leary as AMFTRB Delegate and Jennifer Mohlenhoff as Alternate - John Seymour seconded the motion. The motion passed.

b) HPSP Program Committee Representative and Alternate - Herb Grant elected Jennifer as the HPSP Program Committee Representative and Katy Graves as the Alternate. John Seymour seconded the motion. The motion passed.

IX. COMMITTEE APPOINTMENTS

Chair Shonda Craft announced committee appointments for the period July 1, 2016 – June 30, 2017.

Continuing Education – Bruce O’Leary, John Seymour

Complaint – Denny Morrow, Herb Grant

Application – Bruce O’Leary, Katy Graves, Andrea Hendel

Personnel – Shonda Craft, Bruce O’Leary

X. 2017 & 2018 BOARD & COMMITTEE SCHEDULE

Members reviewed a draft schedule of Board and Committee meetings for 2017 & 2018. Herb Grant made a motion to adopt the draft schedule of Board and Committee meetings for 2017 & 2018, with an amendment to hold the September 2017 Board meeting in an outstate location. Denny Morrow seconded the motion. The motion passed. The draft schedule is attached to these minutes as Attachment A.

XI. PUBLIC INPUT

There was no public input.

XII. OTHER ITEMS / ANNOUNCEMENTS

APPLICATIONS COMMITTEE:

The Applications Committee met on May 20, and June 17, 2016.

- Applications approved for the State exam: 35
- Applications (Non-COAMFTE) approved for the national exam: 13
- Applications (COAMFTE) approved for the national exam by staff per Board policy: 28
- Applications approved for licensure by Reciprocity: 3
- English Language Learner Special Arrangement Request: 1

STATE EXAMINATIONS:

May 18, 2016:

Eight (8) applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Binsfeld, Cari
2. Burris, Abigail L.
3. Dombrowski, Liese F.
4. Haro, Dinah
5. Rynerson, Briana
6. Sauer, Clint
7. Schwain, Andrea
8. Vredenburgh, Amy

May 27, 2016:

Eight (8) applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Colwell, Courtney A.
2. Corder, Leah D.
3. Jacobson, Sara A.
4. Johnson, Jennifer S.
5. Kinney, Vicky Jo
6. Lundquist, Kelsey A.
7. McIntyre-Lee, Kerry J.
8. Ward, Kayla M.

June 15, 2016:

Eight (8) applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Boorman, Jonathan R.
2. Christiansen, Paula A.
3. Faulhaber, Melanie J.
4. Kane, Kristin C.
5. Kane, Meghan A.
6. O'Driscoll, Linda K.
7. Putz, Kimberly K.
8. Schrader, Mary L.

June 17, 2016:

Eight (8) applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Benson, Jennifer R.
2. Benson, Rebecca J.
3. Casey, Nicole
4. Gustafson, Amber J.
5. Kalee Melton (retake)
6. Kraemer, Abbie L.
7. Temmel-Friesen, Julie A.
8. Tschida, Michelle L.

June 20, 2016:

Three (3) applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Clavin, Anna S.E.
2. Julmat, Kafayat A.
3. Subbert, Cassie A.

June 27, 2016:

Four (4) applicants sat for the State exam. Upon successful completion, licenses were issued to the following:

1. Cerise, Swati N.
2. Hall, Kysa L.
3. Husby, Jan M.
4. Lee, Shu-Chun

XIII. EXECUTIVE SESSION (Closed to the Public)

Members reviewed and discussed four (4) cases in which continuing education compliance issues were discovered and brought to the Complaint Panel. The Complaint Panel's recommendation for each of the four cases is a \$500.00 Civil Penalty.

Herb Grant made a motion that the Board approves the stipulation for Leland Bissinger, LMFT License #979. Bruce O'Leary seconded the motion. The motion passed.

Denny Morrow made a motion that the Board approves the stipulation for Jeanette Vought, LMFT License #771. Herb Grant seconded the motion. The motion passed.

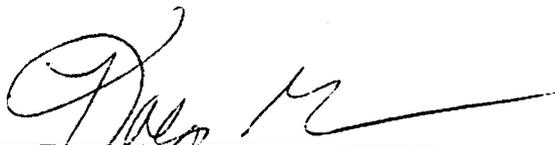
Herb Grant made a motion that the Board approves the stipulation for Julie A. Nelson, LMFT License #1155. Denny Morrow seconded the motion. The motion passed.

Denny Morrow made a motion that the Board approves the stipulations for Gregory Wasberg, LMFT License #889. Herb Grant seconded the motion. The motion passed.

XIV. ADJOURNMENT

Chair Shonda Craft adjourned the meeting at 12:00 p.m. on a motion by Denny Morrow and seconded by Herb Grant. The motion passed.

I hereby attest that these minutes were read and approved by the Board of Marriage and Family Therapy on September 16, 2016.



Katy Graves, Secretary