



**APPROVED**

# Minnesota Board of Behavioral Health and Therapy

## BOARD MEETING MINUTES

July 27, 2012 - 12:00 p.m.

Conference Room A, Fourth Floor; 2829 University Avenue SE, Minneapolis, MN

### 1. Call to Order / Roll Call – Public Session

The meeting was called to order at 12.06 p.m.

Board members present: Judi Gordon, Mary McGowan, Duane Reynolds, Walter Roberts, Jr., Bob Schmillen, Marjorie Van Slyke, Nona Wilson

Board members absent: Barb Carlson, Marlae Cox-Kolek, Freddie Davis-English, Doug Frisk, Yvonne Hundshamer, Kristen Piper

Staff members present: Kari Rechtzigel, Executive Director; Samantha Strehlo, LADC Licensing Coordinator; Carly Lykes, LPC/LPCC Licensing Coordinator

Others present: Ben Garbe, Assistant Attorney General; Hans Anderson, Assistant Attorney General; Jennifer Holloway, MA, LPC; Denise Kirmis, MA, LPCC; Valerie Fitzgerald, MA, LPC -Minnesota Counseling Association

### 2. Approval of April 27, 2012, Board Meeting Minutes

Duane Reynolds moved to approve the minutes. Walter Roberts, Jr. seconded. Chair Gordon called for a vote on the motion. All board members present voted aye, there were no nays, and the motion to approve the minutes carried.

### 3. Staff Member Reports

#### A. Executive Director’s Report (Kari Rechtzigel)

1. Budget Report. Ms. Rechtzigel directed board members to the receipts and costs reports handout. At the end of fiscal year 2011 (June 30, 2011) the LADC program had debt in the amount of \$120,342.83. The LPC/LPCC program had debt in the amount of \$182,712.84. By the end of fiscal year 2012 (June 30, 2012) both programs had generated revenue sufficient to cover the debt with a small surplus for each program. Both programs are now officially out of debt. The \$99 surcharge on all initial license applications and renewal applications for LADCs remains in effect until June 30, 2013. Ms. Rechtzigel reported that the biennial budget planning process for fiscal years 14 and 15 begins this summer. She has no plans to recommend any changes to fees because the board is so recently out of debt and needs to build a small surplus in the State Government Special Revenue Fund. Chair Gordon congratulated the staff and moved that the full board support the efforts of staff to increase the base budget as needed. All board members present concurred.

EXECUTIVE	APPL/LICENSURE	POLICY/RULES	LEGISLATIVE	COMPLAINT RESOLUTION	EXAME EVAL
Judi Gordon	Kristen Piper	Duane Reynolds	Judi Gordon	Walter Roberts	Walter Roberts
Kristen Piper	Judi Gordon	Walter Roberts	Walter Roberts	Duane Reynolds	Duane Reynolds
	Barb Carlson		Freddie Davis-English	Marlae Cox-Kolek	Marlae Cox-Kolek
	DeDe Van Slyke				
	Nona Wilson				



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## 2. State Advisory Council on Mental Health – LPCC member needed

Ms. Rehtzigel provided information to board members regarding an open position for a Licensed Professional Clinical Counselor on the State Advisory Council on Mental Health.

## 3. Chemical Dependency Continuum of Care Steering Committee (Judi Gordon is BBHT representative; first meeting was July 9, 2012)

Judi Gordon directed board members to a handout related to legislation that requires the commissioner of human services, in partnership with stakeholders, to develop a community-based integrated model of care to improve the effectiveness and efficiency of the service continuum for chemically dependent individuals. Chair Gordon will attend meetings every two weeks until March 2013. A report is due to the Legislature March 15, 2013, detailing necessary statutory and rule changes and a proposed pilot project to implement the plan. Chair Gordon reported that Susan Koch, the DHS project manager for the project, is a very skilled facilitator.

## 4. Office of Rural Health & Primary Care Health Care Workforce Programs

On July 17, 2012, Board staff members met with Department of Health staff to discuss a plan to gather workforce information and analyze workforce trends related to alcohol and drug counselors and professional counselors. Department of Health staff will work with BBHT to design questions to include on license renewal forms to collect some of this information. The Department of Health has worked with other health licensing boards to gather workforce data.

### B. LADC Program Update (Samantha Strehlo)

1. Licenses Issued Since Last Board Meeting. Ms. Strehlo provided board members with a list of persons licensed since the last board meeting on April 27, 2012. Fifty-one LADC licenses and 29 temporary permits were issued since the last board meeting. See Attachment 1 to these minutes.

2. Report on Program Operations. Ms. Strehlo reported that a summary of the legislative changes related to LADC licensure will be mailed to all LADCs next week. August 1, 2012 is the date the changes will take effect. Ms. Strehlo noted that all application forms need to be changed to reflect the new law. Ms. Strehlo reported the following licensing statistics: 2345 LADCs, 485 LPCCs, 432, LPCs, and 133 temporary permit holders for a total of 3395 regulated individuals.

<u>EXECUTIVE</u>	<u>APPL/LICENSURE</u>	<u>POLICY/RULES</u>	<u>LEGISLATIVE</u>	<u>COMPLAINT RESOLUTION</u>	<u>EXAM EVAL</u>
Judi Gordon	Kristen Piper	Duane Reynolds	Judi Gordon	Walter Roberts	Walter Roberts
Kristen Piper	Judi Gordon	Walter Roberts	Walter Roberts	Duane Reynolds	Duane Reynolds
	Barb Carlson		Freddie Davis-English	Marlae Cox-Kolek	Marlae Cox-Kolek
	DeDe Van Slyke				
	Nona Wilson				



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3. National Association of State Addiction Counselor Licensing Boards (NASACLB) to Form in August 2012. Ms. Strehlo directed board members to a handout related to this new organization. Duane Reynolds volunteered to be the contact person for the Minnesota BBHT. Walter Roberts moved to appoint Duane. Mary McGowan seconded. All board members present voted aye, and Duane Reynolds was appointed.

4. NAADAC National Certification Commission – Development of minimum data set of questions on the demographic, educational, credentialing, and practice characteristics of health professionals

NAADAC invited Minnesota to consider becoming one of three state boards to engage in a pilot program to gather information for the federal government as it attempts to develop a standardized set of data that will eventually be recommended for use by all addiction specific licensure and credentialing boards. Board members discussed the project. Duane Reynolds moved that Minnesota not participate as a pilot state. Mary McGowan seconded. All board members present voted aye, there were no nays, and Minnesota will not participate in the process as a pilot program state.

## C. LPC/LPCC Program Update (Carly Lykes)

1. Licenses Issued Since Last Board Meeting. Ms. Lykes provided board members with a list of persons licensed since the last board meeting on April 27, 2012. Twenty-seven LPCC licenses and 38 LPC licenses were issued since the last board meeting. See Attachment 1 to these minutes.

2. Report on Program Operations. Ms. Lykes reported that the board is still receiving many LPC applications, despite the reinstatement of the LPCC conversion method to licensure and rumors related to the future of the LPC license. Ms. Lykes further reported that she has been working on catching up with the backlog of licenses that need to be terminated for nonrenewal. She also reported that there are old applications from 2004 and 2005 that need to move through the administrative denial process that the board approved some time ago. Ms. Lykes reported on legislative changes related to LPC and LPCC licensure. Persons licensed August 1, 2012, and after, will be able to count graduate credit hours toward the 40 continuing education hours that are also required in the first CE reporting period. Ms. Lykes noted that changes will need to be made to licensure and renewal forms and process. Ms. Lykes announced that a notice to all LPCs and applicants will be sent out notifying them that the LPCC conversion method has been reinstated.

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Judi Gordon	Kristen Piper	Duane Reynolds	Judi Gordon	Walter Roberts	Walter Roberts
Kristen Piper	Judi Gordon	Walter Roberts	Walter Roberts	Duane Reynolds	Duane Reynolds
	Barb Carlson		Freddie Davis-English	Marlae Cox-Kolek	Marlae Cox-Kolek
	DeDe Van Slyke				
	Nona Wilson				



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## 4. Legislative Committee Report (Kari Rehtzigel, Judi Gordon, Samantha Strehlo)

- A. LADC Legislation – Creation of working group to evaluate the feasibility of a tiered licensure system for alcohol and drug counselors – report due December 15, 2015
- B. Sunset Legislation – Report; Health-Related Licensing Board and Commissioner of Health Background Checks – report due January 15, 2013

Ms. Rehtzigel directed board members to the statutory language requiring certain reports to the Legislature and upcoming tasks for the board. Board members were encouraged to send in any recommendations for membership on the tiered licensure working group. Ms. Rehtzigel reported that she is part of a committee assigned to report on the background checks process.

## 5. Termination of LPC Licenses for Nonrenewal

Duane Reynolds moved to approve the list of LPC licenses to be terminated for non-renewal. Mary McGowan seconded. All Board members present voted aye, there were no nays, and the following licenses were terminated:

Terese O'Malley-Lord, MS, LPC (LPC00461)  
Timothy Kruse, MEd, LPC (LPC00724)  
Jennifer Dease, MA, LPC (LPC00173)  
Rodney Knowles, MS, LPC (LPC00493)  
Kelly Cooper-Swenson, MA, LPC (LPC00631)  
Molly Abeln, MS, LPC (LPC00634)  
Jennifer Otto, MEd, LPC (LPC00494)  
Shawna Willis, MC, LPC (LPC00512)  
Cheryl Johnson, MEd, LPC (LPC00518)  
Randall Bobst, MA, LPC (LPC00395)

## 6. Variance Requests

- A. Stacy Bednar, MA, LPC

Ms. Bednar requested a variance to Minn. R. 2150.2600, related to carryover of continuing education hours to the next reporting period. Walter Roberts moved to approve the request. Duane Reynolds seconded. Walter Roberts voted nay, all other board members present voted aye, and the request was granted. Ms. Bednar is permitted to carry over 40 CE hours into her next CE reporting period which ends on November 30, 2014.

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Judi Gordon	Kristen Piper	Duane Reynolds	Judi Gordon	Walter Roberts	Walter Roberts
Kristen Piper	Judi Gordon	Walter Roberts	Walter Roberts	Duane Reynolds	Duane Reynolds
	Barb Carlson		Freddie Davis-English	Marlae Cox-Kolek	Marlae Cox-Kolek
	DeDe Van Slyke				
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## B. Jennifer Briley Brown Holloway, MA, LPC

Ms. Holloway requested a variance to Minn. R. 2150.5010, related to approving supervised practice hours completed in the State of Colorado with a non-approved supervisor. Walter Roberts moved to approve the request. Nona Wilson seconded. All board members present voted aye, there were no nays, and the request was granted. Ms. Holloway's supervised practice hours with Richele Newvahner, M.Ed, LPC (Colorado), were approved for purposes of compliance with the requirements for LPC/LPCC supervision.

## C. Naomi Schoenberg, LPC Applicant

Ms. Schoenberg requested a variance to Minn. R. 2150.5010, subpart 4.C, related to supervision via electronic means. Duane Reynolds moved to approve the request. Nona Wilson seconded. All board members present voted aye, there were no nays, and the request was granted. Ms. Schoenberg may conduct her licensure supervision via electronic means from September 2012 through June 2013 while she is in Kuwait.

## 7. Public Comment Period

Denise Kirmis, MA, LPCC, addressed the board and stated her license application was approved last December. She came to observe the board in person. She stated she had an open application for a long period of time because she needed to complete certain requirements. She was thankful that her application could remain open, and she appreciated the work of the board staff on her file.

Valerie Fitzgerald stated she was in attendance to gather information for the Minnesota Counseling Association. She found the variance request discussion interesting. She observed that new graduates or newly licensed professionals may sometimes feel that the board rules are rigid and that the board is a gatekeeper to turn people away. Instead, the variance request discussions show that the board is interested in working with people to meet licensure requirements. Duane Reynolds noted that it is important that applicants read the regulations carefully to move through the process efficiently. Another word to the wise to students is to save course syllabi and any other documents related to meeting requirements for licensure.

## 8. Adjournment (Public Session)

Walter Roberts moved to adjourn the meeting. Duane Reynolds seconded. All board members present voted to adjourn the meeting and the public portion of the board meeting concluded at 1:34 p.m.

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Judi Gordon	Kristen Piper	Duane Reynolds	Judi Gordon	Walter Roberts	Walter Roberts
Kristen Piper	Judi Gordon	Walter Roberts	Walter Roberts	Duane Reynolds	Duane Reynolds
	Barb Carlson		Freddie Davis-English	Marlae Cox-Kolek	Marlae Cox-Kolek
	DeDe Van Styke				
	Nona Wilson				



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## Executive Session

The executive session convened at 1:44 p.m. The Board took the following disciplinary actions:

Stipulation and Consent Orders:

1. In the Matter of the License of Steven A. Gribas, LADC (license # 300992) (Suspension; may petition for reinstatement after 12 months)
2. In the Matter of the License of Eric Garnett, LADC (license # 301442) (reprimand and \$1,000 civil penalty)
3. In the Matter of the License of Richard Dauer, LADC (license # 301150) (reprimand and \$1,000 civil penalty)
4. In the Matter of the License of Martha Paulsen, LADC (license #300978) (reprimand and \$1,000 civil penalty)

The Executive Session adjourned at 1:58 p.m.

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Judi Gordon	Kristen Piper	Duane Reynolds	Judi Gordon	Walter Roberts	Walter Roberts
Kristen Piper	Judi Gordon	Walter Roberts	Walter Roberts	Duane Reynolds	Duane Reynolds
	Barb Carlson		Freddie Davis-English	Marlae Cox-Kolek	Marlae Cox-Kolek
	DeDe Van Slyke				
	Nona Wilson				

**Licenses Issued**  
**From 04/28/2012 to 07/27/2012**

3. B.1.  
3. C.1.

<u>Name</u>	<u>Lic Type</u>	<u>Lic Nbr</u>	<u>Issue Date</u>	<u>Method</u>
Votaw, James	CC	474	05/01/2012	Reciprocity Method
Storey, Lisa	CC	475	05/01/2012	Conversion Method
Pundsack, Jolene	CC	476	05/01/2012	Conversion Method
Bertolatus, Jennifer	CC	477	05/01/2012	Conversion Method
Hammers, Brian	CC	478	05/01/2012	Conversion Method
Cleveland, Melanie	CC	479	06/01/2012	General Method
Doriott, Naomi	CC	480	06/01/2012	General Method
Simmons, Alexis	CC	481	06/01/2012	General Method
Larson, Natalie	CC	482	06/01/2012	General Method
Williams, Allison	CC	483	06/01/2012	General Method
Richards, Melody	CC	484	06/01/2012	Conversion Method
Jackson, Jamie	CC	485	06/01/2012	Conversion Method
Stevenson, Lisa	CC	486	06/01/2012	Conversion Method
Wheeler, Connie	CC	487	06/01/2012	Conversion Method
Montgomery-Riess, Juli	CC	488	06/01/2012	Conversion Method
Fahr, Alicia	CC	489	06/01/2012	Conversion Method
Petoletti, Melissa	CC	490	06/01/2012	Conversion Method
Adler, Karolee	CC	491	06/01/2012	Conversion Method
Kiefer, Joan-Marie	CC	492	06/01/2012	Conversion Method
Ouverson, Melicia	CC	493	07/01/2012	General Method
Moua, Xulivong	CC	494	07/01/2012	General Method
Tarr, Tarah	CC	495	07/01/2012	General Method
Janecke, Jill	CC	496	07/01/2012	General Method
Ryan, Margaret	CC	497	07/01/2012	Conversion Method
Hoekstra, Matthew	CC	498	07/01/2012	Conversion Method
Pedrick, George	CC	499	07/01/2012	Conversion Method
Schmieg, Nicole	CC	500	07/01/2012	General Method

**Total Number for Type: 27**

Joriman, Jessica	CD	303343	05/02/2012	Standard Method
Nakumbe, Coach	CD	303344	05/02/2012	Standard Method
Potter, Rachael	CD	303345	05/02/2012	Standard Method
Zegers, Cynthia	CD	303346	05/02/2012	Standard Method
Becker, Lisa	CD	303347	05/02/2012	Standard Method
Mlaker, Amanda	CD	303348	05/11/2012	Standard Method
Thompson, Corey	CD	303349	05/11/2012	Standard Method
Ullrich, Shawn	CD	303350	05/11/2012	Standard Method
Le, Hoa	CD	303351	05/11/2012	Standard Method
Barden, Lisa	CD	303352	05/22/2012	Standard Method
Sikkink, Rachel	CD	303353	05/22/2012	Standard Method
Stephens Fiedler, Brenda	CD	303354	05/22/2012	Reciprocity - Holds a current license
Manner, Jennifer	CD	303355	05/22/2012	Reciprocity - Holds a current license
Davenport, Candida	CD	303356	05/22/2012	Reciprocity - Holds a current license
Johnson, Ryan	CD	303357	06/05/2012	Standard Method
Ducharme, Nancy	CD	303358	06/05/2012	Standard Method
Bulman, Charles	CD	303359	06/05/2012	Standard Method
Hartman, John	CD	303360	06/05/2012	Standard Method
Westberry, William	CD	303361	06/05/2012	Standard Method
Steinberg, Vicki	CD	303362	06/05/2012	Standard Method
McEachran, Michael	CD	303363	06/05/2012	Standard Method
Krause, Jennifer	CD	303364	06/05/2012	Standard Method
Pho, Veasna	CD	303365	06/05/2012	Standard Method
Stangroom, Caileigh	CD	303366	06/05/2012	Standard Method

<u>Name</u>	<u>Lic Type</u>	<u>Lic Nbr</u>	<u>Issue Date</u>	<u>Method</u>
Mills, William	CD	303367	06/05/2012	Standard Method
Pellinen, Charly	CD	303368	06/05/2012	Standard Method
Walter, Lisa	CD	303369	06/15/2012	Standard Method
Megard, Michele	CD	303370	06/15/2012	Standard Method
Schlangen, Travis	CD	303371	06/15/2012	Standard Method
Jelinek, Anthony	CD	303372	06/15/2012	Standard Method
Hagen, Stori	CD	303373	06/15/2012	Standard Method
Hydukovich, Kara	CD	303374	06/15/2012	Standard Method
Schmidt, Joseph	CD	303375	06/15/2012	Standard Method
Francis Dietrich, Jeanne	CD	303376	06/15/2012	Standard Method
Bohnen, William	CD	303377	06/15/2012	Standard Method
Freitag, Danielle	CD	303378	07/03/2012	Standard Method
Schroeder, Courtney	CD	303379	07/03/2012	Standard Method
Christenson, Jeffry	CD	303380	07/03/2012	Standard Method
Besemer, Wade	CD	303381	07/03/2012	Standard Method
Bowers, Joe	CD	303382	07/03/2012	Method with Supervision Alternative
Allen, Jacqueline	CD	303383	07/12/2012	Standard Method
Kantola, Stephanie	CD	303384	07/12/2012	Standard Method
LaDue, Stephanie	CD	303385	07/12/2012	Standard Method
Kucera, Stephanie	CD	303386	07/12/2012	Reciprocity - Holds a current license
Haymson, Boris	CD	303387	07/12/2012	Method - Current license in other profession
Flynn, Ryan	CD	303388	07/20/2012	Standard Method
Bagutti, Bhar	CD	303389	07/20/2012	Standard Method
Harris, Jane	CD	303390	07/20/2012	Standard Method
Scanson, Curtis	CD	303391	07/20/2012	Standard Method
Curran, Michael	CD	303392	07/20/2012	Standard Method
Morley, Michael	CD	303393	07/20/2012	Standard Method

**Total Number for Type: 51**

Lindgren, Laura	PC	1189	05/01/2012	Reciprocity Method
Holloway, Jennifer	PC	1190	05/01/2012	Reciprocity Method
Ribeiro, Solange	PC	1191	05/01/2012	Reciprocity Method
Hutchinson, Catherine	PC	1192	05/01/2012	Examination Method
Jepson, Amanda	PC	1193	05/01/2012	Examination Method
Colling, Mera	PC	1194	05/01/2012	Examination Method
Moller, Mark	PC	1195	05/01/2012	Examination Method
Reamer, Amanda	PC	1196	05/01/2012	Examination Method
Schmid, Christopher	PC	1197	05/01/2012	Examination Method
Oster, Audra	PC	1198	05/01/2012	Examination Method
Montez, Felix	PC	1199	05/01/2012	Examination Method
Cutlan, Nathan	PC	1200	05/01/2012	Examination Method
Judisch, James	PC	1201	05/01/2012	Examination Method
Krueger, Rick	PC	1202	05/01/2012	Examination Method
Markanda, Sonal	PC	1203	06/01/2012	Reciprocity Method
Gravelle, Shawn	PC	1204	06/01/2012	Reciprocity Method
Reid, Jennifer	PC	1205	06/01/2012	Reciprocity Method
Becker, Kenneth	PC	1206	06/01/2012	Examination Method
Ruzicka, Jacqueline	PC	1207	06/01/2012	Examination Method
Wagner, Lori	PC	1208	06/01/2012	Examination Method
Adams, Briana	PC	1209	06/01/2012	Examination Method
Rivera, Katie	PC	1210	06/01/2012	Examination Method
Dietrich, Grant	PC	1211	06/01/2012	Examination Method
Wortman, Joel	PC	1212	06/01/2012	Examination Method
Erickson, Nicollette	PC	1213	06/01/2012	Examination Method
Brazill, Diane	PC	1214	06/01/2012	Examination Method

<u>Name</u>	<u>Lic Type</u>	<u>Lic Nbr</u>	<u>Issue Date</u>	<u>Method</u>
Gaffney, Tara	PC	1215	06/01/2012	Examination Method
Naslund, Melissa	PC	1216	06/01/2012	Examination Method
Gregg, Amanda	PC	1217	07/01/2012	Examination Method
Prescott-Miles, Landyn	PC	1218	07/01/2012	Examination Method
Bottelberghe, Jerome	PC	1219	07/01/2012	Examination Method
Noakes, Amy	PC	1220	07/01/2012	Examination Method
Fitzgerald, Valerie	PC	1221	07/01/2012	Examination Method
Dolan, Erin	PC	1222	07/01/2012	Examination Method
Baker, Barbara	PC	1223	07/01/2012	Examination Method
Fruetel, Joy	PC	1224	07/01/2012	Examination Method
Frantz, Jenna	PC	1225	07/01/2012	Examination Method
Lammert, Sue	PC	1226	07/01/2012	Examination Method

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**Total Number for Type:** 38

Foster-Graham, Edward	TP	1571	05/04/2012	Standard Method
Rieger, Mark	TP	1572	05/04/2012	Standard Method
Hartman, John	TP	1573	05/11/2012	Standard Method
Echoles, Thomas	TP	1574	05/11/2012	Standard Method
Nelson,Carolynn	TP	1575	05/11/2012	Standard Method
Turner, Christopher	TP	1576	05/22/2012	Standard Method
Laidlaw, Sandra	TP	1577	05/22/2012	Standard Method
Schroeder, Courtney	TP	1578	05/29/2012	Standard Method
Budul, Farhia	TP	1579	05/29/2012	Standard Method
Ellering, Holli	TP	1580	06/05/2012	Standard Method
Johnson, Kimberly	TP	1581	06/05/2012	Standard Method
Johnson, Sally	TP	1582	06/05/2012	Standard Method
Sannel, Daniel	TP	1583	06/05/2012	Standard Method
Krentz, Jeremy	TP	1584	06/05/2012	Standard Method
App, Laurie	TP	1585	06/05/2012	Standard Method
Montry, Stephen	TP	1586	06/15/2012	Standard Method
McCartney, Anthony	TP	1587	06/15/2012	Standard Method
Hemingson, Cory	TP	1588	06/15/2012	Standard Method
Nelson, Jennifer	TP	1589	06/15/2012	Standard Method
Blaske, Julie	TP	1590	07/03/2012	Standard Method
Hochstein, Holly	TP	1591	07/03/2012	Standard Method
Babcock, Eric	TP	1592	07/03/2012	Standard Method
Amundson, Jessica	TP	1593	07/12/2012	Standard Method
Musich, Kelsie	TP	1594	07/12/2012	Standard Method
Pelton, Kari	TP	1595	07/12/2012	Standard Method
Hodge, Mary	TP	1596	07/12/2012	Standard Method
Scanson, Curtis	TP	1597	07/12/2012	Standard Method
Vandervest, Leah	TP	1598	07/20/2012	Standard Method
Clark, Howard	TP	1599	07/20/2012	Standard Method

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**Total Number for Type:** 29

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**Total Number of Licenses:** 145