

MINNESOTA BOARD OF BARBER EXAMINERS
MONDAY January 13, 2014
Minutes

Attending: Chair Jon Stone, Board Members: Clarence Jones, Kenneth Kirkpatrick and James Robinson. Executive Secretary: Thora Fisko and members of the public.

1) Call to Order

Chair Jon Stone called the meeting to order at 8:30am

2) Approve Agenda

Motion by member Robinson to approve the agenda as presented, second by member Kirkpatrick, motion carried unanimously.

3) Approve Minutes

Motion by member Robinson to approve the minutes of the November 25, 2013 meeting as presented, second by member Jones, motion carried unanimously.

Unfinished Business

4) Examination Procedures

The Board instructed the Executive Secretary to make a few minor edits to the documents regarding updating exam procedures and return a final draft to the March meeting. The Secretary is to seek an attorney opinion regarding reporting results to applicants as pass or fail vs giving scores.

A. Release of Results

The Board suggests that the release of information be made part of the exam sign in process so that the Board can verify that the individual has indeed requested release to the school. All results will be in writing and mailed at the same time.

Member Robinson moved that the Secretary make the recommended changes and seek the information requested and return a draft to the March meeting, second by member Kirkpatrick, motion carried unanimously.

New Business

5) Century College – Presentation to the Board by Stephen Kelly and Lorrie MacGillvray

A. Potential development of a barber school in the east metro

Century College representatives met with member Kirkpatrick and the executive secretary at an earlier date to discuss the possibility of Century College assisting the Barber Board in meeting some of its needs. Stephen Kelly and Lorrie MacGillvray attended the meeting to follow up on the earlier conversation. The board members and college representatives had a lengthy discussion of the needs of the board including the desire for additional educational opportunities for barbers outside the Minneapolis area. There may be a possibility of Century College assisting with the development of a small barber school in the east metro. The Century College representatives will follow up with the Executive Secretary to gather additional data and potentially prepare a proposal.

6) February 3, 2014 Examinations

A. Current applicants As of 1/2/2014

At this time there are 16 applications for the February exam.

B. Parking for applicants – Information will be included in letters

1. Available in the ramp for \$5.00 per day fee
2. Street parking also available

Information regarding parking will be included with the examination letters

Parking for Board members and staff will be provided in the ramp

7) Student Permits Administrative Policy Updated

A. How long, if at all, can a student be enrolled, attending, and providing services in school before they have a Student Permit issued?

Motion by member Robinson to limit school hours prior to student permit issuance to no more than 100 classroom hours only, no services are to be provided by a student without a permit. Second by member Kirkpatrick, motion carried unanimously.

B. Student Permit Renewal fee– Should a renewal be allowed for permits that have expired and students have left barber school or is a renewal only for an active permit.

Motion by member Robinson that student permits are only eligible for renewal if they have been expired for no more than 30 days, second by member Jones, motion carried unanimously.

C. Review of school monthly report to the board.

No action taken information only item.

Member Jones was excused from the meeting at 9:30 am

8) Correspondence

A. NABBA midwinter conference in Tampa Florida

1. Kenneth Kirkpatrick has been invited to attend

Member Kirkpatrick reported that he is a member of the NABBA Executive Committee as a past president. The midwinter conference is when the committee meets to determine details of the agenda, develop curriculum, and delegate tasks for the annual conference in September.

Motion by member Robinson to approve out of state travel not to exceed \$770.00, second by member Stone, motion carried.

9) Inspector Report

Inspector White was unavailable for report

10) Executive Secretary Report

A. On line renewals

Approximately 100 barbers successfully renewed using the on line renewal system.

B. Rule Making – Our exempt rules proposal was approved and has been published in the State Register. The Revisor has not yet electronically published the changes. The cost to the Board for this rule making process was approximately \$900.00. This was a smooth process that was uncontested and required no rewriting, hearings or other special efforts. This was a small straight forward project, costs for more extensive rule making will be significantly higher.

C. Proposed legislation to be aware of:

1. Mobile Barber Shops- There is a barber seeking legislation to allow Mobile barber shops. The Executive Secretary will continue to monitor and keep the board members informed of this topic.
2. Felony Level Criminal Sexual Conduct Offences-This legislation was proposed two years ago for MN Statute Chapter 214. The Board had no objections to the language at that time, this initiative is being reintroduced.

Informational items only no action taken.

D. Financial Report

The Board members received a copy of current revenues and expenditures.

E. Other

1. Policy Committee Chair for the HLBs – Executive Secretary has been elected to chair this committee for the Health and Non-health Licensing Boards housed together for the current year.
2. Reciprocity – One reciprocity registration was issued by staff since the last meeting.
3. ASU personnel changes- The Administrative Services Unit has new staff in the positions of Purchasing and Human Resources.

11) Call for Public Comments

John Mitchell states he will be requesting an April exam date at the March meeting.

12) Meeting Schedule

March 24, 2014

May 19, 2014

July 28, 2014

September 22, 2014

November 24, 2014

14) Adjournment

Motion by member Robinson, second by member Kirkpatrick, meeting adjourned at 10:00.