

Summary Minutes

Emergency Medical Services Regulatory Board

Executive Committee Meeting
Thursday, February 18, 2010
2829 University Avenue SE
Minneapolis, Minnesota

Members Present

James Rieber, Chair
Paula Fink Kocken, M.D. (by phone)
Pat Lee
Kevin Miller
Gary Pearson

Members Absent

Staff Present

Katherine Burke Moore
Melody Nagy (open session only)

I. Call to Order

Mr. Rieber called the meeting to order at 9:13 a.m.

II. Approval of Agenda

Mr. Lee moved approval of the agenda. Mr. Pearson seconded. Motion carried.

III. Approval of Minutes

Dr. Fink Kocken moved approval of the January 21, 2010 minutes. Mr. Miller seconded. Motion carried.

IV. Executive Director Performance Review (closed session)

Mr. Rieber said that the committee will move into closed session to discuss the Executive Director's performance review.

V. Budget Review & Update

Mr. Rieber referred this to the Finance Committee for review and recommendations.

VI. Legislative committee Meeting Dates

Mr. Rieber said that meeting dates will be selected and communicated with the members of this committee.

VII. 2010 Goals & Work Plan

Mr. Rieber said that Ms. Burke Moore has prepared a document for review. He said that we need to make these goals measurable. He suggested adding a grading scale to evaluate progress on these goals. (A scale of one to five.)

Mr. Pearson said that it must be things that are within the Executive Director's control. Mr. Rieber said that tasks should be assigned to items that are not goals that can be evaluated on a scale of 1 to 5. Mr. Rieber asked that each committee member bring comments to the meeting next Wednesday.

Mr. Rieber asked Ms. Burke Moore to review the document and bring further recommendations back to the committee.

VIII. Adjourn

Mr. Rieber adjourned the meeting at 10:50 a.m.