

**MINNESOTA BOARD OF PHYSICAL THERAPY
MINUTES – March 19, 2015**

Of a meeting of the Minnesota Board of Physical Therapy held Thursday, March 19, 2015 at 4:00 PM in Conference Room A, 4th floor at University Park Plaza, 2829 University Avenue SE, Minneapolis, MN.

Members present: Linda Gustafson, PT; Debra Sellheim, PT; Christopher Adams (arrived at 4:45 PM, departed at 7:10 PM), PTA; Kathy Fleischaker, PT (arrived at 4:15 PM); Bruce Idelkope, MD; Julia McDonald, PTA; Kimberly McGarry, PT; Debra Newel, Public Member; and Kathy Polhamus, Public Member.

Members absent: Barbara Liebenstein, public member; and Sandra Marden-Lokken, PT.

Staff present: Stephanie Lunning, Executive Director; and Erin DeTomaso

PUBLIC SESSION

BOARD MATTERS

1. **Call to Order, Roll Call, and 2015 Meeting Schedule.** The meeting was called to order at 4:05 PM by President Linda Gustafson.
2. **Minutes of January 8, 2015 Board Meeting.** Minutes of January 8, 2015 were approved.

EXECUTIVE SESSION

Closed to the public at 4:08 PM

3. **Hearing Before the Board: Julie McDonald, PTA, presiding. Randy Olson, PT**
MOTION/PASSED: The Board approved Findings of Fact, Conclusions, and Final Order for Randy Olson, PT (signed and served April 15, 2015).

PUBLIC SESSION

Re-opened to the Public at 5:38 PM

4. **Executive Director Search Committee recommendation and Board interview with candidate.**
MOTION/PASSED: The Board voted to re-post the Executive Director position. (5 Yea, 1 No, and 3 Abstain).
5. **Executive Director's Report:** Hiring of Assistant Executive Director; FY16-17 Budget status in legislature; copies of Biennial Report are available; Criminal Background Check progress; consultant for Continuing Competence rulemaking; regulatory and licensing database implementation progress; and plan for presentations to MN APTA and students during Executive Director transition.
6. **HPSP: Mid-Year and monthly reports, and Strategies and Priorities plan.**

7. Strategic Plan: draft reviewed, further work deferred to the next Board meeting.

CONSENT ITEMS:

8. MOTION/PASSED: Election of Kim McGarry as Delegate and Linda Gustafson as Alternate Delegate to the 2015 FSBPT Delegate Assembly.

9. MOTION/PASSED: Approval of funding for up to 5 Board members and staff members to attend the 2015 FSBPT Annual Conference and Delegate Assembly October 15-17, 2015.

COMMITTEE MATTERS

10. Administrative/Personnel Committee

MOTION/PASSED: Approval of Financial Report: FY15 Actual Receipt Report through February 28, 2015 and Expense Reports through January 31, 2015.

11. Legislative Committee: no meeting.

12. Continuing Education Committee: review of over 240 CE courses, and over 110 CE Audits.

13. Licensure Committee:

MOTION/PASSED: Approval for licensure of Physical Therapists: January 10, 2015 – March 20, 2015, PT Applicants #1-34 and PTA Applicants #1-13; pending receipt of all verification documents.

MOTION/PASSED: Approval of licensure for PT Applicant Mr. “Z” pending receipt of all verification documents.

MOTION/PASSED: Approval of successful completion of the 6 month supervised traineeship, and approval to test for Foreign Educated Applicant “YY”.

MOTION/PASSED: Approval of successful completion of 400 hours of pre-approved supervised practice, and approval of licensure Re-entry Applicant “E”.

MISCELLANEOUS MATTERS

14. Public Comment Period

15. FYI: CAC News and Views newsletter

EXECUTIVE SESSION
Closed to the public at 7:40 PM

16. Stephen J Sovada, suspended PT license

MOTION/PASSED: Board approval of a Stipulation and Order for Stephen J Sovada.

17. Steven Spoolman, PT

MOTION/PASSED: Board approval of Stipulation and Order for Steven Spoolman, PT.

PUBLIC SESSION
Reopened to the public at 7:46 PM

18. Possible Additional Board Meeting dates: Wednesday, April 29, 2015 and Thursday, April 30, 2015; after 5:00 PM are possible dates for Board meeting(s) for final interviews with candidates for the Executive Director position.

There being no further business, the meeting was adjourned at 7:55 PM.

SIGNATURE ON FILE

Christopher Adams, PTA, Secretary
MN Board of Physical Therapy

March 25, 2015

DATE