

MINNESOTA BOARD OF NURSING  
MEETING MINUTES  
August 4, 2016

The meeting was called to order at 8:40 a.m., August 4, 2016, in Conference Room A, 2829 University Avenue Southeast, Minneapolis, Minnesota by Deborah Haagenson, president.

Members Present

Joann Brown	Robert Muster
Cindy DeJarlais	Christine Norton
Sakeena Futrell	Jan Rainey
Jeanine Gangeness	Christine Renne
Becky Gladis	Sheila Robley
Deborah Haagenson	Steven Strand
Michelle Harker	Eric Thompson
Bradley Haugen	

Members Absent

June McLachlan

Staff (present at various times)

Shirley Brekken	Marilyn Krasowski
Kay Buchanan	Sarah Larsen
Rene Cronquist	Mary Luecke
Barbara Damchik-Dykes	Kimberly Miller
Becky Elmasry	Julie Sabo
Mariclaire England	Mary Squires
Marney Halligan	
Ben Hanson	
Mary Hoepfner	

Legal Counsel (present at various times)

Hans Anderson	Jennifer Middleton
Caitlin Micko	Tiffany Sedillos

Mission Statement

C. Norton read the Board mission statement to remind members of the Board's purpose.

**Mission Statement**

“The mission of the Minnesota Board of Nursing is to protect the public's health and safety through regulation of nursing education, licensure and practice.”

## Approval of Board Meeting Agenda

**Motion** by C. Norton, seconded by B. Haugen, to approve the August 4, 2016 meeting agenda.

Vote: Yes – 15 (Brown, DeJarlais, Futrell, Gangeness, Gladis, Haagenson, Harker, Haugen, Muster, Norton, Rainey, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried

## Acceptance of Responsibility

President Haagenson welcomed recently appointed board members Joann Brown, registered nurse member; Sakeena Futrell, registered nurse member; and Eric Thompson, licensed practical nurse member and conducted the *Acceptance of Responsibility as a Board Member*.

New members affirmed their recognition of these responsibilities as members of the Board of Nursing and committed to meeting the obligations with integrity and sincerity of purpose.

## Renewal of Oath of Continuing Members

The continuing board members recommitted their *Acceptance of Responsibility*.

## President's Report

President Haagenson asked board members to reflect on the core value of *Trust-integrating the obligation of confidence and authority expected of the Board by the public* during the meeting.

## Executive Director's Report

S. Brekken acknowledged Board members and staff appointed and serving on National Council of State Boards of Nursing (NCSBN) committees.

## Meetings

The Citizen Advocacy Center (CAC) 2016 Annual Meeting will be held in Portland, Oregon, on Saturday and Sunday, September 17 - 18, 2016. The theme of the meeting is *Modernizing the Regulatory Framework for Telehealth*. CAC is a nonprofit organization which serves the public interest by providing research, training, technical support, and networking opportunities to help public members make their contributions informed, effective, and significant.

Meetings – CAC 2016 Annual Meeting (cont'd)

**Motion** by S. Harker, seconded by J. Gangeness, to fund up to two board members to attend the Citizen Advocacy Center 2016 Annual Meeting.

Vote: Yes – 15 (Brown, DeJarlais, Futrell, Gangeness, Gladis, Haagenson, Harker, Haugen, Muster, Norton, Rainey, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried  
Attachment II.A

Board members should indicate their interest to attend to President Haagenson or S. Brekken by August 8, 2016.

The Board discussed the Council on Licensure, Enforcement and Regulation (CLEAR) Annual Education Conference which will be held in Portland, Oregon, September 14 – 17, 2016 and determined not to fund attendance this year.

Attachment II.B

The International Nurse Regulator Collaborative Symposium will be held October 4 – 5, 2016 in Chicago, Illinois. The theme of the meeting is *Fit for Future* and will provide an opportunity for nurse regulators to explore and discuss the evolution of concepts that inform public protection models nationally and internationally.

**Motion** by J. Gangeness, seconded by R. Muster, to fund up to two board members to attend the International Nurse Regulator Collaborative Symposium.

Vote: Yes – 15 (Brown, DeJarlais, Futrell, Gangeness, Gladis, Haagenson, Harker, Haugen, Muster, Norton, Rainey, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried  
Attachment II.C

Board members should indicate their interest to attend to President Haagenson or S. Brekken by August 10, 2016.

The Minnesota Board of Nursing is a member of the Minnesota Alliance for Patient Safety (MAPS). The 2016 MAPS Conference will be held October 27 – 28, 2016 in Brooklyn Park, MN. The Conference will disseminate leading edge practices; provide knowledge on critical topics in safe care; and facilitate creative and solution-oriented dialogue about how to make health care sustainable and measurably safe in Minnesota.

**Motion** by S. Harker, seconded by B. Haugen, to fund all interested board member(s) to attend the Minnesota Alliance for Patient Safety 2016 Conference.

Meetings – 2016 MAPS Conference (cont'd)

Vote: Yes – 15 (Brown, DeJarlais, Futrell, Gangeness, Gladis, Haagenson, Harker, Haugen, Muster, Norton, Rainey, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried  
Attachment II.D

Board members should indicate their interest to attend to President Haagenson or S. Brekken by August 10, 2016

National Council of State Boards of Nursing

S. Brekken reported the Minnesota Board of Nursing is a member of the National Council of State Boards of Nursing (NCSBN). The Delegate Assembly, NCSBN's voting body, convenes during the organization's annual meeting in August. Activity includes discussion and voting on NCSBN business items. Brekken reviewed proposed amendments to the NCSBN bylaws which will be considered at the 2016 Delegate Assembly.

Attachment II.E

Security Training

Ryan Hirsch, MN.IT Services, conducted the annual Information Technology (IT) Security training. IT Security is addressed on an annual basis to emphasize the importance of information security. The training goal is to protect information in any form.

Proposed 2017 Board Calendar

The following dates were proposed for Calendar Year 2017 Board of Nursing meetings:

January 5, 2017	4:30 p.m.
February 2 - 3, 2017	8:30 a.m.
March 2, 2017	7:30 a.m.
April 6 - 7, 2017	8:30 a.m.
May 4, 2017	4:30 p.m.
June 1 - 2, 2017	8:30 a.m.
July 6, 2017	7:30 a.m.
August 3 - 4, 2017	8:30 a.m.
September 7, 2017	4:30 p.m.
October 12 - 13, 2017	8:30 a.m.
November 2, 2017	7:30 a.m.
December 7 – 8, 2017	8:30 a.m.

Proposed 2017 Board Calendar (cont'd)

President Haagenson, on behalf of the Executive Committee moved to approve the proposed 2017 Calendar of Board Meetings.

Vote: Yes – 15 (Brown, DeJarlais, Futrell, Gangeness, Gladis, Haagenson, Harker, Haugen, Muster, Norton, Rainey, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried  
Attachment II.F

Consent Agenda

<b>Agenda Item</b>	<b>Attachment</b>
Board Meeting Minutes: June 2, 2016	III.A
Board Meeting Minutes: July 7, 2016	III.B
Financial Report: May – June 2016	III.C
Licensure Statistics: May – June 2016	III.D
Disposition of Complaints: May – June 2016	III.E
Executive Committee Minutes: April 6, 2016	III.F
Discipline Resources Committee Minutes: April 8, 2016	III.G
Nursing Practice Committee Minutes: May 5, 2016	III.H
HPSP FY2016 Report	III.I
Board Member Service Report FY2016	III.J

**Motion** by B. Gladis, seconded by C. Norton, to approve the Consent Agenda with the removal of III.A, June 2, 2016 Board Meeting Minutes; and III.D, Licensure Statistics.

Vote: Yes – 15 (Brown, DeJarlais, Futrell, Gangeness, Gladis, Haagenson, Harker, Haugen, Muster, Norton, Rainey, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried  
Attachments III.B – C and III.E – J

June 2 Board Meeting Minutes Edit

**Motion** by C. DeJarlais, seconded by C. Norton, to approve the June 2, 2016 Board Meeting Minutes with the correction on page 5, “the Committee is developing a draft Nurse Licensure Compact Communication Plan. Preliminary plans include surveying licensed nurses to assess the current state of knowledge regarding the Nurse Licensure Compact.”

Vote: Yes – 15 (Brown, DeJarlais, Futrell, Gangeness, Gladis, Haagenson, Harker, Haugen, Muster, Norton, Rainey, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried  
Attachment III.A

Licensure Statistics

**Motion** by C. Norton, seconded by C. DeJarlais, to approve item III.D Licensure Statistics.

Vote: Yes – 15 (Brown, DeJarlais, Futrell, Gangeness, Gladis, Haagenson, Harker, Haugen, Muster, Norton, Rainey, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried  
Attachment III.D

Initial Approval-Proposed Rasmussen Bachelor of Science in Nursing Program – Bloomington

Based on the evidence in the application and from the site visit, surveyors from the Board, J. Gangeness, S. Robley and M. Harker, concluded the requirements of all applicable rules are met.

Continuing approval will be recommended when the program is in compliance with board rules, including, but not limited to:

1. meeting the minimum first-time licensure examination success rate as required by subpart 4; and
2. acquiring national nursing education accreditation as required by subpart 6 (MR 6301.2360 subp. 5C).

**Motion** by B. Haugen, seconded by S. Strand, that the Board determine the requirements of all applicable rules are met and recommend the Minnesota Board of Nursing grant initial approval to Rasmussen College Baccalaureate Nursing Program, Bloomington, Minnesota. Initial approval would continue as long as the program is in compliance with Minnesota Rules 6301.2600 subpart 3 and all other applicable rules.

Vote: Yes – 14 (Brown, DeJarlais, Futrell, Gangeness, Gladis, Haagenson, Harker, Haugen, Norton, Rainey, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 1 (Muster); Absent – 0

Motion Carried  
Attachment IV.E

Application for Initial Approval – Bethany Lutheran College Baccalaureate Nursing Program Mankato, Minnesota

Based on the evidence in the application and from the site visit, surveyors from the Board, J. McLachlan and B. Gladis, concluded the requirements of all applicable rules are met.

Continuing approval will be recommended when the program is in compliance with board rules, including, but not limited to:

Application for Initial Approval – Bethany Lutheran College Baccalaureate Nursing Program Mankato, Minnesota (cont'd)

- (1) meeting the minimum first-time licensure examination success rate as required by subpart 4; and
- (2) acquiring national nursing education accreditation as required by subpart 6 (MR 6301.2360 subp. 5C).

**Motion** by C. Norton, seconded by B. Gladis, that the Board grant initial approval to Bethany Lutheran College Baccalaureate Nursing Program, Mankato, Minnesota. Initial approval would continue as long as the program is in compliance with Minnesota Rules 6301.2600 subpart 3 and all other applicable rules.

Vote: Yes – 15 (Brown, DeJarlais, Futrell, Gangeness, Gladis, Haagenson, Harker, Haugen, Muster, Norton, Rainey, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried  
Attachment IV.F

Report to the Board: Pine Technical and Community College Associate Degree Mobility Program

On February 4, 2016, the Board directed that an on-site survey be conducted of the Pine Technical and Community College Associate Degree Mobility Program (Program) due to first-time success rates of 75% or less for three consecutive years on the National Council Licensure Examination for Registered Nurses (NCLEX-RN<sup>®</sup>). The on-site survey of the Program conducted on March 30, 2016, identified that the Program was not in compliance with all program approval rules.

Following the on-site survey, the Program submitted evidence that it has initiated actions to address areas of non-compliance, as outlined in the Report. On June 27, 2016 the Review Panel reviewed the evidence provided and determined that the Program has taken actions to address areas of non-compliance, but remains not fully compliant with all program approval rules.

A report, signed by the program director, Connie Frisch, documents an agreement between the Review Panel and the Program that the Program is not in compliance with Minnesota Rules 6301.2330 E. and Minnesota Rules 6301.2340 Subp 3.B, 3.C., 3.D. (2), and 3.J. The Report identifies specific conditions the Program must address to retain approval by the Board.

**Motion** by M. Harker, seconded by B. Haugen, that the Board issue an Order of Corrections to Pine Technical and Community College Associate Degree Mobility Program consistent with the Conditions as presented in the Report to the Board, and change the status of the Program from Approved to Approved With Conditions effective August 4, 2016.

Report to the Board: Pine Technical and Community College Associate Degree  
Mobility Program (cont'd)

Vote: Yes – 15 (Brown, DeJarlais, Futrell, Gangeness, Gladis, Haagenson, Harker,  
Haugen, Muster, Norton, Rainey, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried  
Attachment IV.C

Report to the Board: South Central College Practical Nursing Program – North Mankato

On February 4, 2016, the Board directed that an on-site survey be conducted of the South Central College Practical Nursing Program (Program) due to first-time success rates of 75% or less for three consecutive years on the National Council Licensure Examination for Registered Nurses (NCLEX-RN®). The on-site survey of the Program conducted on March 22, 2016, identified that the Program was not in compliance with all program approval rules.

Following the on-site survey, the Program submitted evidence that it has initiated actions to address areas of non-compliance, as outlined in the Report. On June 27, 2016 the Review Panel reviewed the evidence provided and determined that the Program has taken actions to address areas of non-compliance, but remains not fully compliant with all program approval rules.

A report, signed by the program director, Michele Brielmaier, documents an agreement between the Review Panel and the Program that the Program is not in compliance with Minnesota Rules 6301.2330 D., E., and G., and Minnesota Rules 6301.2340 Subp. 1.B., 3.C., 3.E., (7)., and 3.J. The report identifies specific conditions the Program must address to retain approval by the Board.

**Motion** by J. Rainey, seconded by C. DeJarlais, that the Board issue an Order of Corrections to South Central College Practical Nursing Program consistent with the Conditions as presented in the Report to the Board, and change the status of the Program from Approved to Approved With Conditions effective August 4, 2016.

Vote: Yes – 15 (Brown, DeJarlais, Futrell, Gangeness, Gladis, Haagenson, Harker,  
Haugen, Muster, Norton, Rainey, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried  
Attachment IV.D

Continuing Approval of Accredited Programs

**Motion** by J. Gangeness, seconded by R. Muster, that the Board grant continuing approval to the following nursing programs based on compliance with all applicable rules:

### Continuing Approval of Accredited Programs

- Concordia College Nursing Program Moorhead
- Gustavus Adolphus College Nursing Program
- Minnesota State College – Southeast Practical Nursing Program
- St. Olaf College Nursing Program

Subsequent Board consideration for continuing approval shall be when the accrediting body takes action and the program meets all applicable program approval rules.

Vote: Yes – 15 (Brown, DeJarlais, Futrell, Gangeness, Gladis, Haagenson, Harker, Haugen, Muster, Norton, Rainey, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried  
Attachment IV.B

### Summary of 2015 Plans of Corrective Action for Below Minimum Standard NCLEX<sup>®</sup> Success Rates

M. Krasowski reported on the Summary of 2015 Plans of Corrective Action for Below Minimum Standard NCLEX Success Rates. If success rates are 75 percent or less for one calendar year, the Board requires the school's program director to identify factors that are potentially affecting the low success rate on licensure examinations. The program director is required to submit a plan of corrective action. If in the following year the success rate is above 75 percent, no action by the Board is required.

Nine programs were required to submit plans of corrective action for having below standard pass rates for one year:

#### Practical Nursing Programs:

- Hennepin Technical College
- Riverland Community and Technical College

#### Associate Degree Nursing Programs:

- Alexandria Technical and Community College
- Central Lakes College
- Fond du Lac Tribal and Community College
- Minnesota State College – Southeast Associate in Science-Nursing Program
- Northwest Technical College - Bemidji
- Rasmussen College – St. Cloud

#### Baccalaureate Nursing Program:

- Minnesota State University - Mankato

M. Krasowski further reported if success rates are 75 percent or less for any two consecutive calendar years, the Board is required to notify the program's director of an

Summary of 2015 Plans of Corrective Action for Below Minimum Standard  
NCLEX® Success Rates (cont'd)

on-site survey to identify additional factors affecting the low success rate and review progress on the plan of corrective action submitted the previous year.

One such meeting and survey was conducted in 2016:

- Northwest Technical College Practical Nursing Program

If success rates are 75 percent or less for any three consecutive years, the Board requires the director and another institutional administrative academic representative to meet with a committee of board members and a board staff for an on-site survey for compliance with all applicable rules and for the implementation of the plan of corrective action submitted the previous year.

Two such meetings and surveys were conducted in 2016:

- Pine Technical and Community College Associate Degree Nursing Program (Pine City)
- South Central College Practical Nursing Program (North Mankato)

Draft Rules 6305 Advanced, Professional, and Practical Nurse Licensure, and 6310 Advanced, Professional, and Practical Nursing Registration

J. Sabo, advanced practice nursing specialist, reported legislation passed in spring 2014 authorized the Board of Nursing through Minnesota Statute (MS) 148.211 Subd. 1a. to license, in 143.231, and renew the license of duly qualified applicants for advanced practice registered nursing (APRN), and in Subd. 2b. to endorse APRNs.

In March of 2015, President Deb Haagenson appointed an APRN License Rulemaking Task Force comprised of board members Sue Sendelbach and Michelle Harker; and staff members Sheryl Meyer, Mary Hoepfner, and Julie Sabo. In its work, the Task Force was guided by statutory language and the National Council of State Boards of Nursing (NCSBN) Model Rules. To obtain feedback on proposed language, one focus group was conducted with participation by 21 APRNs who had an average number of practice years of 18 (range 1-40 years).

**Motion** by J. Gangeness, seconded by M. Harker, that the Board approve with the intent to adopt the proposed rules relating to Chapter 6305: Advanced Practice, Professional, and Practical Licensure and Chapter 6310: Advanced Practice, Professional, and Practical Registration.

Vote: Yes – 15 (Brown, DeJarlais, Futrell, Gangeness, Gladis, Haagenson, Harker, Haugen, Muster, Norton, Rainey, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried  
Attachment IV.A – IV.A.3

## Executive Committee

President Haagenson reported:

- A summary report of the 2014-16 Strategic Plan will be presented at the October board meeting.
- A report of the Board Self-Assessment results will be presented at the October board meeting.
- The Executive Committee continues to work on the Executive Officer Succession Plan.

## Discipline Resources Committee

S. Strand reported:

- The Discipline Resources Committee continues to work on draft guidelines for Criminal Background Checks.
- The Committee is considering if administrative penalties should be assessed for applicants who do not disclose certain information during the application or reregistration processes, which is discovered through a criminal background check.

## Nursing Practice Committee

D. Haagenson reported the Nursing Practice Committee is continuing the work of developing a draft Nurse Licensure Compact Communication Plan. Preliminary plans include surveying licensed nurses to assess the current state of knowledge regarding the Nurse Licensure Compact. A goal is to determine what resources or information is needed by nurses throughout the state and whether nurses favor the changes. Future discussion will include the time line of when and how to engage stakeholders and strategy around possible legislation.

## Recess

President Haagenson declared a recess at 12:35 p.m.

President Haagenson reconvened the meeting in at 1:05 p.m.

## Board Member Development

J. Gangeness presented on the topic of *Governance: Board Member Responsibilities*.

### Core Value Reflection

President Haagenson led the board members in a reflection on the core value of *Trust, integrating the obligation of confidence and authority expected of the Board by the public*, to identify how the Board has demonstrated this value in its deliberation and decision making.

### Recess

President Haagenson declared a recess at 1:20 p.m.

### Closed Session

President Haagenson reconvened the meeting in closed session at 1:25 p.m., and declared a quorum present:

The Stipulation and Consent Order Consent Agenda included the following cases:

1. Sarah Haroth, RN 175678-0 – Stayed Suspension, Limitations, Conditions
2. Mary Johnson, RN 133325-5 – Voluntary Surrender
3. Roberta Pointer, RN 90114-1 – Amended Stipulation and Consent Order
4. Beverly Rutledge, APRN-CNP 1272, RN 76770-9 – Reprimand, Civil Penalty
5. Jacklyn Sindt, LPN 57091-2 – Voluntary Surrender
6. Jennifer St. George, RN 203211-5 – Suspension
7. Majesta Walker, RN 167140-9 – Voluntary Surrender

**Motion** by M. Harker, seconded by J. Rainey, that the Board adopt the Stipulation and Consent Order Agenda and issue the Orders effective August 4, 2016.

Vote: Yes – 15 (Brown, DeJarlais, Futrell, Gangeness, Gladis, Haagenson, Harker, Haugen, Muster, Norton, Rainey, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried

### Lobsang Namru, RN 212624-1

Lobsang Namru attended a conference with the Board of Nursing Review Panel on March 25, 2016, the Panel including Cindy DeJarlais, Board member. The Board reviewed the resulting proposed stipulation and consent order to suspend Mr. Namru's registered and practical nurse licenses and stay the suspension based on Mr. Namru's compliance with the Order, place limitations and conditions on the licenses and assess a \$250.00 civil penalty.

Lobsang Namru, RN 212624-1 (cont'd)

**Motion** by B. Haugen, seconded by J. Rainey, that the Board adopt the Stipulation and Consent Order as proposed and issue the Order effective August 4, 2016.

Vote: Yes – 15 (Brown, DeJarlais, Futrell, Gangeness, Gladis, Haagenson, Harker, Haugen, Muster, Norton, Rainey, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried

Jeffery Niemi, RN 204317-5, LPN 68005-1

The Board reviewed a proposed stipulation and consent order to revoke Jeffery Niemi's registered and practical nurse licenses. Mr. Niemi was represented by Mark Arneson. Becky Gladis was the consulted Board member. This matter was resolved without a conference.

**Motion** by M. Harker, seconded by J. Gangeness, that the Board adopt the Stipulation and Consent Order as proposed and issue the Order effective August 4, 2016.

Vote: Yes – 15 (Brown, DeJarlais, Futrell, Gangeness, Gladis, Haagenson, Harker, Haugen, Muster, Norton, Rainey, Renne, Robley, Thompson)

No – 0; Abstain – 1 (Strand); Absent – 0

Motion Carried

George Tonkin, RN 149848-8, LPN 51050-3

George Tonkin attended a conference with the Board of Nursing Review Panel on June 28, 2016, the Panel including Steven Strand, Board member. The Board reviewed the resulting proposed stipulation and consent order to accept the voluntary surrender of Mr. Tonkin's registered and practical nurse licenses.

**Motion** by C. Norton, seconded by J. Rainey, that the Board adopt the Stipulation and Consent Order as proposed and issue the Order effective August 4, 2016.

Vote: Yes – 15 (Brown, DeJarlais, Futrell, Gangeness, Gladis, Haagenson, Harker, Haugen, Muster, Norton, Rainey, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried

The Petition Consent Agenda included the following cases:

Petition for Reinstatement:

1. Julia Worner, RN 153926-6 – Stipulation and Consent Order for Reinstatement (Stayed Suspension, Limitations, Conditions)

Petition to Rescind Stipulation and Consent Order Denying Applicant’s RN Licensure:

1. Alison Gertonson, RN Examination Applicant – Petition to Rescind the Stipulation and Consent Order (Denial of Application for RN Licensure).

Petition for Unconditional License:

1. Barbara DeSmet, LPN 59859-6 – Petition to reinstate Ms. DeSmet’s practical nurse license and issue an Unconditional License.
2. Joanne Max, RN 179405-6 – Petition to remove the Limitations and Conditions from Ms. Max’s registered nurse license and issue an Unconditional License.

**Motion** by J. Rainey, seconded by C. DeJarlais, that the Board adopt the Petition Consent Agenda and issue the Orders effective August 4, 2016.

Vote: Yes – 15 (Brown, DeJarlais, Futrell, Gangeness, Gladis, Haagenon, Harker, Haugen, Muster, Norton, Rainey, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried

Callie Norlen, LPN 65370-3

Callie Norlen attended a conference with the Board of Nursing Review Panel on June 30, 2016, the Panel including Christine Norton, Board member. The Board reviewed the resulting proposed stipulation and consent order to suspend Ms. Norlen’s practical nurse license.

**Motion** by B. Haugen, seconded by J. Rainey, that the Board adopt the Stipulation and Consent Order Agenda and issue the Orders effective August 4, 2016.

Vote: Yes – 15 (Brown, DeJarlais, Futrell, Gangeness, Gladis, Haagenon, Harker, Haugen, Muster, Norton, Rainey, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried

Jill Klinkner, RN 205186-6, LPN 56041-4

Jill Klinkner was issued a Stipulation and Consent Order of Suspension on June 5, 2014. On August 2, 2016, Ms. Klinkner attended a conference with the Board of Nursing Review Panel to discuss her petition for reinstatement of her registered and practical nurse licenses, the Panel including Deborah Haagenson, Board member. The Board reviewed materials submitted by Ms. Klinkner to support her petition for reinstatement of her registered and practical nurse licenses in an unconditional status.

**Motion** by M. Harker, seconded by J. Rainey, that the Board reinstate the registered and practical nurse licenses of Jill Klinkner and issue an Order of unconditional license, effective August 4, 2016.

Vote: Yes – 15 (Brown, DeJarlais, Futrell, Gangeness, Gladis, Haagenson, Harker, Haugen, Muster, Norton, Rainey, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried

Jeffrey Leisen, RN 173518-3

Jeffrey Leisen attended a conference with the Board of Nursing Review Panel on July 21, 2016, the Panel including Steven Strand, Board member. The Board reviewed the resulting proposed stipulation and consent order to suspend Mr. Leisen's registered nurse license.

**Motion** by C. Norton, seconded by S. Strand, that the Board adopt the Stipulation and Consent Order Agenda and issue the Orders effective August 4, 2016.

Vote: Yes – 15 (Brown, DeJarlais, Futrell, Gangeness, Gladis, Haagenson, Harker, Haugen, Muster, Norton, Rainey, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried

Meeting recessed at 1:45 p.m. and resumed at 2:05 p.m. in closed session to discuss the following cases.

Lisa Uselman, LPN 45408-3

A Notice of Removal of Stay of Suspension, Imposition of Suspension and Hearing was served to Lisa Uselman on June 17, 2016, scheduling a conference on July 21, 2016, and a hearing before the Board on August 4, 2016. Ms. Uselman attended the conference and the hearing. Assistant Attorney General Jennifer Middleton presented oral argument on behalf of the Review Panel. Ms. Uselman made a statement and answered questions from Board members. The Board reviewed the proposed findings of fact, conclusion and final order from the Review Panel. Ms. Uselman, Christine Norton, Board member on the

Lisa Uselman, LPN 45408-3 (cont'd)

Review Panel, and Assistant Attorney Jennifer Middleton were excused and did not participate in the deliberation or voting. Assistant Attorney General Caitlin Micko advised the Board.

**Motion** by M. Harker, seconded by J. Gangeness, that the Board authorize Caitlin Micko to make editorial revisions in the proposed Order, accept the Fact, Conclusions and Final Order of the Review Panel, as revised, and issue the Order suspending Ms. Uselman's practical nurse license effective the date of service (August 18, 2016).

Vote: Yes – 13 (Brown, DeJarlais, Futrell, Gangeness, Gladis, Haagenson, Harker, Haugen, Muster, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 2 (Norton, Rainey)

Motion Carried

**Motion** by S. Strand, seconded by B. Muster, not to accept the toxicology screen results submitted by the Review Panel.

Vote: Yes – 13 (Brown, DeJarlais, Futrell, Gangeness, Gladis, Haagenson, Harker, Haugen, Muster, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 2 (Norton, Rainey)

Motion Carried

Vice-President, J. Gangeness, assumed the chair

Timothy Michaud, RN 232731-2

A Notice and Order for Hearing on Temporary Suspension and Order for Temporary Suspension was served to Timothy Michaud on April 15, 2016, scheduling a hearing or hearing conference on May 5, 2016. Mr. Michaud attended the May 5, 2016, hearing conference but did not attend the hearing before the Board. Administrative Law Judge, Steven M. Bialick issued the Recommendation on Motion for Partial Summary Disposition on May 23, 2016. Assistant Attorney General Tiffany Sedillos presented oral argument on behalf of the Review Panel. Deborah Haagenson, Board member on the Review Panel, and Assistant Attorneys General Hans Anderson and Tiffany Sedillos were excused and did not participate in the deliberation or voting. Assistant Attorney General Caitlin Micko advised the Board.

**Motion** by M. Harker, seconded by C. Norton, that the Board authorize Caitlin Micko to amend the proposed Order by reducing the hearing costs to \$536.00, to make editorial revisions in the proposed Order, accept the Fact, Conclusions and Final Order of the Review Panel, as revised, and issue the Order revoking Mr. Michaud's registered nurse license effective the date of service (August 18, 2016).

Timothy Michaud, RN 232731-2 (cont'd)

Vote: Yes – 13 (Brown, DeJarlais, Futrell, Gangeness, Gladis, Harker, Haugen, Muster, Norton, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 2 (Haagenson, Rainey)

Motion Carried

President, D. Haagenson, resumed the chair

The Board considered the following Hearing Consent Agenda:

1. Cassondra Anderson, LPN 79669-9 – Suspension (Deborah Meyer, Sue Sendelbach)
2. Carnisha Campbell, LPN Applicant – Denial of License (Michelle Harker, Deborah Meyer)
3. Deedre Fontaine, RN 78044-3 – Suspension (Robert Muster, Natya Stroud)
4. Gracia McCutcheon, RN 214498-0 – Suspension (Michelle Harker, Steven Strand)
5. Kathleen Meier, LPN 71253-4 – Suspension (Deborah Meyer, Steven Strand)
6. Barbara Wright, RN 110125-4 – Suspension (Michelle Harker)

**Motion** by B. Gladis, seconded by S. Strand, that the Board adopt the Hearing Consent Agenda and authorize Assistant Attorney Generals and Caitlin Micko and Brian Williams, to make nonsubstantive, editorial revisions as needed.

**Roll Call Vote:**

<b>Board Member</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAINED FROM</b>	<b>ABSENT</b>
Joann Brown	X			
Cindy DeJarlais	X			
Sakeena Futrell	X			
Jeanine Gangeness	X			
Becky Gladis	X			
Deborah Haagenson	X			
Michelle Harker	X		Carnisha Campbell; Gracia McCutcheon; Barbara Wright	
Bradley Haugen	X			
Robert Muster	X		Deedre Fontaine	
Christine Norton	X			
Jan Rainey				X
Christine Renne	X			
Sheila Robley	X			
Steven Strand	X		Gracia McCutcheon; Kathleen Meier	
Eric Thompson			Abstained from all hearing consent agenda cases	

Motion Carried

Adjourn

The meeting adjourned at 3:00 p.m.

Recorder:

  
Shirley A. Brekken  
Executive Director

Attest:

  
\_\_\_\_\_  
Michelle Harker  
Secretary