

Date: _____

EMR/EMT EDUCATION PROGRAM INSPECTION FORM

Insp #: _____

Licensee: _____	License #: _____
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STATUTES:

- **MS §144E.285 & MS § 144E.27 Education Programs:** Subd.1 & Subd. 1(a): All education programs for EMR, EMT, AEMT, or paramedic must be approved by the board.
- **Subd.7 Audit.** The board may audit education programs approved by the board. The audit may include, but is not limited to, investigation of complaints, course inspection, classroom observation, review of instructor qualifications, and student interviews.

DOCUMENTS (Must be on file)

- License App. Documentation (MS 144E.285, subd.1(b)(1))
- Program Coordinator (MS 144E.285, subd.1(b)(3))
- Medical Director (MS 144E.285, subd.1(b)(3))
- Program Approval (MS 144E.285 subd.1(b)(7))
- Faculty (MS 144E.285, subd.1(b)(4))
 - Instructor Qualifications (MS 144E.283)
 - DOT Certification (MS 144E.283, (a)(4))
 - Instructor CEU's (MS 144E.283, (a)(5))
- USDOT EMS Standards (MS 144E.285, subd.1(b)(2))
 - Course Outline (MS 144E.285, subd.1(b)(7))
 - Lesson Plans
 - Textbook and supplements; Reference Materials
 - Written Examinations
 - Skill Verification
- Clinical / Field Experience (MS 144E.285, subd. 1(b)(6))
 - Written Agreements
 - Clinical Rotations & Objectives
 - Clinical / Field Rotation Form
 - Background Study Information/Account *
- Student Admission Criteria (MS 144E.285, subd. 1(b)(1)(iv))
- Student Information (MS 144E.285, subd. 1(b)(7))
- Student Success Ratio (MS 144E.285, subd. 1(b)(10))
- Operational Procedures
 - Instructor/Student Ratio (MS 144E.285, subd.1(b)(5))
 - Instructor Recruitment Process
 - Instructor Orientation Process
 - Instructor Performance Evaluation
 - Student Performance Criteria
 - Student Evaluation & Remediation
- Course Notification** (MS 144E.285, subd.1(b)(8))
- Student Course Completion Confirmation (e-Licensing system)

INSTRUCTIONAL AIDS AND EQUIPMENT (MS 144E.285 subd. 1(b)(1)(v))

- Classroom/Office**
 - Didactic Classroom Space
 - Practical Skills Practice Area
 - Educational Aids (AV equipment, PowerPoint, computer(s))
- Personal Protective Equipment:** gloves, masks, gowns, eye protection
- Mechanical Aids to Breathing**
 - Intubation Manikin
 - O2 Cylinder with regulator
 - O2 Delivery Devices (NRM, nasal cannula, connection tubing)
 - Bag-Valve-Mask Device with reservoir (adult, child, infant)
 - Oro/Nasopharyngeal Airways
 - Supraglottic Airway (Combitube, PTL or King LT)
 - Suction Device (tubing, rigid & flexible catheters, sterile water)
- CPR Equipment**
 - Manikins (adult, child, infant & supply of disposable parts)
 - Manikin Cleaning Supplies
 - AED Trainer(s)
- Patient Assessment & Vital Signs:** (BP cuffs, stethoscope, penlight)
- Spinal Injury Management Equipment**
 - Long Spine Board with securing straps
 - Short Spine Board with securing straps or Vest-type device
 - Head Immobilization device
 - Cervical Collars (various sizes)
- Splinting & Bandaging Equipment**
 - Fixation Splints (board, air, vacuum, commercial)
 - Traction Splint
 - Tourniquet, Dressings & Bandages (various: bleeding, burn, roller)
- Enrichments** (please list any additional)
 - Blood Glucose Monitor
 - IV Infusion (infusion arm, catheters, solutions, administration sets)
 - IO Infusion (manikin, needles and/or drill device)
 - Medication Administration (prefilled meds, syringes, needles, sharps)
 - Moulage Kit or similar substitute
 - Extrication (various extrication tools & supplies)
 - Other: _____

Comments:

Program Approval: Yes No Correction Order Issued: _____ Number(s): _____

Licensee Authorized Official: _____	Date: _____
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EMSRB Authorized Official: _____	Date: _____
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