

MINNESOTA BOARD OF PSYCHOLOGY
Minutes of the 476th Meeting
December 18, 2015

Members Present: S. Fischer, R. David, A. Versland, A. Williams-Wengerd, R. Boughton, C. Stiles, J. Leichter.

Members Absent: P. Stankovitch, D. Fisher, J. Robbins.

Others Present: A. Barnes, Executive Director; L. Campero, Asst. Executive Director; H. Anderson, Assistant Attorney General.

Board Chair, S. Fischer, called the meeting to order at 09:15 a.m., in the conference room of the Minnesota Board of Psychology at 2829 University Ave. SE., Ste. 320, Minneapolis, Minnesota.

EXECUTIVE SESSION

The Board entered into Executive Session for the purpose of considering disciplinary action, in its quasi-judicial function, in the following matters:

A Stipulation and Consent Order in the matter of a licensee of the Board.

A Stipulation and Consent Order was adopted by the Board, constituting a disciplinary action against the license of Joseph Hansen, Psy.D., LP (LP4866), for violations of rules regarding: Fraudulent, deceptive, or dishonest conduct; Unprofessional conduct; Rules of conduct; Failure to refer a client; Failure to safeguard private information on a client; providing two or more types of psychological services concurrently, causing a conflict; Impaired objectivity by a dual relationship; Providing services when the provider is biased; Exploiting the professional relationship with a client for the psychologist's emotional, financial, sexual, or personal advantage or benefit; Failure to terminate services; failing to maintain an accurate or complete record; Stereotyping a client; Failure to terminate professional services with a client; Engaging in sexual intercourse or other physical intimacies with a client; failure to protect the welfare of psychology students. The license is revoked.

PUBLIC SESSION

1. Adoption of the tentative agenda

Board Chair, S. Fischer, requested the adoption of the tentative agenda by the full board.

C. Stiles moved, seconded by R. Boughton, to approve the Agenda of the December 18, 2015 Board meeting. Voting "aye": R. David, A. Versland, A. Williams-Wengerd, R. Boughton, C. Stiles, J. Leichter. Voting "nay": none. Abstentions: S. Fischer. There being six "ayes" and no "nays" the motion carried.

2. Rescission of Termination and Waiver to allow renewal outside the renewal period

J. Leichter moved, seconded by C. Stiles, to approve the request to rescind the termination of Jane Howard and allow the licensee to renew outside the renewal period. Voting "aye": R. David, A. Versland, A. Williams-Wengerd, R. Boughton, C. Stiles, J. Leichter. Voting "nay": none. Abstentions: S. Fischer. There being six "ayes" and no "nays" the motion carried.

3. Approval of the November 20, 2015 Minutes

R. Boughton moved, seconded by R. David, to approve the minutes of the November 20, 2015 Board Meeting. Voting "aye": R. David, A. Versland, A. Williams-Wengerd, R. Boughton, C. Stiles, J. Leichter. Voting "nay": none. Abstentions: S. Fischer. There being six "ayes" and no "nays" the motion carried.

4. Consent Agenda

The following items were presented for approval under the consent agenda:

a. Licensure Report

Licensed Psychologists:

Under its delegated authority Board Staff approved the following applicants for Licensure:

LP #	NAME
LP5958	Oliver Ross, Psy.D., LP
LP5959	Julie Rabb, Psy.D., LP
LP5960	Rebecca Hainlen, Psy.D., LP
LP5961	Christine Brady, Ph.D., LP
LP5962	Christine Zych, Psy.D., LP
LP5963	Bethany Fiebelkorn Kennedy, Ph.D., LP
LP5964	Alicia Swalley, Psy.D, LP
LP5965	Mary Melton, Ph.D., LP
LP5966	Marcia Jensen, Ph.D., LP
LP5967	Joshua Sabin, Psy.D., LP
LP5968	Kamini Krishnan, Ph.D., LP
LP5969	Gretchen Scheidel, Ph.D., LP
LP5970	Julia Craner, Ph.D., LP

LP5971	Brooke Moehrle, Ph.D., LP
LP5972	Kati Klitzke, Psy.D., LP
LP5973	Janica Edwards, Psy.D., LP

Examination for Professional Practice in Psychology (EPPP):

Under its delegated authority Board Staff approved the following applicants for admission to the Examination for Professional Practice in Psychology (EPPP).

Name
Jessica Davis, Psy.D.
Mary Becker, Ph.D.
Kangting Heins, Ph.D.
Aaron Means, Psy.D.
Rachael Petersen, Psy.D.
Linnea Woods, Psy.D.
Michaela Engdahl, Ph.D.
Julia Langer, Ph.D.

Professional Responsibility Examination (PRE):

Under its delegated authority Board Staff approved the following applicants for admission to the Examination for Professional Responsibility Examination (PRE).

Name
Elizabeth Goodchild, Psy.D.
Mary Becker, Ph.D.
Jo Ellison, Ph.D.
Mary Spaniol, Psy.D.
Sara Vaccarella, Psy.D.
Trisha Patrician, Ph.D.
Kangting Heins, Ph.D.
Tyler Owens, Ph.D.
Aaron Means, Psy.D.
Mariah Laver Juanto, Ph.D.

b. Board Terminations:

The following licensees failed to renew their license upon expiration. Licensees were notified in accordance to Minnesota Rules, section 7200.3510, subpart 1.

LP #	NAME	EXPIRE DATE
5515	Dennis Aman	09/30/2015
2925	Jane Anderson	09/30/2015

0069	Mary Matthews	09/30/2015
0121	Charlotte Broach	09/30/2015
0130	Cheri Desmond-May	09/30/2015
0077	Anastasia Evans	09/30/2015
0091	Ellen Lowery	09/30/2015
3805	Paul Norrgard	09/30/2015
0165	Audrey Warrus	09/30/2015
5657	Steven Johnson	09/30/2015

Continuing Education (CE) Variance Report:

Under its delegated authority board staff approved the following six-month continuing education variances for the following licensees pursuant to Minnesota Rules 7200.3860(D).

LP #	Name
LP2675	Jan Hoistad
LP4157	Linda Johnson
LP0374	John Pribyl
LP3687	Mary Ann Meyer
LP2956	Susan Bruns
LP4650	Kendra Bjoraker
LP0245	Tamara Nelson
LP4488	Katherine Thomas
LP0295	Richard McLellan

HPSP Report:

Board members reviewed the monthly HPSP Report. Executive Director, A. Barnes, presented HPSP's strategic plan.

R. David moved, seconded by A. Williams-Wengerd, to approve the consent agenda. Voting "aye": R. David, A. Versland, A. Williams-Wengerd, R. Boughton, C. Stiles, J. Leichter. Voting "nay": none. Abstentions: S. Fischer. There being six "ayes" and no "nays" the motion carried.

5. Election of Board Officers

The Board is to elect the Board officers including Board Chair, Board Vice Chair, and Board Secretary for the calendar year beginning January 1, 2016.

The Administrative Committee of the Board is comprised of the officers of the Board, Board Chair, Board Vice Chair, and the Secretary of the Board. This Committee acts on

behalf of the full Board in between regularly scheduled Board meetings, serves a financial committee for the Board and as a committee for the Executive Director.

The following Board members have indicated their desire and intent to seek Board officer positions for the January 1, 2016 through December 31, 2016 calendar year:

Board Chair: Dr. Scott A. Fischer, Ph.D., LP

A. Williams-Wengerd moved, seconded by A. Versland, to elect S. Fischer as Board Chair by acclamation. Voting "aye": S. Fischer, R. David, A. Versland, A. Williams-Wengerd, R. Boughton, C. Stiles, J. Leichter. Voting "nay": none. Abstentions: none. There being seven "ayes" and no "nays" the motion carried.

Board Vice Chair: Dr. Raja David, Psy.D., LP

R. Boughton moved, seconded by J. Leichter, to elect R. David as Board Vice-Chair by acclamation. Voting "aye": S. Fischer, R. David, A. Versland, A. Williams-Wengerd, R. Boughton, C. Stiles, J. Leichter. Voting "nay": none. Abstentions: none. There being seven "ayes" and no "nays" the motion carried.

Board Secretary: Dr. Amelia Versland, Ph.D., LP

J. Leichter moved, seconded by R. Boughton, to elect A. Versland as Board Secretary by acclamation. Voting "aye": S. Fischer, R. David, A. Versland, A. Williams-Wengerd, R. Boughton, C. Stiles, J. Leichter. Voting "nay": none. Abstentions: none. There being seven "ayes" and no "nays" the motion carried.

6. Administrative Committee Report

The Administrative Committee met following the Board meeting and discussed grievance updates, budget, ED Performance Evaluation, and delegated authority audit.

7. Public Advisory Committee (PAC) Update

A Committee Charter has been drafted for the work of the Public Advisory Committee (PAC) on Forensic Psychology in Family Court. The Charter covers the establishment of the PAC and its authority. The Charter enumerates the purpose and responsibilities of the PAC, which includes the charges to:

- Meet on a regularly scheduled basis at the call of the PAC Chair; [PAC to meet monthly on dates TBD]
- Research and discuss alternative jurisdictional approaches to regulating the practice of forensic psychology in the family court setting.
- Research, identify, and discuss core public protection concerns within the practice of forensic psychology in the family court setting.

- Identify primary areas of the practice of forensic psychology in the family court setting where administrative rules would be necessary and reasonable to ensure public protection.
- Review drafts of the Board of Psychology's Rules Committee proposals and provide feedback and subject matter expertise related to the practice of forensic psychology in the family court setting.

The Charter also notes the PAC Composition and Governance, including a list of members by type, meetings (1) time per month, and the reporting for work completed by the PAC, which is to the Rules Committee of the Board, and ultimately to the full Board of Psychology.

Composition of the Committee - number of membership (5 psychologists, other family court professionals: attorneys, parenting consultants, custody evaluations, GAL, public members needed on the PAC).

Time commitment: Attend 1 meeting per month; reading and reviewing of drafts between meetings; begin with a 12-month process.

8. Rules Committee Report

The Request for Comments is on the Board website, there is an electronic form to submit comments to the Board. Individuals wishing to comment can also mail in their comments, use e-mail or other written means of providing feedback. Comments will be accepted and considered until December 24, 2015 by 4:30 pm.

After the Request for Comments the Rules Committee will meet January 22, 2016 to discuss and consider the Responses to the Request for Comments.

Following any discussion and/or modifications, the Statement of Need and Reasonableness (SONAR) will be drafted, and a Notice of Intent to Adopt will be published. Following the Notice of Intent to Adopt the Board will make a determination as to whether a public hearing on the rules is necessary prior to adoption, and follow the appropriate processes going forward.

The Board is receiving ongoing feedback regarding its proposed administrative rules relating to the EPPP and Supervision Plans. The feedback is extremely insightful, and will be very helpful in considering the adoption of new administrative rules in these respective areas.

9. 2016 CE Conference

The proposed topic for the Board's CE Conference in May 2016 is: Minnesota's Mental Health Workforce - Psychologists Role

The proposed topic will educate attendees on Minnesota's mental health workforce challenges, actions being undertaken to address them, recommendations that remain, and critical topics in the development and training of new psychologists, the provision of supervision, access to mental health care (geographic disparities), and what can be done to contribute to the resolution of these issues.

C. Stiles moved, seconded by A. Williams-Wengerd, to approve the topic for the 2016 CE Conference. Voting "aye": R. David, A. Versland, A. Williams-Wengerd, R. Boughton, C. Stiles, J. Leichter. Voting "nay": none. Abstentions: S. Fischer. There being six "ayes" and no "nays" the motion carried.

10. Executive Director Report

Executive Director, A. Barnes, provided an update about coordination efforts with MPA, Board budget, Board staff sub-delegation agreements, and Annual Administrative Committee audit.

11. Ad Hoc Committee Report

An Ad Hoc Committee was formulated to establish and develop an application process and a database of experts who are qualified individuals willing to serve as vendors to the Board under Professional/Technical contracts within the Board's Complaint Resolution process, if and when needed.

The Committee met on December 17, 2015 from 9:00 am to 10:30 am with the following members in attendance: S. Fischer, J. Robbins, and J. Leichter. Absent from the Committee meeting was: P. Stankovitch. The Committee was staffed by the Executive Director and the Board's Compliance Director, S. Payne was also in attendance.

The Committee elected as its Chair, J. Robbins. The Committee has begun its work to establish and develop an application process and a database of experts who are qualified individuals willing to serve as vendors to the Board under Professional/Technical contracts within the Board's Complaint Resolution process.

The Committee set its next meeting for 8:00 am on Friday, March 18, 2015, before the Board meeting.

12. Licensure Waiver Request

R. David moved, seconded by A. Versland, to deny the waiver request by applicant Denise Wytttenbach in regards to the supervision requirement. Voting "aye": R. David, A. Versland, R. Boughton, C. Stiles, J. Leichter. Voting "nay": A. Williams-Wengerd. Abstentions: S. Fischer. There being five "ayes" and one "nay" the motion carried.

J. Leichter moved, seconded by A. Versland, deny the waiver request by applicant Denise Wytttenbach in regards to the endorsement requirement. Voting "aye": R. David, A. Versland, A. Williams-Wengerd, R. Boughton, C. Stiles, J. Leichter. Voting "nay": none. Abstentions: S. Fischer. There being six "ayes" and no "nays" the motion carried.

13. Adjournment

Board Chair, S. Fischer, adjourned the meeting at 11:40 a.m.

Respectfully submitted,

Amelia Versland, Ph.D., LP
Board Secretary