

**Executive Committee
 October 16, 2014, 10:00 a.m.
 MEETING MINUTES**

**Emergency Medical Services Regulatory Board
 University Park Plaza, Conference Room A
 (See address above.)**

Prepared by Melody Nagy on October 20, 2014
 Approved by Kelly Spratt on November 12, 2014
 Approved by Executive Committee on February 19, 2015

Attended: Kelly Spratt, Chair, J.B. Guiton, Vice Chair Jeffrey Ho, M.D., At Large; Matt Simpson, CRP Chair, Pamela Biladeau, Executive Director; Greg Schaefer, AAG

Agenda Item No.	Attachment	Topic	Information Discussion Decision	Person Responsible
1.		Call to Order Mr. Spratt called the meeting to order at 10:00 a.m.	Information	Kelly Spratt
2.		Approval of Agenda Mr. Spratt said that we would add a closed session at the end of the meeting. <u>Guiton moved to approve the agenda with the addition.</u> <u>Ho seconded.</u> <u>Motion carried. 4 members voting yes; 0 members voting no.</u>		
3.		Public Comment Mr. Kevin Miller, Minnesota Ambulance Association, re Education Standards and 2015-2017 Budget and Legislation Ms. Tia Radant, EMS Training Manager at Regions Hospital See correspondence attached. <u>Motion 1: Guiton moved that we form a post transition workgroup to provide recommendations for all providers under 144E.28 a renewal process beyond 2016.</u> <u>Ho seconded.</u> <u>Motion carried. 4 members voting yes; 0 members voting no.</u> Mr. Spratt asked that this be included on the consent agenda for the November 20, 2014, Board meeting.	Information	Kelly Spratt

		<p><u>Motion 2: Guiton moved that regarding the format of the practical skills test, pending medical director approval, the practical skills test required for renewal, approved by the Board, may be conducted in a modular format by a Board approved education program, that follows 144E.28 subdivision 7 and utilizes one on one testing would be allowed to fulfill the transitional EMT skills testing exam requirements for 2015 and 2016 renewals. The remainder of the May 31, 2013 transition decisions are not changed.</u></p> <p><u>Ho seconded.</u> <u>Motion carried. 4 members voting yes; 0 members voting no.</u> Mr. Spratt suggested that this be included as a Board agenda item for the November 20, 2014, meeting. (The above motion was revised and re-voted on.)</p>		
4.		<p>Closed Session* Mr. Spratt announced that the Executive Committee will go into closed session to discuss budget matters.</p> <p>*Documents provided to Executive Committee members are confidential as requested by the budget instructions from the Governor’s office.</p> <p>Mr. Spratt re-opened the meeting.</p>		
5.	H	<p>Approval of Minutes Deferred due to length of meeting.</p>	Decision	Kelly Spratt
6.		<p>Chair Report Deferred due to length of meeting.</p>	Information	Kelly Spratt
7.	H	<p>Executive Director’s Report Deferred due to length of meeting.</p>	Information	Pamela Biladeau
8.		<p>New Business Deferred due to length of meeting.</p>	Information	Kelly Spratt
9.		<p>Adjourn Meeting adjourned at 12:46 p.m. Dr. Ho left at 12:15 p.m.</p>	Decision	Kelly Spratt

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