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## PRACTICING ON A LAPSED LICENSE IS NOT OK!

- Is your license current?
- Are the licenses of the people you are working with current?
- How can you confirm that a license is current?
- Why does it matter if a license is current?

The Board of Dentistry has seen too many cases in recent years where people in all dental professions have continued to practice after their licenses have expired. This leads to problems not only for the individual, but also for their co-workers and employers.

State regulations require that your license and renewal certificate be posted in a prominent location visible to the public. Hopefully, in addition to assuring your patients that you have a valid license, it can also serve as a reminder of when your license expires. If you need a copy of your wall license or renewal certificate, you can find an order form on the Board website. (<http://mn.gov/health-licensing-boards/images/Duplicate%2520lic%2520cert%2520mini%2520req%2520form.pdf>)



**CHECK YOUR LICENSE STATUS. CHECK YOUR EMPLOYEES' LICENSE STATUS. CONFIRM THE LICENSE OF A JOB APPLICANT:** If you have trouble remembering when your license expires, the Board's website can help you. Simply click on the *Online Services link*, then click *Online License Verification*. Click the "Click Here" link which will bring you to the *online services* page. Click the "Verification of Minnesota Dental Licenses" link (this is the button for all dental professions). Or, skip all of those steps, and go directly to: <https://www.hlb.state.mn.us/mnbod/glsuiteweb/homeframe.aspx>. Enter some (not all) of the information about the licensee. Be sure to type in the "reCAPTCHA" text/numbers, then click to submit your request. Click the "detail" button, and you will get all the information you need to verify whether a license is current.

A person who practices without a license, or enables the practice of an unlicensed person, is subject to the Board's disciplinary process, *and* could be subject to criminal prosecution. As an example, if a dental assistant allows their license to lapse and continues to practice, they will have to address the Board's Complaint Committees, and be held accountable for violating the statutes and rules governing the practice of dentistry. The assistant will also have to go through the established reinstatement process. In addition, those dentists who have worked with that assistant (and practice owners in some cases) may be held accountable for enabling the unlicensed/illegal practice of dentistry.

Licenses are what assure the public that a person has completed the appropriate training, undergone the necessary testing, and stayed current with their professional development requirements to indicate that they are competent to practice. The license is what differentiates the professional from the public, and provides the basis for what allows dental professionals to practice dentistry.

# PRESIDENT'S MESSAGE

*Teri Youngdahl, LDA*

It has been my honor to serve as the President of the Board this past year.

I was appointed to the Board in 2010 by Governor Pawlenty, and was re-appointed for a second term by Governor Dayton this past year. The Board of Dentistry examines, licenses, and regulates over 17,000 dental health care professionals. The Board consists of nine members; 5 dentists, 2 public representatives, 1 dental hygienist and 1 dental assistant. Our mission is to ensure that Minnesota citizens receive quality dental health care, from competent dental health care professionals. All the work done is to protect the public.

I happened to be watching the Late Show while I was contemplating what topic I should focus on for this article. In honor of David Letterman's legacy, I decided to create "The Top 10 Things You Wanted To Know About The Board of Dentistry, BUT Were Afraid To Ask".

Without further ado:

## **#10. We have a FANTASTIC updated Website!**

Take some time and browse the [Online Services](#) for license renewal/verification and updating mailing address. Look for the launch of the 2015-16 Self-Assessment (SA) in January. Remember, the completion of a SA is a required part of your professional development portfolio. It is always good to be prepared in the event you are one of the lucky licensees selected for a random audit.

## **#9. Dentistry Laws and Rules**

You will find laws and rules that make up the [Minnesota Dental Practice Act](#) on the Board's website, along with a link if you wish to purchase the [Rule Book](#). Since one of the duties of the Board is to ensure that those rules are being followed, I would encourage everyone to become familiar with the regulations which affect your license in Minnesota. The Board appreciates its relationships with the professional associations who help to communicate rule and statute changes to their members.

## **#8. Recordkeeping**

The Board has very specific requirements when it comes to maintaining dental records on every patient. Please refer to [MN Rule 3100.9600](#). There is a [Recordkeeping Checklist](#) available in the [2013 Self-Assessment](#) which may be utilized to determine whether each element required is being identified and documented in your records.

## **#7. Consecutive Cardiopulmonary Resuscitation (CPR)**

One of the requirements for licensure is to maintain current Healthcare Provider training in CPR, including a hands-on component, and that your certification remains continuous.

## **#6. Posting of Licenses and Renewals**

It is always a good reminder for offices to develop a protocol to check that initial licenses and renewal certificates for all licensed team members are current and displayed for patients to view, in *all* locations where they practice.

## **#5. Infection Control**

The Board has adopted the recommendations of the [Centers for Disease Control \(CDC\) Guidelines](#) for promoting the health and safety of patients and regulated persons, by reducing the risk of transmission of infectious diseases.

## **#4. Renewal of Licenses**

YAY! Renewals can be done online! Renewals are on a 2-year cycle, based on the month and year of your birthday. Remember, you are required to keep your mailing address and a current email on file with the Board and report any name changes.

## **#3. Professional Development**

Your Professional Development cycle follows your renewal cycle. You must maintain activity in a minimum of 2 different CORE subjects (i.e. Recordkeeping, Infection Control, Ethics, Patient Communications, Management of Medical Emergencies, and Treatment and Diagnosis), along with Fundamental and Elective hours ( DDS and DT/50 hours, DH and LDA/25 hours), current healthcare provider CPR certification, and a completed Self-Assessment.

## **#2. Sedation Rules**

For those of you providing minimal sedation, nothing has changed. I would remind everyone that we do not regulate what form of sedation is provided or what medications you may use, but rather the effect achieved with the medications given. If a patient moves from a minimal to a moderate level of sedation, and you do not hold a sedation certification, you would be providing sedation beyond what you are legally allowed to do. This would put you in violation of Board rules, and more importantly, possibly put your patient at risk.

## **#1. When In Doubt – CALL The Board Office**

The staff is FANTASTIC! They are a great resource, and you are welcome to contact them with any questions or concerns at 612-617-2250 or they can be reached via e-mail at [dental.board@state.mn.us](mailto:dental.board@state.mn.us).

In closing, I would like to thank the Board Members, our Executive Director, Board Staff, and the Assistant Attorney Generals for all their hard work over the past year. Job well done!

# Welcome New Board Member

Steven W Sperling, DDS

**D**r Sperling was appointed to the Board by Governor Dayton in March 2014. He has been a licensed dentist in Minnesota since 1983 and currently practices general dentistry at Northwest Dental Group in Rochester. Dr Sperling received his DDS degree from the University of Minnesota School of Dentistry.

Dr Sperling is a Master in the Academy of General Dentistry, a member of the American Dental Association, Academy of

General Dentistry and the past president of the Minnesota Academy of Restorative Dentistry. In addition to offering lectures on dental implants, Dr Sperling volunteers his time with Good Samaritan Dental Clinic. He replaced Dr Candace Mensing on the Board.



## Legislative Changes

**A** number of new regulations have been established by the Minnesota Legislature that may impact your license or your practice of dentistry. As with all statutes and rules, licensees are responsible for staying informed of changes and for complying with those changes. The following is a summary of some of the significant regulatory changes related to the Board of Dentistry.

### HF2402 Omnibus Health/Human Services Bill

(click on the Statute number to see full text of the Statute)

#### [Statute 150A.055](#)

Qualified dentists will be allowed to administer influenza vaccinations. Requires Board-approved training, coordination of care, inspections regarding compliance with vaccine storage.

#### [Statute 150A.06, Subdivision 1c](#)

Permits specialty licensure for dentists qualified in *multiple* specialty areas.

#### [Statute 150A.06, Subdivision 2d](#)

Continuing Ed/Professional Development waiver: Requires volunteer/retired dental professionals to maintain *specific* approved CPR certification (AHA or ARC). Removes the wording "or an equivalent entity."

#### [Statute 150A.06, Subdivision 3](#)

Removes the eligibility for consideration of *clinical exam waiver* for those completing a General Practice Residency if the GPR program is located *outside* of Minnesota. This provides clarity to potential applicants that the Board will require successful completion of a hands on clinical examination to qualify for a dental license (other than for those who graduate from the U of M and opt for the NDEB exams).

#### [Statute 150A.091, Subdivision 3](#)

Changes initial licensure fee from prorated to a *flat fee*. This eliminates the two-step process of fee calculation, making the initial costs consistent/clear for everyone and speeding up the licensure process.

#### [Statute 150A.091, Subdivision 8](#)

Adds a specific *fee* for mini-license/certificate of \$15.00.

#### [Statute 150A.091, Subdivision 16](#)

Changes penalties for *multiple* failures of professional development portfolio audits as follows:

- First time failed: educational/informative—no penalty
- Second time failed: up to \$250 penalty assessed
- Additional failures within 10 years: up to \$1000 penalty assessed
- In addition, multiple failures can result in referral to the complaint process



#### [Statute 150A.10, Subdivision 4](#)

Allows Restorative Function dental assistants/hygienists to also place *Class II* and *Class V supragingival composite restorations* on primary teeth (with appropriate training).

## Corrective Actions

**C**omplaint matters are reviewed on a case-by-case basis. The Board is not always able to prove each allegation from complaints received. Agreements for Corrective Action (ACAs) are sometimes used to resolve complaints which allege violation(s) of the Dental Practice Act when the specific, individual circumstances of the case are determined not to warrant disciplinary action.

A summary of Corrective Actions and resolutions from October 2013 through October 2014 can be found on the Board website at <http://mn.gov/health-licensing-boards/images/corrective-actions.pdf>.

# DISCIPLINARY ACTIONS: September 16, 2013 – October 24, 2014

*Click on licensee name to see the full text of the disciplinary action*

<b>License</b>	<b>License #</b>	<b>City</b>	<b>Date of Action</b>	<b>Type of Order</b>
<a href="#">Bassing, Joann, DDS</a>	D8639	Virginia	05/02/14	Stayed Suspension & Conditional License
<a href="#">Brodeen, Shari, LDA</a>	A2930	Warroad	09/27/13	Voluntary Surrender
<a href="#">Cheney, Robert H, DDS</a>	D11152	Lino Lakes	05/02/14	Stayed Suspension & Conditional License
<a href="#">Cheney, Robert H, DDS</a>	D11152	Lino Lakes	8/29/14	Order for Removal of Stay & Imposition of SUSPENSION
<a href="#">Cheney, Robert H, DDS</a>	D11152	Bethel	10/24/14	Indefinite Suspension
<a href="#">Chiappetti, Barbara L, LDA</a>	A8172	Bloomington	03/04/14	Suspension (then admin.term)
<a href="#">Chu, Sylvia, LDA</a>	A11668	Minneapolis	09/18/13	Unconditional License
<a href="#">Eid, Norman V, DDS</a>	D9269	Plymouth	02/07/14	Unconditional License
<a href="#">Eder, Gary S, DDS</a>	D8048	Bemidji	06/24/14	Suspension
<a href="#">Eder, Gary S, DDS</a>	D8048	Bemidji	07/08/14	Reinstatement
<a href="#">England, Michael, DDS</a>	D8441	Shakopee	05/02/14	Unconditional License
<a href="#">Farmer, Katlin, LDA</a>	A14775	Maple Plain	10/24/14	Conditional License
<a href="#">Fiedler, Joseph, DDS</a>	D7540	Excelsior	10/24/14	Voluntary Surrender
<a href="#">Field, Jodi L, LDA</a>	A9470	Coon Rapids	07/25/14	Conditional License
<a href="#">Gambill, Kristina, LDA</a>	A13498	Grand Rapids	05/02/14	Conditional License
<a href="#">Garvin, Thomas M, DDS</a>	D9881	Plymouth	05/02/14	Conditional License
<a href="#">Getschmann, Colleen, LDA</a>	A7328	Lake City	05/02/14	Conditional License
<a href="#">Grandaw, Linda, LDA</a>	A4140	Bloomington	09/27/13	Voluntary Surrender
<a href="#">Green, Monica, LDA</a>	A14370	Minneapolis	10/24/14	Voluntary Surrender
<a href="#">Hawthorne, Dionne, LDA</a>	A 4760	Maple Grove	09/27/13	Unconditional License
<a href="#">Hendrickson, Sarah, LDA</a>	H6550	Mankato	09/27/13	Conditional License
<a href="#">Istvanovich, Jessica, LDA</a>	A11248	White Bear Lake	05/02/14	Conditional License
<a href="#">Jenson, Kathryn M, DH</a>	H6420	Minnetonka	05/02/14	Unconditional License
<a href="#">Johnson, Michael Gene, DDS</a>	D10999	Bloomington	09/27/13	Stayed Suspension / Limited / Conditional
<a href="#">Johnson, Michael Gene, DDS</a>	D10999	Bloomington	11/20/13	Reinstatement
<a href="#">Johnson, Michael Gene, DDS</a>	D10999	Bloomington	11/21/13	Reinstatement
<a href="#">Kopper, Marin, DH</a>	H6788	Rochester	07/25/14	Unconditional License
<a href="#">Laing, Leah M, LDA</a>	A11645	Coon Rapids	03/24/14	Suspension
<a href="#">Laing, Leah M, LDA</a>	A11645	Coon Rapids	04/08/14	Reinstatement
<a href="#">Larson, Donna Jane, LDA</a>	A4213	Maplewood	02/07/14	Stayed Suspension & Conditional License
<a href="#">Law, Kathy, DDS</a>	A6389	Bemidji	07/25/14	Conditional License
<a href="#">Murphy, Kimberlee M, DDS</a>	D10230	Crystal	05/02/14	Conditional License
<a href="#">Murphy, Patrick J, DDS</a>	D7044	Wayzata	06/24/14	Suspension
<a href="#">Odgers, Jane E, DDS</a>	D9999	Princeton	07/25/14	2nd Amended Limited & Conditional License
<a href="#">Otte, Christine, LDA</a>	A11084	Coon Rapids	11/22/13	Unconditional License
<a href="#">Page, Stephanie Ann, LDA</a>	A7085	Minneapolis	1/17/14	Suspension
<a href="#">Page, Stephanie Ann, LDA</a>	A7085	Minneapolis	2/13/14	Reinstatement
<a href="#">Petrungaro, Paul S, DDS</a>	D 11084	St. Anthony Village	11/22/13	Conditional License
<a href="#">Petty, John A, DDS</a>	D 11708	Eden Prairie	11/22/13	Unconditional License
<a href="#">Pius, Louis, DDS</a>	D9113	Minnetonka	10/24/14	Voluntary Surrender
<a href="#">Pula, Ashley A, LDA</a>	A12472	Golden Valley	07/25/14	Conditional License
<a href="#">Ringle Jr, Otto, DDS</a>	D6360	Walker	09/27/13	Voluntary Surrender
<a href="#">Schloemer, Angelina M, LDA</a>	A9283	St. Cloud	02/25/14	Suspension
<a href="#">Schloemer, Angelia M, LDA</a>	A9283	St. Cloud	09/17/14	Reinstatement
<a href="#">Snyder, Leslie A, LDA</a>	A8852	Park Falls	06/24/14	Suspension
<a href="#">Somrock, Jeffery, DDS</a>	D10390	Duluth	02/07/14	Voluntary Surrender
<a href="#">Stansvik, Hanae, DH</a>	H7911	Minneapolis	05/02/14	Conditional License
<a href="#">Stark, Richard B, DDS</a>	D8906	Cyrus	05/02/14	Voluntary Surrender
<a href="#">Starcznski, Kenneth, DDS</a>	D9703	Minnetonka	11/22/13	Conditional License
<a href="#">Swirtz, Stephanie, LDA</a>	A12206	Brooklyn Center	07/25/14	Conditional License
<a href="#">Tomaides, Milos, DDS</a>	D9495	Maple Grove	04/25/14	Temporary Suspension
<a href="#">Tomaides, Milos, DDS</a>	D9495	Maple Grove	05/08/14	Continue Temporary Suspension
<a href="#">Tomaides, Milos, DDS</a>	D9495	Maple Grove	06/06/14	Stayed Suspension & Conditional License
<a href="#">Trygstad, Paul, DDS</a>	D9087	Two Harbors	05/02/14	Conditional License
<a href="#">Van Hees, Kimberly, LDA</a>	A7944	New Hope	05/02/14	Unconditional License
<a href="#">Vukodinovich, Thomas, DDS</a>	D9526	St. Paul	10/24/14	Unconditional License
<a href="#">Wilbur, Raymond, DDS</a>	D10169	Duluth	10/24/14	Conditional License
<a href="#">Woitalla, Michelle M, LDA</a>	A11557	Plymouth	02/07/14	Conditional License
<a href="#">Wollman, Shannon, LDA</a>	A11583	Albertville	09/27/13	Conditional License
<a href="#">Wollman, Shannon, LDA</a>	A11583	Albertville	8/29/14	Unconditional License
<a href="#">Youssef, Basem, BDS</a>	D12138	Blaine	02/07/14	Voluntary Surrender

# Upcoming Committee Meetings and Office Closure Notices



Meeting	Date	Time	Status
Sedation Committee Meeting	12/9/2014	6:00 p.m.—8:30 p.m.	Open
Licensure & Credentials Committee Meeting	12/12/2014	8:30 a.m.—12:30 p.m.	Closed
Clinical Licensure Exam Committee Meeting	12/12/2014	1:00 p.m.—3:00 p.m.	Open
Executive Committee Meeting	12/16/2014	6:30 p.m.—8:30 p.m.	Open
Complaint Committee B Meeting	12/18/2014	8:00 a.m.—4:30 p.m.	Closed
Joint Complaint Committee	12/19/2014	9:00 a.m.—1:00 p.m.	Open
<b>Holiday</b>	<b>12/25/2014</b>	<b>OFFICE CLOSED</b>	
<b>Holiday</b>	<b>1/1/2015</b>	<b>OFFICE CLOSED</b>	
Advanced Dental Therapy Exam	1/6/2015	10:00 a.m.	Closed
Policy Committee Meeting	1/6/2015	6:00 p.m.—8:00 p.m.	Open
Complaint Committee A Meeting	1/8/2015	8:00 a.m.—4:30 p.m.	Closed
<b>Public Board Meeting</b>	<b>1/9/2015</b>	<b>8:00 a.m.—12:00 p.m.</b>	<b>Open</b>
Executive Board Meeting	1/9/2015	1:00 p.m.—4:00 p.m.	Closed
Case Conference Meeting	1/13/2015	10:00 a.m.—1:00 p.m.	Closed
Complaint Committee B Meeting	1/15/2015	8:00 a.m.—4:30 p.m.	Closed
Licensure & Credentials Committee Meeting	1/16/2015	8:30 a.m.—4:30 p.m.	Closed
<b>Holiday</b>	<b>1/19/2015</b>	<b>OFFICE CLOSED</b>	

**\*\*If you would like to be added to the Board of Dentistry monthly meeting notice email list, please email [michelle.schroeder@state.mn.us](mailto:michelle.schroeder@state.mn.us)**

Notices of these meetings are given pursuant to M.S. 471.705. These meetings are OPEN or CLOSED to the public as indicated above.

ADDITIONAL NOTICE: Some Board members may attend these meetings by telephone or via video conferencing. Members of the public may attend at the Board's regular meeting location or monitor OPEN PUBLIC meetings by telephone or via video conferencing from a remote location. Public participants will be able to listen to Board member discussion and voting, and may offer testimony at the discretion of the chair. Anyone wishing to utilize telephone or video conferencing access to these meetings must confirm their desire no less than 48 hours prior to the posted start time of the meeting to ensure that the appropriate equipment will be available. Confirmation should be made with Board of Dentistry staff at 612-617-2250, or directly with the staff member assigned to the particular Committee.

It is the policy of the Minnesota Board of Dentistry to comply with the provisions of the Americans with Disabilities Act, 42 U.S.C.A. Section 12101, et. seq. ("ADA"). The ADA provides, in part, that qualified individuals with disabilities shall not be excluded from participating in or be denied the benefits of any program, service, or activity offered by the Minnesota Board of Dentistry. If you require special accommodations to participate in the meeting, please contact the Board office at (612) 617-2250 prior to the meeting.

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## 2015 Board Meetings

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January 9, 2015  
 April 10, 2015  
 July 24, 2015  
 October 30, 2015



## Board Member Openings

In January, three board member positions will become available, including two dentist positions and one public member position. Get more info about serving on the board on the Board of Dentistry website at <http://mn.gov/health-licensing-boards/dentistry/bord/boardmembershipbackground.jsp>, and apply through the Secretary Of State's Office at <http://www.sos.state.mn.us/index.aspx?recordid=41&page=19>. Call Marshall Shragg at 612-548-2127 with any questions.

## Ebola Concerns

The Board office has received several phone calls from dental offices regarding ebola. Some resources for ebola information are:

- Minnesota Department of Health: <http://www.health.state.mn.us/ebola>
- American Dental Association: <http://www.ada.org/en/member-center/oral-health-topics/ebola-resources>

## Email

If you hear of colleagues who did not receive this newsletter via email, please remind them to inform the Board of their email address. [Minnesota Statute 150A.09, subd. 3](#) requires that all dental professionals provide their current email address to the Board.



Anyone needing to update their email address may do so via an email to [dental.board@state.mn.us](mailto:dental.board@state.mn.us).

## Name/Address Changes

If you have a name or address change you must inform the Board in writing within 30 days of the change. All licensees are required to provide their primary practice address and daytime phone number. If you are not in clinical practice you may list only a mailing/home address. You can designate both your mailing address and practice address to be the same. Please note that this information is available to the public. The name/address change form can be found on the Board website at <http://mn.gov/health-licensing-boards/images/NAME%2520ADDRESS%2520CHANGE%2520FORM%2520REV%2520%252007-14.pdf>.

## Duplicate Licenses/Certificates

If you need to order a duplicate copy of your large wall license or your renewal certificate, you can print out the request form available on the Board website at <http://mn.gov/health-licensing-boards/images/Duplicate%2520lic%2520cert%2520mini%2520req%2520form.pdf> and mail it in to the Board office with a check for the cost of the duplicate documents.

Please note that it will take 6-8 weeks to receive duplicate wall licenses.

### **Board Members**

Teri Youngdahl, LDA, President (2018).....Elk River  
 David Gesko, DDS, Vice President (2016).....Shorewood  
 Nancy Kearn, DH, Past President (2017).....Wyoming  
 Neal Benjamin, DDS, (2017).....Lino Lakes  
 John "Jake" Manahan, Public Member (2015).....Bloomington  
 Allen Rasmussen, Public Member (2016).....International Falls  
 Joan Sheppard, DDS (2015).....Bloomington  
 Steven Sperling, DDS (2018).....Rochester  
 Paul Walker, DDS (2015).....Shoreview

### **Board Staff**

Marshall Shragg.....Executive Director  
 Joyce Nelson.....Director of Licensure  
 Mary Dee Liesch.....Director of Complaints & Compliance  
 Sheryl Herrick.....Office Manager  
 Deborah Endly.....Compliance Officer  
 Judith Bonnell.....Complaint Analyst  
 Kathy Johnson.....Legal Analyst  
 Amy Johnson.....Licensing & Professional Dvlpmnt Analyst  
 Michelle Schroeder.....Administrative Assistant  
 Vicki Vang.....Administrative Assistant