

MINNESOTA BOARD OF PSYCHOLOGY

Minutes of the 450th Meeting

May 17, 2013

Members Present: C. Bonnell, R. David, B. Dollins, L. Else, S. Fischer, D. Fisher, J. Leichter, P. Orud, B. Stawarz.

Members Absent: P. Stankovitch

Others Present: A. Barnes, Executive Director; L. Campero, Asst. Executive Director; Hans Anderson, Assistant Attorney General.

PUBLIC SESSION

Board Chair, J. Leichter, called the meeting to order at 9:06a.m., in the Board of Psychology Conference Room on the 3rd floor of the University Plaza Building, at 2829 University Avenue Southeast, Minneapolis, Minnesota and a quorum was declared present.

1. New Board Member Welcome

Board Chair, J. Leichter, welcomed Brian Stawarz, MA, LP, LMFT as the new Masters Level Psychologist member of the Board of Psychology. Mr. Stawarz's appointment is effective May 7, 2013 and expires January 5, 2015. Mr. Stawarz is replacing Chris Henley.

Mr. Stawarz is licensed as a Psychologist and as a Marriage and Family Therapist in Minnesota since 1989. He has practiced in four settings over the past 27 years; Hutchinson Community Hospital, Canvas Health (previously Human Services Incorporated in Washington County) at Children's Home Society & Family Services and for the past year at People Incorporated. He has provided a wide variety of mental health services in his psychotherapy and managerial career.

Mr. Stawarz has also provided supervision to students from varied academic institutions, and served as the Director of the Individual and Family Counseling Program at CHSFS, and as a Senior Program Manager at People Incorporated.

2. Adoption of the tentative agenda

Board Chair, J. Leichter, requested the adoption of the tentative agenda by the full board.

Executive Director, A. Barnes, removed the approval of the March meeting minutes from the agenda.

C. Bonnell moved, seconded by B. Dollins to approve the Agenda of the May 17, 2013 Board meeting as amended. Voting "aye": C. Bonnell, R. David, B. Dollins, L. Else, S. Fischer, D. Fisher, P. Orud, B. Stawarz. Voting "nay": none. Abstention: J. Leichter. There being eight "ayes" and no "nays" motion carried.

3. Consent Agenda

The following items were presented for approval under the consent agenda:

a. Licensure Report

Under its delegated authority Board Staff approved the following applicants for Licensure as:

Licensed Psychologist

LP5604 Shannon Clow, Psy.D.
LP5603 Devon Whitehead, Ph.D.
LP5605 Kara Leiser, Ph.D.
LP5606 Jillian N. Simpson, Psy.D.
LP5607 Christopher K. Burke, Ph.D.
LP5608 Craig N. Sawchuk, Ph.D.
LP5609 Nicole J. Slavik, Psy.D.
LP5610 Jodilynn F. Olson, Psy.D.
LP5611 Aimee J. Sitzer Arikian, Ph.D.
LP5612 Alecia A. Viera, Psy.D.
LP5613 Christopher McDonald, Psy.D.
LP5614 Heather J. Crabtree, Ph.D.
LP5615 Jeffrey P. Walter, Ph.D.
LP5616 Brennan J. Young, Ph.D.

Licensed Psychologist by Reciprocity

LP5617 Piper Suzanne Kalos, Ph.D.

Relicensure

LP0573 Karen E. Mattson, MA.

Emeritus Registration

LP2233 Donald W. Kodluboy, Ph.D.

Under its delegated authority Board Staff approved the following APA applicants be admitted to the Examination for Professional Practice in Psychology (EPPP) and the Professional Responsibility Examination (PRE).

Examination for Professional Practice of Psychology (EPPP) APA

13-154	Ale, Chelsea, Ph.D.	West Virginia Univ
13-160	Beauchman, Lynn, Ph.D.	U of ND
13-138	Beckham, Sarah, Psy.D.	Argosy Univ
11-034	Bennett, Nicole, Psy.D.	Argosy Univ
09-194	Brom, Darla, Psy.D.	Argosy Univ
13-153	Brooks, Christine, Psy.D.	Chicago School of Psych
13-155	Canniff, Lauren, Psy.D.	Argosy Univ
12-052	Foster, Nancy, Ph.D.	Fielding Univ
09-054	German, Galina, Psy.D.	Argosy Univ
13-132	Gregg, Amanda, Psy.D.	Argosy Univ
13-159	Hachiya, Andrew, Psy.D.	U of St. Thomas
13-142	Juel, Morgen, Ph.D.	Texas Woman's Univ
13-134	Kindelspire, Alexis, Psy.D.	Argosy Univ
12-064	Kupfer, Sarah, Psy.D.	Argosy Univ
13-143	Lofy, Laura, Ph.D.	U of MN
11-082	Maistrovich, Jesse, Psy.D.	U of St. Thomas
13-052	Miles, Vincent, Psy.D.	U of St. Thomas
13-154	Nino De Guzman, Maria, Ph.D.	U of So. Mississippi
13-141	Perera, Nelupa, Ph.D.	U of MN
13-137	Reigstad, Kristina, Psy.D.	U of St. Thomas
13-136	Robinson, Krystle, Psy.D.	Forest Inst/Prof Psy
13-140	Smith, Laura, Psy.D.	Alliant IN

12-022	Stoffel, Hilary, Psy.D.	U of St. Thomas
13-135	Trombley, Tanya, Psy.D.	Argosy Univ

Professional Responsibility Examination (PRE) APA

13-060	Buffington-Vollum, Jacqueline, Ph.D.	Sam Houston State U
13-054	Cox, Joseph, Psy.D.	Argosy Univ
13-146	Crabtree, Heather, Ph.D.	Nova Southeastern Univ
13-120	Giannone, Carolyn, Ph.D.	IL Institute/Technology
13-048	Giebel, Carrie, Ph.D.	Univ of ND
13-132	Gregg, Amanda, Psy.D.	Argosy Univ
13-108	Grissom, Sandra, Ph.D.	U of ND
13-118	Hutchinson, Andrea, Psy.D.	U of St. Thomas
13-145	Jensen, Aric, Ph.D.	Palo Alto Univ
13-156	Kalos, Piper, Ph.D.	Purdue Univ
13-130	McDonald, Christopher, Psy.D.	Univ of Denver
13-144	Nelson, Stacey, Psy.D.	Argosy Univ
13-037	Peterson, Carly K., Ph.D.	TX A&M Univ
13-150	Phillippi, Jay, Ph.D.	Argosy Univ
13-133	Sovak, Angela, Psy.D.	U of St. Thomas
13-095	Winskowski, Ann Marie, Psy.D.	U of St. Thomas
13-102	Yamada, Torricia, Ph.D.	U of IA

b. Administrative Committee Report

The Administrative Committee met on March 29, 2013 following the Board meeting and completed the standard review of grievances pending, budget update, and ongoing efforts to support the Executive Director and agency staff in

the areas of professional development, human resources, and other administrative matters.

The Administrative Committee recommended that both the Executive Director and the Assistant Executive Director explore the mini-MBA programs for operational, budgeting, and organizational components in their professional development.

Based on this recommendation, both the ED and the AED completed the mini-MBA program at St. Thomas University April 29-May 3, 2013.

c. Rules Committee Report

The list of pending items for the rules committee has been transmitted to the Committee Chair. One of the prominent issues is the development of pre-approval of supervisory plans when conducting supervision for licensure.

d. PRE Committee Report

The Board has administered two sessions of the Professional Responsibility Examination (PRE). The Committee has a statistical analysis report back on the performance of the PRE in these two administrations.

The Committee is meeting after the Board meeting for a presentation by Century College to discuss the options for phase II of the PRE development. Phase II consists of developing educational materials and electronic access to the examination extending the locations out to Greater Minnesota.

e. Future Business and Meetings

5/17/13	Administrative Committee Meeting	Open: 11:00 a.m.
5/17/13	ARC Meeting	Open: 11:00 a.m.
5/17/13	PRE Committee Meeting	Open: 12-1:00 p.m.
6/7/13	ARC Meeting	Open:
6/13/13	Psychology Café CE Session	Registration

L. Else moved, seconded by D. Fisher, to approve the Consent Agenda. Voting “aye”: C. Bonnell, R. David, B. Dollins, L. Else, S. Fischer, D. Fisher, P. Orud, B. Stawarz. Voting “nay”: none. Abstention: J. Leichter. There being eight “ayes” and no “nays” motion carried.

3. Old Business

a. Outreach to Psychology Doctoral Programs

The Saint Thomas outreach meeting was conducted on May 8, 2013. Angelina Barnes met with the leadership team of St. Thomas University and shared the Board's scope, initiative and goals in engaging in outreach with the graduate programs. The new perspective of the Board on collaboration, culture, and the Board as a resource was conveyed. The meeting resulting in many excellent suggestions for future integration and opportunities with St. Thomas University as well as many new avenues for exploration as the Board broadens its outreach.

One key component was the need to reach students and to reach them consistently throughout their educational experience. The shared sentiment was to have the Board active in the programs with complaint, licensure and other educational sessions to expose students and alumni to the Board and its value as a resource.

Discussions included the following possibilities:

- Integration of presentations on licensure process and requirements in end of year courses;
- Integration of presentations on the complaint process in ethics courses, including simulated models and role plays;
- Joint attendance with other mental health boards (BBHT and MFT) at a unified event hosted at St. Thomas for students and alumni to provide presentations of relevance to the audience and the Board;
- Additional interest in surveying students on what would be helpful from the Board, where are the gaps, and what can we improve on;
- Interest in increased online resources (educational models and use of e-mail);
- Support for electronic communication in Twitter/Facebook, social media.

b. Legislative Update

SF588/HF1002: HLB Criminal Background Checks
Senate Authors: Sheran, Eaton, Latz.

- Passed through Health, Human Services and Housing;
- Passed as amended and re-referred to Judiciary;
- To pass as amended and re-refer to Finance.
House Authors: Schoen, Winkler, Lesch, Abeler
- Health and Human Services Policy

Summary: Criminal Background check process established for individuals licensed by the health-related licensing boards and commissioner of health and money appropriated.

HF1599: Health Related Licensing Boards. Appropriation.
House Authors: Abeler, Morgan

Summary: Appropriations above base budget from the state special revenue fund for Chiropractic Examiners, Dentistry, Marriage and Family Therapy, Nursing Home Administrators, Optometry, Pharmacy, Physical Therapy, Psychology*, Veterinary Medicine, Behavioral Health and Therapy, EMSRB.
*\$60,000 appropriation requested to design and conduct educational programming on behalf of the Board of Psychology.

HF562/SF829: Medical assistance coverage provided for services provided by a licensed professional counselor.
House Authors: Abeler and Mariani

- Education Policy;
- Pass as amended and re-refer to Health and Human Services Finance
Senate Authors: Hoffman, Rosen, Eaton
- Referred to Health, Human Services and Housing

HF1233/SF1034: Health and Human Services budget established; omnibus.
House Authors: Huntley, Moran, Ward J.E.
Senate Authors: Lourey

- Rules and Legislative Administration;
- Pass and re-refer to Health and Human Services Finance
HF 969: Article I: Chemical and Mental Health
- Adds the ability of a “doctoral level psychologist with forensic experience,” to be on the Special Review Board, when it was formerly a psychiatrist.

Section 17:

- “State operated services” replaced with the term “Minnesota Specialty Behavioral Health Services”
- “Minnesota Security Hospital” replaced with “Minnesota Forensic Services”

Article 3: Terminology Changes

- Persons designated as “mentally deficient” replaced with “having a mental illness or developmental disability”
- “intoxicated” replaced with “chemically dependent”
- “retarded” replaced with “children with developmental disabilities”
- “handicapped” replaced with “have a disability”
- “insane” persons replaced with “persons with a mental illness”
- “become insane” replaced with “is adjudicated as a person who lacks mental capacity”
- “alleged insane” replaced with “a person alleged to have a mental illness”
- “inebriate person” replaced with “chemical dependency”
- “becomes insane” replaced with becomes “mentally incapacitated”
- “lunatic” replaced with “person who lacks mental capacity”
- “incapable of conducting” replaced with “to lack mental capacity to conduct”
- “mentally defective” replaced with “a person with a developmental disability”
- “mentally ill or mentally deficient” replaced with “diagnosed with a mental illness or cognitive impairment”
- “mental hospital” replaced with “a hospital for persons with mental illness”
- “epileptic” replaced with “persons with developmental disabilities and epilepsy”

HF760: Section 1: 15.44 (Loeffler)

- “disabled” replaced with “persons with disabilities”
- “with hearing impairments” replaced with “who are deaf, deafblind, and hard-of-hearing”
- “with communication impairments” “people who have communication disabilities”
- “who are crippled or who are suffering from conditions that lead to crippling” replaced with “children with special health care needs”
- “impairments” replaced with “disabilities”
- “mentally incompetent” replaced with “unable to practice with reasonable skill and safety due to a mental condition”
- “confined to” replaced with “using a wheelchair”
- “mainstreaming and normalization” replaced with “inclusion”

HF 453, 256B.0625, subdivision 48 amended. (Dorholt; Norton; Abeler; Schomacker; Fritz; Newton)

- Medical assistance covers consultation provided by a “psychologist” (used to be just psychiatrist) via telephone, e-mail, facsimile, or other means of communication to primary care practitioners, including pediatricians. The need for consultation and the receipt of the consultation must be documented in the patient record maintained by the primary care practitioner.

4. New Business

The following items were presented and discussed as new business.

a. Executive Director’s Report

Minnesota Board of Psychology MPA Conference Participation

In early April, Drs. Stankovitch and David participated along with Angelina Barnes, Leo Campero and Jessica Rundell in the Minnesota Professional Association (MPA) conference, in the area of navigating the pathway to licensure. The panel presentation was successful, but even more so was the Board’s participation as an exhibitor at the conference. Board staff ran the booth, which offered an opportunity to win a free Practice Act book, and to obtain Frequently Asked Questions (FAQs) on licensure, continuing education, and compliance.

Board Member Handbook

The Board member handbook is being put into draft format and will be submitted to Patricia Orud, Vice Chair. Ms. Orud is coordinating the completion of this project so that it will be a foundational document to guide Board member orientation.

The manual will likely include agency orientation, general information: facilities and administrative services, Council of Health Boards, Governance, Legal and Investigative Services, Health Professionals Services Program (HPSP) and the Board’s organizational structure.

Terms of Service will include: Board member compensation, Expense and travel reimbursement policy and contract provisions, Board composition, Board staff, and Board member terms of service.

Management Professional Development

In the week of April 29 through May 3, the Executive Director and the Assistant Executive Director participated in the University of St. Thomas’s Executive

Education and Professional Development, “Mini-MBA” program. The program was run as a simulated business scenario and participants were placed into teams and charged with managing a hiking shoe business throughout the week. This model was used to illustrate the many concepts incorporated throughout the program.

Licensure Kaizen

The Licensure unit is preparing for the upcoming Kaizen event to be held June 3-7, 2013 at the Hennepin County Library. The event sponsors are Angelina Barnes and Dr. Jeffrey Leichter, PhD, LP, Board Chair. The team is comprised of: Jessica Rundell, Leo Campero, Thomas Moore, Dr. Deborah Fisher, Ben Dollins, and Ben Kosel. We are also working to have an IT representative participate with anticipation of increased use of technology.

The scope of the event is to examine the licensure process of a standard LP licensure application, including admission and completion of both the Professional Responsibility Examination (PRE) and the Examination on the Professional Practice of Psychology (EPPP).

Compliance Unit

The Compliance Unit is focused on process development and continuous improvement in the receipt, analyzing and investigation of complaints. Staff are capturing and documenting process improvements, and developing standard operating procedures as they work within the unit to increase efficiency and to meet the mission of public protection.

SharePoint continues to be an asset in the process, but Staff is focused on addressing technological barriers and issues as they arise to make it a user-friendly process.

Technology Update

Videoconferencing. The videoconferencing equipment has been configured. The next phase is board member testing. Please work the Angelina to schedule a time to test videoconferencing. Board members in Greater Minnesota are encouraged to do this soon to ensure that it is successful.

New website. The new website is under construction. Leo is creating the layout and staff is working to develop content for each unit.

Digital File. Board staff is exploring the requirements of an agency-wide digital file project.

Equipment. New laptops (4) and CPUs were ordered as the end of year technology replacement cycle for staff. This puts our technology replacement on a 3 year cycle in connection with the biennial budget.

Café Psychology

Board staff opened registration for the Board's first Café conference located onsite on the first floor. The continuing education event will offer a café atmosphere, with round tables for focused discussion in: compliance, licensure, and continuing education/renewal. Stations will rotate every 30 minutes, and will be administered by the staff specific to that unit. The event is free to attendees and qualifies for 2.5 CEUs. Staff intends to evaluate offering these seminars on a regular basis if they are evaluated as useful.

b. CE Variance Report

Under its delegated authority Board Staff and the Executive Director approved two six month time limited variances to complete continuing education requirements (Minnesota Rule 7200.6000 Subpart 1) to the following psychologists:

Michael, Nancy	LP4144
Sarma, Zinta	LP4945

c. CE Variance Request – LP1725

Motion to approve or deny the request of LP1725 for a time limited variance to complete continuing education requirements under Minnesota Rule 7200.3820.

Due to major health issues and restrictions Licensee was unable to complete scheduled continuing education requirements. Licensee is scheduled to take continuing education courses in November.

P. Orud moved, seconded by L. Else, to approve the CE Variance Request for LP1725. Voting "aye": C. Bonnell, R. David, B. Dollins, L. Else, S. Fischer, D. Fisher, P. Orud, B. Stawarz. Voting "nay": none. Abstention: J. Leichter. There being eight "ayes" and no "nays" motion carried.

d. CE Waiver Request - LP0287

Motion to approve or deny request from LP 0287 for a waiver of Minnesota Rules, part 7200.3820 to complete continuing education activities outside of renewal period.

Licensee completed continuing education requirements for renewal period September 30, 2011 - October 31, 2013. Licensee will be attending a conference providing 20 continuing education credits on October 24-26, 2013 (one week outside of her next renewal period). Licensee asks that these credits count toward her renewal period of November 1, 2013 - October 31, 2015.

S. Fisher moved, seconded by R. David, to deny the CE Variance Request for LP0287. Voting "aye": R. David, B. Dollins, L. Else, S. Fischer, D. Fisher, P. Orud, B. Stawarz. Voting "nay": C. Bonnell. Abstention: J. Leichter. There being seven "ayes" and one "nay" motion carried.

e. CE Waiver Request – LP5404

Motion to approve or deny request from LP 5404 for a waiver of Minnesota Rules, part 7200.3820 to complete continuing education activities outside of renewal period.

Licensee developed and taught a three credit psychology course from 8/17/11-12/16/11. Licensee was licensed on 10/7/11. Her renewal period is 10/1/2011 - 9/30/2013. The course dates of 8/17/11-12/16/11 fall outside of Licensee's renewal period. Licensee is asking that these credits count for her renewal period ending 9/30/2013 as part of the course fell within the renewal period.

Board Member, C. Bonnell proposed an amendment to grant credit only for the time taught that falls within the renewal period.

S. Fisher moved, seconded by L. Else, to deny the CE Variance Request for LP5404. Voting "aye": R. David, B. Dollins, L. Else, S. Fischer, D. Fisher, P. Orud, B. Stawarz, C. Bonnell. Voting "nay": none. Abstention: J. Leichter. There being eight "ayes" and no "nays" motion carried.

f. CE Waiver Request – LP2236

Motion to approve or deny request from LP2236 to waive Minnesota Rules, part 7200.3820 requirement of completing 40 CEUs.

Due to semi-retirement, low clientele and medical issues Licensee asks that the requirement of 40 CEUs be waived or reduced.

P. Orud moved, seconded by R. David, to deny the CE Variance Request for LP2236. Voting "aye": R. David, B. Dollins, L. Else, S. Fischer, D. Fisher, P. Orud, B. Stawarz, C. Bonnell. Voting "nay": none. Abstention: J. Leichter. There being eight "ayes" and no "nays" motion carried.

g. Licensure Variance Request – Applicant 13-158

Motion to approve or deny applicant's request for variance of MN Rules 7200.1300, subpart 5, item C.

Applicant completed internship post-degree. Applicant believes her training meets the rationale for the Rule and that all requirements were met other than the sequence of degree and internship.

S. Fischer moved, seconded by R. David, to approve Variance Request for applicant 13-158. Voting "aye": R. David, L. Else, S. Fischer, D. Fisher, P. Orud, B. Stawarz. Voting "nay": C. Bonnell, B. Dollins. Abstention: J. Leichter. There being six "ayes" and two "nays" motion carried.

B. Dollins moved, seconded by L. Else, to reconsider the approved variance request for applicant 13-158. Voting "aye": C. Bonnell, B. Dollins, B. Stawarz. Voting "nay": P. Orud, L. Else, R. David, D. Fisher, S. Fischer. Abstention: J. Leichter. There being three "ayes" and five "nays" the motion failed.

h. Licensure Variance Request – Applicant 06-319

Motion to approve or deny applicant's (06-319) request for variance of MN Rules 7200.1300, subpart 5, item A.

Applicant is requesting that a master's level course taken outside of her doctoral program considered towards meeting the requirements concerning "Application of Psychological Principles to Problem Solution."

B. Dollins moved, seconded by S. Fisher, to deny the variance request for applicant 06-319. Voting "aye": R. David, B. Dollins, L. Else, S. Fischer, D. Fisher, P. Orud, B. Stawarz. Voting "nay": C. Bonnell. Abstention: J. Leichter. There being seven "ayes" and one "nay" motion carried.

i. Licensure Variance Request – Applicant 13-113

Motion to approve or deny applicant's (13-113) request for variance of MN Rules 7200.1300, subpart 5, item A sub item 1 unit g.

Educational requirements were reviewed by ARC on March 22, 2013. Among other deficiencies, ARC found that coursework submitted concerning "Professional Ethics and Standards of Conduct" did not meet requirements found in Rule.

Applicant now wants to use multiple courses in lieu of using a single course to meet requirement.

P. Orud moved, seconded by B. Dollins, to deny the variance request for applicant 13-113. Voting "aye": R. David, B. Dollins, L. Else, S. Fischer, D. Fisher, P. Orud, B. Stawarz, C. Bonnell. Voting "nay": none. Abstention: J. Leichter. There being eight "ayes" and no "nays" motion carried.

j. Telepsychology Task Force (ASPPB Report)

The Executive Director provided an update to Board regarding the ASPPB's e-passport efforts with the Telepsychology Task Force. The Board supports the Executive Director's involvement in the task force, and their efforts with further improvements to the proposal.

k. Board Terminations

APPROVE or DENY the termination of license for licensees listed below (who did not complete the renewal of their license by the license expiration/renewal date).

Davidson, Nicki	LP2104
Greig, Roseann	LP3609
Lutenegger, Arlene	LP2237
Matthews, Abigail	LP5340
Sadowski, Christine	LP3619
Smith, Charles	LP2158

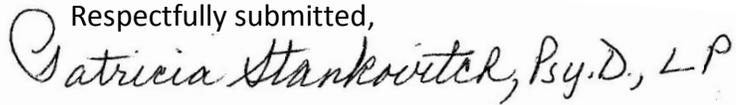
Licensees were properly notified according to MN Rules 7200.3510, subpart 1. Also, all of the licenses in this list have been expired for at least sixty days (as required per 7200.3510, subpart 2). There are no complaints active regarding any of the above-listed licensees.

B. Dollins moved, seconded by P. Orud, to terminate the licenses. A roll call was taken. R. David: aye, B. Dollins: aye, L. Else: aye, S. Fischer: aye, D. Fisher: aye, P. Orud: aye, B. Stawarz: aye, C. Bonnell: aye. Abstention: J. Leichter. There being eight "ayes" and no "nays" motion carried.

5. Adjournment

R. David moved, seconded by B. Dollins, that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 12:45 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Patricia Stankovitch, Psy.D., LP". The signature is written in black ink on a light-colored background.

PATRICIA STANKOVITCH, PsyD, LP

Board Secretary