



REGULAR BOARD MEETING
University Park Plaza
Conference Room A – 4TH Floor
2829 University Avenue S. E.
Minneapolis, Minnesota 55414

Minutes

September 17, 2010

Members Present:

David Hallman, LSW
Jacqueline Johnson, LICSW
Rosemary Kassekert, Public Member
Janna Kovach, LSW
Mary Casey Ladd, LICSW
Kenneth Middlebrooks, Public Member, Chair
Carol Payne, LSW
Ruth Richardson, Public Member
Nicole Roiger, LSW
Tamerlee Ruebke, LSW
Beverly Ryan, LISW
Angie Stratig, LICSW
Antonia Wilcoxon, Public Member

Members Absent:

Christine Black-Hughes, LICSW, Vice Chair (attended portion via teleconferencing)
David Sandry, Public Member, Secretary-Treasurer

Staff Present:

Louis Hoffman, Director of Compliance
Michelle Kramer-Prevost, LGSW, Staff Social Worker
Brenda Mammenga, Recording Secretary
Sheryl McNair, LICSW, Assistant Director
Connie Oberle, Office Manager
Kate Zacher-Pate, LSW, Executive Director

1. PROPOSED AGENDA [Attached]

Chair Middlebrooks called the meeting to order at 9:05 a.m.; a quorum was present. The Board unanimously approved the agenda. In his absence, Middlebrooks thanked Black-Hughes for

conducting the last Board meeting. (Black-Hughes was in attendance by teleconferencing between 9:10 – 9:30 a.m. today.)

[Stratig arrived at 9:07 a.m., Hoffman and Johnson arrived at 9:18 a.m., and Wilcoxon arrived at 9:40 a.m.]

2. MINUTES FOR JULY 16, 2010 BOARD MEETING [Attached]

The Board unanimously approved the July 16, 2010 minutes.

3. EXECUTIVE SESSION [Closed to the Public from 9:12 – 9:41 a.m.]

4. FY 2012-FY 2013 BIENNIAL BUDGET REPORT: Juli Vangsness, Administrative Services Unit ("ASU"), Zacher-Pate, Middlebrooks [Attached – Portion Closed to the Public] (The "Budget Presentation September 17, 2010" PowerPoint and the "Board of Social Work Budget Projections from FY 2008 through FY 2017" were distributed)

Vangsness made the following comments:

- The three items covered today are an explanation of the services the ASU provides to the 18 licensing Boards, the Board's current financial data, and the Board's budget planning for FY 2012-2013.
- The deadline for the Board's preliminary budget to Minnesota Management & Budget ("MM&B") is October 15, 2010. MM&B requires the Board to identify line operational expenses which can be reduced in order to absorb the anticipated direct operational budget deficits.
- The Board will submit a budget change item to request increased operational spending authority to utilize the additional fee revenues collected, should the 2011 Legislative Proposal to modify the current licensing exemptions be enacted.
- A collaborative Health Licensing Board ("HLB") budget change item is being considered to request additional spending authority for all HLBs to develop the technology "adaptors" necessary to migrate to the new Office of Enterprise Technology ("OET") State e-Licensing System, which is anticipated in 2014.
- The Board's current base budget amount is \$921,000, and the FY 2012 and FY 2013 preliminary base budget proposal is \$921,000. The FY 2012 projected operational deficit is \$46,198, and the FY 2013 projected operational deficit is \$68,958. Since the inception of online application services, the Board has paid the online credit card transaction fees from the direct operational budget, averaging \$13,000 yearly, rather than assessing the fees to the applicants and licensees. Because this is a direct operational expense, changing the payment of these fees may need to be considered to offset the operational deficit.
- The status of the Board's accumulated balance in the State Government Special Revenue Fund ("SGSRF") allocated to the e-licensing surcharge is as follows:
FY 2010: \$80,279
FY 2011: \$0 (The Board determined to assess the OET surcharge to licensees as the SGSRF balance has been reduced due to Legislative transfers to the General Fund.)
- The total allocation of the Board's Legislative transfers to the SGSRF from FY 2004 to FY 2012 is \$1,481,322, and the total transfer from the HLBs is \$16,362,000.
- The Board's projected balance in the SGSRF is shown below:

BOSW Transfer of SGSRF Funds to OET for e-Licensing Surcharge:

FY 2010	FY 2011
\$80,279	\$0 (Board determined to assess OET surcharge to licensees as SGSRF balance reduced due to Legislative transfers to General Fund)

Legislative Transfers of Health Licensing Boards (HLBs) SGSRF Funds to General Fund:

Fiscal Year	Total HLB Amount	BOSW Allocation
FY 04-05	\$3,500,000 (million)	\$374,875
FY 08	\$3,219,000	\$205,687
FY 10 (enacted 2010)	\$591,000	\$54,237
FY 11 (enacted 2010)	\$3,052,000	\$161,989
FY 12 (enacted 2009)	\$6,000,000	\$684,544
TOTAL:	\$16,362,000	\$1,481,332

BOSW Projected Balances in SGSRF:

Accumulated Ending Balance FY 2010	Accumulated Ending Balance FY 2011	Accumulated Ending Balance FY 2012	Accumulated Ending Balance FY 2013	Accumulated Ending Balance FY 2014	Accumulated Ending Balance FY 2015	Accumulated Ending Balance FY 2016
\$1,467,993	\$439,728	\$303,381	\$167,035	\$30,111	(\$106,236) (negative)	(\$243,160) (negative)

- No action is necessary at this time regarding the FY 2014 and FY 2015 biennial budget. But, according to current anticipated budget projections, there will likely be budget deficits in FY 2014 of \$92,276 and in FY 2015 of \$116,258.
- If deficits occur, which cannot be adequately mitigated, the Board may need to consider a fee increase while planning the FY 2014 and FY 2015 biennial budget in order to comply with State budgeting requirements.

Zacher-Pate thanked Vangsness for the presentation to the Board. She highlighted information from the monthly budget reports and said revenues came in at 102%, which was more than anticipated and budgeted, and expenditures came in at 90% at the end of FY 2010 (June 30, 2010). The combination of those figures resulted in a carryover of approximately \$88,000, which the Board may spend in FY 2011 beginning July 1, 2010. Staff is working with ASU to reallocate these revenues. For FY 2011 revenues are at 17% at 17% of the fiscal year and expenditures are at 10%. Expenditures are being reduced in every possible place.

[Executive session – closed to the public at 10:52 a.m.]

The following are recommendations from the Finance Committee to the Board:

The Finance Committee recommends and makes a motion that the Board approve the Committee’s preliminary biennial budget documents for FY 2012 and FY 2013. The Board unanimously approved the motion.

The Executive Committee recommends and makes a motion that the Executive Committee, in conjunction with Board Staff and ASU, be granted the authority for budget approval, including budget change items for FY 2012 and FY 2013, unless it involves forced reductions or reduction of services. The Board unanimously approved the motion.

[Meeting open to the public at 11:17 a.m.]

5. **COMPLIANCE COMMITTEE:** Hallman, Johnson, Kovach, Ladd, Middlebrooks, Payne, Ryan, Stratig

Hoffman reported the following:

- There are no cases for Board review today. Compliance statistics were distributed through September 9, 2010. There are 36 open cases. One-third of the cases are 3 months old or less, two-thirds of the cases are six months old or less, and a majority of the cases that are six months or older are either cases being investigated by the Attorney General ("A.G.") or are now before the panel and have been investigated by the A.G. Eleven additional cases have been received since this report was generated and are under staff review for a total of 44 open cases.

6. **DRAFT 2011 Legislative Proposal:** Ladd, Zacher-Pate [Distributed at Meeting]

Ladd reported the Legislation and Rules Committee did not meet this month and adjustments to the 2011 legislative proposal, considered and granted preliminary approval at the Board's July meeting, were very minor. They include the following:

- Section 1, 148E.065-Exemptions. Subd. 2. Students. The following sentence will be added to the end of this subdivision: "Students exempted under this section may use the title "social work intern".
- Section 4, 148E.280-Use of Titles. The section will read as follows: "No individual may be presented to the public by any title incorporating the words "social work" or "social worker" or in the titles in section 148E.195, unless that individual holds a license under this section. " The following will be stricken from the end of this sentence: "sections 148E.055 and 148E.060, or practices in a setting exempt from licensure under section 148E.065."
- Section 5, 148E.195-Representations to Clients and Public. The section will read as follows: (a) No applicant or other individual may be represented to the public by any title incorporating the words "social work" or "social worker" unless the individual holds a license according to this section." The following will be stricken from the end of this sentence: "sections, 148E.055 and 148E.060 or practices in a setting exempt from licensure according to section 148E.065".

A motion was made by Ladd, and seconded by Hallman, to (1) add to the last sentence of Section 1, 148E.065-Exemptions. Subd. 2. Students, the following: "Students exempted under this section may use the title "social work intern", (2) to strike from the end of the sentence of Section 4, 148E.280-Use of Titles, "sections 148E.055 and 148E.060, or practices in a setting exempt from licensure under section 148E.065", and (3) to strike from Section 5, 148E.195-Representations to Clients and Public the end of the sentence, "sections 148E.055 and 148E.060 or practices in a setting exempt from licensure according to section 148E.065." The Board unanimously approved the motion.

7. **SF 3147: CRIMINAL SEXUAL CONDUCT CONVICTION AND LICENSE REVOCATION & REPORT REQUIRED BY LEGISLATURE:** Zacher-Pate [Attached]

Zacher-Pate referred to S.F. No. 3147 and the information given to the Board at the last Board meeting. This statute was enacted by Legislative conference committee regarding the Chiropractic Board during the last Legislative Session. A subcommittee, of the Council of Health Boards, to which Zacher-Pate was appointed, was directed to do a study to determine if all of the HLB's should be included in the statute and report the impact of this action. The subcommittee determined to request the HLBs to discuss the statute with their Boards to see who would approve such action.

A motion was made by Hallman, and seconded by Johnson, that the Board is in favor of supporting SF 3147 for the HLBs. The Board unanimously approved the motion.

8. **LUNCH** [11:38 a.m. – 12:10 p.m.]
9. **EXECUTIVE DIRECTOR'S REPORT:** Zacher-Pate [Attached]

Zacher-Pate referred to the information included in the Executive Director's (ED's) Report in the Board packet and commented on the following:

- The Board reports disciplinary licensure actions to the Healthcare Integrity and Protection Data Bank ("HIPDB") and the National Practitioner Data Bank ("NPDB"). The Board was contacted in late July by the U.S. Department of Health and Human Services ("HHS"), who audited cases from HLB websites across the country for a limited time period and compared the cases to those currently stored in HIPDB and NPDB. The letter from HHS stated that two cases on the Board's website may have required reporting to HIPDB because of the very recent updates to Section 1921 of the Social Security Act ("SSA"). Hoffman and Zacher-Pate have worked with the A.G.'s Office and ASWB, the Board's reporting agent to HIPDB and NPDB, to remedy the situation. The two cases that were listed on the Board's website and which should have been reported to HIPDB based on HHS opinion were "public non-disciplinary adverse administrative actions" involving administrative revocation of licensure for failure to file Minnesota income tax returns. Minnesota Department of Human Services child and spousal support obligations must also be reported to HIPDB and NPDB. A response was sent to HHS, and to date there has been no additional contact from HHS. This information is presented today to inform the Board and licensees that reporting disciplinary cases have changed due to regulatory changes made to Section 1921.
- An electronic/online newsletter is in the developmental stage, which will be published this fall and, thereafter, three times per year. An e-mail subscription service is being developed, and the newsletter will be the Board's chief communication tool from the Board. Hoffman and McNair are the chief editors.
- Zacher-Pate served on the Rural Telemental Health Work Group, convened by the Rural Health Advisory Committee of the Office of Rural Health and Primary Care, Minnesota Department of Health ("MDH"). The final report and "Telemental Health in Rural Minnesota Executive Summary" is available at <http://www.health.state.mn.us/divs/orchpc/pubs/rhac/tmh.pdf>.
- The MDH and BOSW workforce shortage survey will have a pilot survey phase, which will be sent to Board members who are licensees and to Advisory Committee members, to see how the survey works.
- The "Health Professionals" bill was forwarded to the Board several months ago. The HLB Executive Directors ("E.D.s") were concerned about potential negative effect the proposal may have on the Boards' complaint resolution process. The proposal included significant changes to the HLBs' complaint resolution processes giving the A.G. oversight and authority over the E.D.s and the Boards. For example, if the E.D. violated the data practices, or erred in the compliance process, the A. G. could refer the E.D. to the Governor's Office for disciplinary action. It also shifted the Board member's role on the Compliance Panel, as the subject matter practice expert reviewing a case to determine if there had been a violation, to the A.G. The A.G. would have to hire and/or contract with the HLBs in order to do this work. The proposal also stated that all compliance cases must have a hearing within 90 days and, if a Board recommended disciplinary action, then a contested case must be a part of those cases. The HLBs and the A.G. responded to the proposal and expressed their concerns with the proposal. A House Licensing Subcommittee hearing was held yesterday with Representative Abeler, the author of the bill. Representative Abeler said the HLBs must have more uniformity and best practices in the compliance process with a structure of privacy of compliance panels and due process for licensees. He also said that some Boards may be holding licensees to unwritten standards, that there should be checks and balances in the process, and that timeliness of the process is important.
- A review of the compliance process was included in the Board's Strategic Planning.

- Zacher-Pate thanked Alan Ingram, Executive Director, NASW-Minnesota Chapter, for testifying at the Health Professionals legislative hearing yesterday and Pam Luinenburg, Coordinator of the Coalition of Licensed Social Workers, for attending the hearing. She also thanked Shirley Brekken from the Nursing Board for testifying on behalf of the E.D.s and the President of the Psychology Board for testifying. The Board agreed that it should send a letter to Representative Abeler thanking him for the opportunity to work on this issue and for his guidance, and to include in the letter the proactive measures the Board has taken to improve the compliance process.

10. LICENSING UNIT REPORT: McNair, Kramer-Prevost [Attached]

McNair reported the following:

- The online renewal and application statistics for July and August were at about 74%.
- Beginning January 1, 2011, the Association of Social Work Boards ("ASWB") will roll out new Bachelor's, Master's, and Clinical examinations. The new examinations are a result of the social work practice analysis that occurred over the past several years. The examinations will have fewer content areas, and ASWB is now publishing the knowledge/skills/abilities statements that describe specific competencies addressed in the examinations. The content outlines and the knowledge/skills/abilities ("KSAs") statements are contained in the practice analysis final report, which is available in its entirety at www.aswb.org. The Advanced Generalist examination will not change over to the new content outlines until January 1, 2012. The test fee will be waived for first-time examinees taking the Advanced Generalist examination between January 1, 2011 and June 30, 2011, as there will be additional test questions on this exam, which will enable ASWB to develop the new 150 question Advanced Generalist exam that will be administered beginning January 1, 2012. Additional information about these changes is available on both the Board's website and ASWB's website.
- ASWB also has a new three-year contract with testing vendor, Pearson VUE, from Bloomington, Minnesota, which will replace American College Testing ("ACT"). ASWB reports that 92% of ASWB test candidates live within 60 miles of a test site, and the average distance to a test site for candidates is 20 miles.
- The Board asked for a quarterly update on the number of LGSWs and LISWs who request hardship extensions to continue practicing clinical social work under supervision for an additional 2000 hours, once they have reached the 8000 hour clinical maximum limit permitted by law. From January 2010 to the present, there have been six hardship extensions requested and approved.
- Board Staff will provide student presentations on the licensing requirements to the following schools over the next few months: Bemidji State University, Minnesota State University – Mankato, St. Cloud State University, College of St. Benedict, Augsburg College, University of Minnesota-Duluth, College of St. Scholastica-Duluth, College of St. Scholastica-St. Paul, Bethel University, and Minnesota State University – Moorhead. Also, Board Staff will have vendor booths at the Nursing Home Social Workers Conference, the Black Social Workers Conference, and the St. Louis County Health and Human Services Conference.

11. COMMITTEE & LIAISON REPORTS

A. Advisory Committee: Wilcoxon, Kovach [Distributed at Meeting]

Wilcoxon reported the committee met on August 6 and made the following comments:

- Zacher-Pate made an announcement about Board appointments. She also informed the committee of the Board's Strategic Plan realignment session at the May Board meeting, discussed the draft 2011 Legislative Proposal, and distributed a chart showing the number of licensed county social workers in Minnesota.

- B. ASWB: Fall Delegate Assembly Attendance: Middlebrooks [Attached]
New Board Member Training Report: Zacher-Pate, Participants

Middlebrooks reported the following:

- ASWB is requesting examination item writers, and Middlebrooks suggested that it would be good to have Minnesota represented on this committee.
- The Annual Fall Meeting is being held in New Orleans from November 11-13, 2010.

The Executive Committee made a motion to send Middlebrooks as the Delegate and Stratig as the Alternate Delegate, Zacher-Pate, and a staff person to attend the ASWB Annual Fall Meeting in New Orleans November 11-13, 2010, and not to send anyone to the Citizen Advocacy Center meeting in November. The Board unanimously approved the motion.

- ASWB will pay for the Delegate, and the Board will pay for the other three attendees.
- Zacher-Pate thanked the Board members who participated in the ASWB new Board member training, and she also sent an e-mail of appreciation to ASWB staff for the training. Zacher-Pate attended the training Friday afternoon and evening and most of Saturday. Jessica Schultz, the Board's Office Assistant, did an outstanding job organizing, coordinating, and putting together welcome packets for the trainees. Everyone thought Minneapolis was extremely welcoming and beautiful and that the training was a positive opportunity for the Board.
- Board members who attended the training also expressed their appreciation for the training and for the opportunity to meet ASWB staff.

- C. Compliance Education Outreach Committee: Wilcoxon

Wilcoxon reported the committee does not have any conferences that are related to compliance. McNair said there will be a presentation at the St. Louis County Health and Human Services Conference on the 2011 Legislative Proposal.

- D. Council of Health Boards: Kassekert

Kassekert said the committee has not met.

- E. Executive Committee: Middlebrooks, Black-Hughes, Sandry

Middlebrooks said the items for discussion occurred earlier this meeting.

- F. Finance Committee: Sandry [See agenda item#4]

In Sandry's absence, Middlebrooks said the committee's business was completed in an earlier session of this meeting.

- G. HPSP: Kassekert

Kassekert reported the following:

- The Committee met on August 17, and Judi Gordon from Behavioral Health gave a report on Rule 25 Assessment of the Alcohol and Drug Abuse Division. This assessment is mandated by the state for all counties to determine if persons are eligible for care.
- The fiscal year report indicated that the Board had 11 referrals to HPSP in 2009 and 2010, and the ratio of social work participants monitored in 2010 was one per 1,000. The Board had 12 discharges in 2009 and 2010.

- The illnesses monitored by all of the HLBs were 4% for medical disorders, 61% for psychiatric disorders, and 81% for substance abuse.
- Other items discussed were: the budget, a monitoring review, rebuilding the data base, security, toxicology screening, participation agreements, and the Program Committee goals.

H. Legislation & Rules Committee: Ladd [See agenda item #6]

I. Legislative Task Force: Middlebrooks, Wilcoxon

[Stratig left the meeting at 1:30 p.m.]

Middlebrooks reported the committee has not met and he and Zacher-Pate made the following comments:

- Zacher-Pate and Middlebrooks met with the Minnesota Association of Professional Employees' ("MAPE") Executive Director, Jim Monroe, and Legislative Affairs Director, Richard Kolodziejski. It was a very positive meeting. The primary concern of the union is whether its members will lose their jobs if the Legislative Proposal to modify licensure exemptions is approved during the 2011 Legislative Session. Zacher-Pate said there was good discussion during the meeting. The union representatives asked about the number of licensees, the cost of licensure, and licensure requirements. At the end of the meeting the Executive Director said he was not certain if they could support the Board's proposal at this time, because they want to poll their members and determine what the impact will be on them, and then they may be able to support the proposal. Because MAPE membership data is private information, MAPE requested BOSW's public information about licensees who are employed by the state sector including DHS, Corrections, the Regional Treatment Centers, and Minnesota State Colleges and Universities. MAPE was able to cross-reference its membership list with the BOSW list. They determined there may be 75 people who are MAPE members and are not licensed by the Board. MAPE's next step will be to develop a questionnaire with the Board to determine if its members are licensed, and whether they would like to become licensed. MAPE wants to ensure their unlicensed members have a degree that would qualify them for licensure through grandparenting with the Board.
- Zacher-Pate said she and Middlebrooks have a meeting set up with Legislative Assistant, Jim Niland, from the American Federation of State, County, and Municipal Employees ("AFSCME") Council 5 on October 6. She also expressed her appreciation to Betty Carlson of the Minnesota Merit System, who provided a list of DHS employees and employees in several other settings who have a "social work" classification and are not licensed. BOSW will cross-reference these names with those in the Board's database to determine the number of individuals affected by the Legislation. Zacher-Pate also thanked former Board Member, Tony Bibus, for gathering statewide county data for this project.
- Zacher-Pate said she and McNair did a presentation on "Social Work License Requirements: What Supervisors Should Know" at the Minnesota Supervisors Conference, which includes the Association of Minnesota Social Service Supervisors, on September 14. These County Directors are concerned about the fiscal issues related to the additional cost of supervision and licensing because social workers are underpaid. County and state budgets are tight, and employees are being laid off.
- Zacher-Pate said BOSW is on the Minnesota Council of Social Work Education ("MCSWE") fall business meeting agenda, which is the group of professors and educators teaching in the accredited social work programs. The presentation will include the 2011 Legislative Proposal and the impact it would have on the professors who are not licensed, and teaching in accredited CSWE accredited programs in state institutions. If the proposal is approved by the Legislature, these professors, who hold

accredited CSWE bachelors or masters degrees in social work, would no longer be exempt from licensure.

- Zacher-Pate said the Board will present on the Legislative Proposal at the St. Louis County Health and Human Services Conference in Duluth on October 5. Committee members from the Legislation & Rules Committee and the Legislative Task Force will be asked to assist in the presentation.

J. Licensing Study Committee: Wilcoxon

Wilcoxon reported the committee has not met, but commented as follows:

- The report that Black-Hughes and her intern completed for the Board is resurfacing as there is concern in the community about the lack of culturally competent professionals. Also, some large state agencies are funding mainstream agencies who subcontract with communities of color or cultural organizations. Wilcoxon attended a Legislative hearing last Wednesday and a work group will be looking into the disparity issue. Minnesota is a wealthy and generous state in regard to its public funding. However, Minnesota lacks in terms of equity, as white Minnesotans are doing very well in most areas related to health, but cultural communities are not having the same outcomes. Research is showing that one of the many factors is professional bias. Representative Karen Clark will form a work group to work on this issue.

K. Nominating Committee: Sandry [Attached]

In Sandry's absence, Middlebrooks reported the committee has not met. Zacher-Pate commented there is no action to be taken today except for the Board to review appointment deadlines which are included in the Board packet. Three seats will be vacant on January 3, 2011; Ken Middlebrooks, David Sandry, and Angie Stratig. The application deadline for applying for reappointment is November 23, 2010, and the Secretary of State's Office will publish the vacancies in a press release on November 1, 2010.

12. PUBLIC COMMENT

Pam Luinenburg, Coordinator for the Coalition of Licensed Social Workers, commented that she is happy that the Board will have a newsletter and there will be an e-mail subscription service. Over the years she said members of the associations have commented they would like to know more about the Board's complaint process and it would be valuable information for the newsletter. Also, she said the Coalition is one of the Board's Advisory Committee members and it brought up the issue of alternate supervisors. The Coalition proposed and brought to the Advisory Committee for discussion a proposal that would allow any licensed social worker to receive 25% of their supervision from a mental health professional from a different discipline. This issue will be addressed at the Advisory Committee's October 8 meeting.

Alan Ingram, Executive Director, NASW-Minnesota Chapter, commented that he was privileged to make a statement at Representative Abeler's hearing. He said the professional community is very involved in the regulatory process, which is aided by the Board's Advisory Committee, and he informed Representative Abeler that this Board is very conscientious about updating its statute.

13. OTHER BUSINESS

There was no other business.

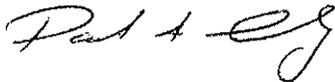
14. ROUNDTABLE

- There were many positive comments about the ASWB training and the participation of Board members.
- Oberle said hotel reservations are not covered by the new travel contract with Travel Leaders, and Board members may continue to make their own hotel reservations. Travel Leaders does have the airline contract and reservations should be made through them. However, if an individual can find a cheaper rate, Travel Leaders will try to match the cheaper rate. A personal credit card is required to book the reservation, and there is a \$20 fee assessed by Travel Leaders to make the reservation, which will be reimbursed by the Board.
- Zacher-Pate said ASU is exploring the possibility of getting video conferencing for this conference room, which would enable more telecommuting for committee meetings. She also thanked the Board and Board Staff who were actively involved and instrumental in getting the Legislative Proposal this far, as it has been ten years in the making. Having Board approval of the proposal today is monumental and very exciting and a demonstration of the commitment, passion, and true public safety efforts that this Board supports.

15. ADJOURN

The meeting adjourned at 2:00 p.m.

Respectfully submitted,



David Sandry
Secretary-Treasurer