



MINNESOTA BOARD OF DENTISTRY

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Executive Committee Meeting September 23, 2014 Minutes

Call to Order

Board President Teri Youngdahl called the meeting to order at 6:30 p.m.

Board Members Present:

Teri Youngdahl, LDA, President
David Gesko, DDS, Vice President
Nancy Kearn, DH, Past President

Board Staff Present:

Marshall Shragg, Executive Director
Michelle Schroeder, Administrative Assistant

Board Member Absent:

Allen Rasmussen, MA, BS, Secretary

Others in Attendance (per sign in sheet):

| | |
|-------------------------------|---|
| Dick Diercks – Park Dental | Pete Cannon, DDS – MDA |
| Todd Thierer, DDS – UofM, SOD | Karl Self – UofM SOD |
| Lori Pelke – Midwest Dental | Suzanne Beatty, DDS – Metropolitan State University |

Review and Approval of Minutes

Minutes from the July 8, 2014 Executive Committee meeting were reviewed and approved with the following changes:

- Page 2, line 6, strike “there” at the beginning of the line
- Page 2, line 11, change the word Master to have a lowercase “m”
- Page 2, line 14, insert “therapy” between Dental and Students
- Page 3, line 15, change “OSEP” to “OSAP”

Motion made to accept the July 8, 2014 minutes as amended

MOTION: Nancy Kearn

SECOND: David Gesko

VOTE: For: 3

Opposed: 0

RESULT: Motion Passed. Minutes approved as amended.

Professional Associations & Dental Education Reports

MDA– Pete Cannon reported that the Mission of Mercy for 2015 will be held in Duluth and will not conflict with the Board of Dentistry full Board meeting date. The MDA held their House of Delegates meeting September 11-13. The following were elected: Dr Dan Rose, President; Dr Peter Cannon, President-Elect; Dr Kevin Dens, First Vice-President; Dr David Resch, Second Vice-President; Dr Howard Taylor, Speaker of the House. Thirteen resolutions were passed. Committees are reviewing the resolutions, and those pertaining to the Board of Dentistry will be addressed soon. MDA has recommended Dr Loren Taple and Dr Douglas Wolf to Governor Dayton to be considered for appointment for possible openings on the Board of Dentistry.

MnDHA– No Report

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2 **MnDAA**– No Report
3
4 **MEDA**– No Report
5
6 **MDHEA**– No Report
7
8 **MDTA**– No Report
9
10 **MSOMS**– No Report
11
12 **MDH**– No Report
13

14 **Dental and Dental Therapy Programs:**

- 15 a) **University of Minnesota**– Todd Thierer reported that updates to the incoming class of dentistry students
16 were included in the Board packet. The School of Dentistry strategic planning process is continuing. The
17 D3 manikin, DT CRDTS (manikin & patient-based) and traditional manikin & patient-based retakes exams
18 will be held at the UofM Friday through Sunday, October 17-19, 2014. A White Coat Ceremony was held
19 for first-year dental, dental therapy, and dental hygiene students on September 19th. Todd reported that the
20 UofM collaborated with the Minnesota Department of Health and Scenic Rivers Health Services in Cook,
21 MN to provide a rural outreach rotation for senior dental students. Two students spent two weeks in August
22 providing treatment to patients, under supervision of School of Dentistry adjunct faculty members, at the
23 Scenic River Dental Clinic. The School of Dentistry is advertising at Gopher games as well as on light-rail
24 trains in order to increase clinic visits. The hope is that the advertising will result in a 10% increase in clinic
25 visits to enhance student clinical experiences. Clinical Grand Round courses continue to be offered.
26
27 b) **Metropolitan State University**– Suzanne Beatty reported that their fourth cohort of Advanced Dental
28 Therapy students includes 6 students. Three students are from the metro area, two are from greater
29 Minnesota and one is from the west coast. Students recently took their first competency exam and did well.
30

31 **Midwest Dental Laboratory Association**– No report.
32

33 **MSOMS**– No Report.
34

35 **Other Organizations/Associations**– None.
36

37 **Executive Director Report**– Marshall Shragg reported on the following items:

- 38 • He is working with a Certified Professional Organizer to get a system set up that can be maintained to help
39 him with organization.
40 • Construction costs have been negotiated with the contractor. The negotiated price for the project is roughly
41 \$112,000, excluding furnishings. There are still a few things that need to be completed, which will be done
42 by another contractor.
43 • During the last Executive Director review, it was decided that a system for reviewing the Executive
44 Director should be set up so that the review process is similar from year to year. Marshall provided
45 Executive Committee members with two proposed review formats to look over. Executive Committee
46 members will look through the proposals and email Teri with comments. Teri wants to present a proposal
47 to the full Board at the October meeting for approval so that the review process can be added to the IOPP.
48 • Marshall was invited to attend the North Dakota Dental Hygiene Association meeting last week to discuss
49 Dental Therapy. He talked about Dental Therapy from a Board perspective and how it was integrated into
50 the Practice Act. He also discussed the findings from the Dental Therapy report that was submitted to the
51 Legislature.
52 • Marshall will be presenting at a Pew Charitable Trust meeting on September 29th and 30th to discuss some
53 of the same issues.
54 • A budget summary report was included in the meeting packet. The summary shows that the Board is
55 running at almost a \$1 million deficit, but that is because most of the expenses for the year have already
56 been encumbered but we've only taken in two months of revenue. Marshall reported that he will be

1 meeting with Juli Vangness to go over the budget. Some expenses may need to be revised so that the
2 budget does not end in a deficit.

- 3 • Budget preparation for FY16-17 is in process. The budget narrative and program review have been
4 submitted for the Board of Dentistry and HPSP. Juli Vangness will be invited to an upcoming Board
5 meeting to discuss the budget process and what the Board's budget projections are.
- 6 • Proposed rules have been published in the State Register. Comments and hearing requests can be submitted
7 until October 15th regarding the changes.
- 8 • Board staff are in the process of putting a newsletter together, with this newsletter focusing mainly on new
9 statutes. The hope is that we will be sending out shorter, more focused newsletters to get information to
10 licensees in a more timely manner.

11 **Committee Update Reports**

12 **Executive Committee/President's Report**– Teri reported that she had brought greetings from the Board to the
13 MDA House of Delegates. She indicated that she did not have an official report, but will have one for the full Board
14 Meeting.
15

16 **Policy Committee**– The Policy Committee will be meeting on October 21st. Infection control will be on the
17 agenda.
18

19 **Sedation Committee**– Teri reported that the committee will be meeting on October 14th. The tentative agenda
20 includes reviewing the sedation inspection training PowerPoint.
21

22 **Allied Dental Education Committee**– Teri reported that the committee has a meeting scheduled for December 3rd.
23

24 **Dental Therapy Program Review Committee**– Nancy reported that the committee will be meeting in November.
25 The Committee will be notified as soon as a meeting date is chosen.
26

27 **Jurisprudence/Professional Development**– Teri reported that the committee met today. A new self-assessment
28 will be posted on the Board website in January. The committee is in the process of reworking questions for the
29 Jurisprudence exam. Marshall reported that an RFP for exam vendors has been issued. After talking with test
30 vendors at the CLEAR conference, it was determined that the timeline for the RFP was too aggressive. A new RFP
31 will be issued with a more reasonable timeline in hopes that more vendors will provide proposals. The hope is that a
32 vendor will be chosen by the end of October and that if a new vendor is chosen, they will begin offering exams on
33 March 1, 2015.
34

35 **Licensure & Credentials Committee**– Nancy reported that the committee will have an open meeting on October
36 3rd. Topics of discussion will include concerns and questions regarding the pathway of licensure for hygienists
37 educated in Canada because they don't take patient-based exams. The process for the Board to approve competency
38 for IED candidates so that they can take the CRDTS exam will also be discussed.
39

40 **CRDTS**– Nancy reported that starting in January 2015, CRDTS will accept MasterCard and Visa credit cards for
41 payment for testing services. She also reported that a change in the way payment is made for testing for junior
42 students at the University of Minnesota. Students will pay half the fee when the manikin exam is taken and half
43 when the patient-based exam is taken. Dental Hygiene exams will begin being held in California in 2015.
44

45 **AADB**– The AADB is currently accepting nominations for 3rd Vice President. Nancy reported that a major
46 overhaul is coming for the AADB bylaws. She just received the information and will have more information for the
47 Board in October.
48

49 **Council of Health Boards**– No Report.
50

51 **Complaint Committees**– No Report.
52

53 **HPSP**– HPSP is winding down the strategic planning process. Workgroups are trying to develop strategies for
54 implementation. HPSP is looking at concerns that the legislature has regarding their governance model.
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1 **Clinical Licensure Exam Committee**– Nancy reported that the Clinical Licensure Exam Committee has not met.
2 The committee is working on finishing up an exam to be ready in January.

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4 **Advertising Task Force**– The Advertising Task Force met on September 4th. A report will be available in October.

5
6 **Review Draft of Public Board Meeting Agenda for October 24, 2014**– The agenda for the full Board Meeting
7 was reviewed. The agenda will be re-configured so that items to be voted on happen earlier in the meeting to
8 accommodate those Board members who will be calling in to the meeting. Those calling in to the meeting will
9 need to be informed of the process for voting for the Board elections.

10
11 **Adjourn**

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13 **Motion made to adjourn Executive Committee Meeting.**

14
15 **MOTION:** Nancy Kearn
16 **SECOND:** David Gesko
17 **VOTE:** For: 3
18 Opposed: 0
19 **RESULT:** Motion Passed. Meeting adjourned at 8:07 p.m.

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23 **Minutes Approved by the Minnesota Board of
24 Dentistry this 16th day of December 2014.**

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28 **Teri Youngdahl, LDA, President**
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