



# MINNESOTA BOARD OF DENTISTRY

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## Executive Committee Meeting July 8, 2014 Minutes

### Call to Order

Board President Teri Youngdahl called the meeting to order at 6:30 p.m.

### Board Members Present:

Teri Youngdahl, LDA, President  
David Gesko, DDS, Vice President  
Allen Rasmussen, MA, BS, Secretary  
Nancy Kearn, DH, Past President

### Board Staff Present:

Marshall Shragg, Executive Director  
Michelle Schroeder, Administrative Assistant

### Others in Attendance (per sign in sheet):

Dick Diercks – Park Dental  
Dean Leon Assael, DDS – UofM, SOD  
Michelle Hardesty, DH – MnDHA  
Bobbi Baron-Smith, Midwest Dental

Pete Cannon, DDS – MDA  
Todd Thierer, DDS – UofM, SOD  
Candy Hazen, DH – MnDHA  
Suzanne Beatty, DDS – Metropolitan State University

### Review and Approval of Minutes

Minutes from the April 8, 2014 meeting were unavailable and will be reviewed at the next Executive Committee meeting.

### Professional Associations & Dental Education Reports

**MDA**– Pete Cannon reported that the Star of the North in April was attended by over 8500 people. He shared that Mission of Mercy is coming up July 25 in Mankato and is still looking for volunteers. The MDA House of Delegates meeting will be held in Bloomington in September. MDA has conducted an infection control survey. The results haven't been tallied yet. Seminars on HIPAA and evidence-based dentistry continue to be offered by MDA.

**MnDHA**– Candy Hazen reported that MnDHA has worked with MDA regarding infection control surveys. MnDHA has contacted the Minnesota Department of Health regarding wording of questions so that they remain unbiased. Information regarding survey responses will be brought to an upcoming Policy Committee meeting.

**MnDAA**– No Report

**MEDA**– No Report

**MDHEA**– No Report

**MDTA**– No Report

**MSOMS**– No Report

**MDH**– No Report

1 **Dental and Dental Therapy Programs:**

- 2 a) **University of Minnesota**– Dean Assael provided a written report to those attending the meeting. The  
3 UofM Dental School graduation was held last month. Dean Assael reported that dental school admissions  
4 are down 7% nationally and applicants are down 4% nationally. The School of Dentistry has begun a  
5 strategic planning initiative which they hope to have completed by December. Dean Assael shared that the  
6 entire state of Minnesota except Rochester and the Twin Cities area has a shortage of dentists. The UofM  
7 has put together a rural health initiative and plans more community based education opportunities and more  
8 rural partners in the coming years to try and combat that shortage. Dean Assael indicated that the Advanced  
9 Dental Therapy program at the UofM is going through the approval process with the Board of Dentistry.  
10 Out of fourteen applicants, eight students have accepted the invitation to join the 2014-2015 first-year  
11 master of Dental Therapy program.  
12  
13 b) **Metropolitan State University**– Suzanne Beatty reported that both Metropolitan State University and  
14 Normandale Community College Dental Therapy students graduate this summer, with a new cohort  
15 beginning in the fall. Both institutions have new presidents. Metropolitan State’s new interim president is  
16 Dr Devinder Malhotra. Normandale’s new president is Dr Joyce Ester.  
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18 **Midwest Dental Laboratory Association**– No report.

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20 **MSOMS**– No Report.

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22 **Other Organizations/Associations**– None.

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24 **Executive Director Report**– Marshall Shragg reported on the following items:

- 25 • The CRDTS annual meeting is coming up. CRDTS pays for board members and deputy examiners to  
26 attend.  
27 • Previously, the Board had approved providing funding for appetizers at a reception for Executive Director’s  
28 at the CRDTS annual meeting. The purpose of the reception is to encourage communication between  
29 Executive Director’s and to encourage their membership in the AADA. The planned event didn’t occur.  
30 Marshall asked if the board would be willing to support this reception this year.  
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32 **Motion made that the Executive Board supports spending up to \$500 on appetizers for an Executive**  
33 **Director’s reception at the CRDTS meeting.**

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35 **MOTION:** Allen Rasmussen

36 **SECOND:** Nancy Kearn

37 **VOTE:** For: 4

38 Opposed: 0

39 **RESULT: Motion passed. Board will provide funding of up to \$500 for Executive Director’s**  
40 **reception at CRDTS meeting.**

- 41  
42 • The Legislature passed a law that will allow dentists who have completed a board-approved course to  
43 provide influenza vaccines beginning 1/1/2015. As a result, Marshall and board staff have met with the  
44 Minnesota Department of Health (MDH) regarding training. The Board is looking to MDH for further  
45 guidance on the training and inspection requirements. When training possibilities are further along,  
46 information will be brought to the Professional Development Committee.  
47 • Marshall presented at the Dakota Rural Health Conference in Grand Forks, ND. He presented on dental  
48 therapists and how they can help provide services that aren’t otherwise available in rural areas. Marshall  
49 will be going back to North Dakota two more times this year for additional dental therapy discussions.  
50 • Marshall attended the ADHA meeting in Las Vegas, and provided testimony at the CODA hearing.  
51 Changes to proposed standards for dental therapy were discussed.  
52 • Marshall reported that the Board of Dentistry hopes to begin criminal background checks in October for  
53 new applicants for licensure. The BoD will be in touch with educational programs regarding the new  
54 application process and requirements before they are implemented. Background check results will indicate  
55 if an applicant has a criminal background. For those who do, the Board will need to determine its action on  
56 a case-by-case basis.

- A budget summary was included in the meeting packet. Marshall explained that while the summary shows a significant shortfall through the month of May, revenues typically increase significantly in the month of June due to graduations.
- An update on legislation was included in the meeting packet.
- The per diem rate for Board members has increased. Marshall will let Board members know the date the rate change is effective.

### **Committee Update Reports**

**Executive Committee/President's Report**– Teri reported that Board members and staff will receive training on SharePoint and Adobe on October 23<sup>rd</sup>. She also reported that an updated IOPP document has been emailed out to Board members. Teri participated in a budget meeting with Marshall and Juli Vangsness recently. Juli has been invited to attend a future Board meeting to assist Board members in understanding how the budget process works and how much involvement the Board has in the process.

**Policy Committee**– Nancy reported that she attended the OSAP meeting, which included 3 full days on infection control. She is putting together a slideshow for a future policy meeting.

**Sedation Committee**– Marshall reported that the sedation inspection form has been reformatted to make it easier to read, use, and change. The committee will be working to develop training for calibration of sedation inspectors. The committee is working closely with MSOMS to integrate sedation inspection requirements of each organization as much as possible.

**Allied Dental Education Committee**– Teri reported that a task force has been formed to review the dental assisting licensing exam. The Allied Dental Education Committee is working on reviewing duties and rules related to allied staff. They have completed dental assisting and will be looking at hygiene in the future.

**Dental Therapy Program Review Committee**– Nancy reported that the committee has not met. Both programs offering Dental Therapy education are fully board certified.

**Jurisprudence/Professional Development**– Teri reported that the committee is working on the self-assessment form which will be available on the BoD website in January. The jurisprudence exam is being reviewed and rewritten. An RFP for testing companies has not gone out yet. The RFP language is currently being reviewed by the Department of Administration. The contract with Prometric will be extended until this process is completed.

**Licensure & Credentials Committee**– Nancy reported that the University of Minnesota will hold a bench exam for three internationally educated dentists. The exam, which is very similar to a CRDTS exam for grading and components, is a precursor to being allowed to sit for a patient-based clinical exam. The committee has not had any open meetings recently, as they have been fully booked meeting with people regarding licensure by credentials. They are also working with many licensees who need to renew their licensure but need to go before the committee before they are able to renew. There will likely be no open meeting sessions until at least August.

**CRDTS**– Nancy reported that she was in Kansas City for a CRDTS meeting last week, and will get minutes from that soon. The CRDTS Annual Meeting is August 21-23. Board Members should email Marshall to indicate interest in attending the CRDTS meeting if they have not already done so. Nancy urged those who haven't registered yet to do so as soon as possible.

**AADB**– The AADB Annual Meeting is coming up October 7-9. Board members interested in attending should email Marshall.

**Council of Health Boards**– No Report.

**Complaint Committees**– No Report.

**HPSP**– Allen reported that the HPSP Committee met May 20<sup>th</sup>. HPSP statistics were discussed. The committee is discussing a 5-year plan. Due to legislative changes, HPSP will now be required to report to health licensing boards if a licensed professional has diverted controlled medications.

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**Clinical Licensure Exam Committee**– Nancy reported that the Clinical Licensure Exam Committee has met and prepared the next DT exam. The DT exam will not be held in July because there were no applicants ready to take the exam. It is expected that there will be a larger group to be tested in January.

**Advertising Task Force**– Allen reported that the Advertising Task Force has not met, but will be meeting this summer.

**Future Executive Committee Meetings**– The Executive Committee meeting scheduled for October 7<sup>th</sup> has been rescheduled to September 23<sup>rd</sup>.

**Review Draft of Public Board Meeting Agenda for July 25, 2014**– The agenda for the full Board Meeting was reviewed. If there is time, portions of the Happiness Advantage will be shown.

**Adjourn**

The Executive Committee meeting was adjourned at 7:59 p.m.

**Minutes Approved by the Minnesota Board of  
Dentistry this 23<sup>rd</sup> day of September 2014.**  
  
**Teri Youngdahl, LDA, President**