

1 **8710.0450 Applicants for Licensure trained in other states**

2 **Subp 1: Definitions**

- 3 A. Similar Licensure Area: A content area that addresses the content or subject matter  
4 standards of a Minnesota teaching license, Rule 8710.3000-8710.8080. Used  
5 synonymously with “similar content field” and “similar subject matter”.
- 6 B. Scope: The grade or age range for which a license is applicable.
- 7 C. Certified Program Documentation: a certified document from an approved teacher  
8 training program or higher education institution which identifies the candidate’s teacher  
9 training. It must include the titles/focus and duration of the coursework and the  
10 comprehensive program.
- 11 D. Classroom teacher: a teacher of record responsible for the planning, instruction, and  
12 assessment of students in a classroom, who is authorized to grant students credit for  
13 meeting standards attributed to the content taught. Teachers licensed in related  
14 services do not fall under this definition.
- 15 E. Teacher Candidate: an individual enrolled in a teacher preparation program.
- 16 F. Trained: Completion of a state-approved teacher preparation program as verified by the  
17 state-approved program provider.
- 18 G. Teacher Preparation Program: a program approved by the state where the program  
19 resides that trains candidates in educational pedagogy and content-specific pedagogy  
20 for students from birth to grade 12.
- 21 H. Successful Teaching Experience: evidenced by official documentation of a summative  
22 evaluation by a qualified supervisor of the teacher being evaluated. Evaluation must  
23 reflect ratings of proficient or higher or narrative evaluation indicating proficiency or  
24 higher.
- 25 I. Qualified Supervisor: the individual(s) responsible for the supervision and evaluation of  
26 the classroom teacher or teacher candidate, who has classroom teaching experience  
27 and is licensed in a similar licensure area *or* is a licensed administrator.
- 28 J. Qualified Mentor: the individual(s) responsible for the mentorship, including providing  
29 support and feedback, of the classroom teacher or teacher candidate, who has  
30 classroom teaching experience and is licensed in a similar licensure area *or* is a licensed  
31 administrator.
- 32 K. Field Specific Methods: pedagogical training specific to the licensure area being  
33 sought.

34 **Subpart 2: FULL PROFESSIONAL TEACHING LICENSE: Applicants trained in other states**

- 35 A. shall be issued a 5-year, renewable, “Full Professional Teaching License” when the  
36 applicant meets all of the requirements in subpart B.
- 37 B. Requirements:

- 1 1. Holds the minimum of a bachelor's degree from a college or university located in the  
2 United States that is regionally accredited by the Higher Learning Commission or by  
3 the regional association for accreditation of colleges and secondary schools; as  
4 evidenced by a college transcript.
- 5 2. Completed a teacher preparation program approved in another state that includes  
6 pedagogy preparation which aligns to either the Minnesota Standards of Effective  
7 Practice (Rule 8710.2000) or the Core Teaching Standards of the Interstate Teacher  
8 Assessment and Support Consortium standards, as evidenced by:
  - 9 a. Signed recommendation form from the teacher preparation program.
- 10 3. Completed a field-based classroom experience of 12 or more weeks teaching the  
11 content area of intended licensure that included supervision and evaluation from a  
12 qualified supervisor/mentor as evidenced by a college transcript or other certified  
13 program documentation.
  - 14 a. This requirement may be substituted by verifiable evidence of two years of  
15 successful teaching experience aligned to the subject and scope of the  
16 intended MN licensure, or
  - 17 b. a one-year mentorship induction program with a qualified mentor aligned to  
18 the Minnesota Standards of Effective Practice and Minnesota K-12  
19 Graduation Requirements.
- 20 4. Completion of a field specific methods course aligned to the content area and scope  
21 of the intended field of licensure as evidenced by course on college transcript or  
22 other certified program documentation.
  - 23 a. This requirement may be substituted by verifiable evidence of two  
24 years of successful teaching experience in the content and scope of  
25 intended MN licensure, or
  - 26 b. a one-year mentorship induction program with a qualified mentor  
27 aligned to the Minnesota Standards of Effective Practice and  
28 Minnesota Graduation Requirements, or
  - 29 c. a passing score as determined by the Board of Teaching on a board  
30 approved performance assessment aligned to the scope and content  
31 of intended MN licensure.
- 32 5. A passing score as determined by the Board of Teaching on a nationally recognized  
33 skills exam last adopted by the Board of Teaching in the following areas:
  - 34 a. college and career ready math skills, and
  - 35 b. college and career ready reading skills, and
  - 36 c. college and career ready writing skills.
- 37 6. A passing score as determined by the Board of Teaching on a pedagogy exam last  
38 adopted by the Board of Teaching in the following areas:
  - 39 a. specific to the scope of the license(s) being sought.
- 40 7. Demonstration of depth of content knowledge through a passing score as  
41 determined by the Board of Teaching on a content exam last adopted by the Board  
42 of Teaching in the following areas:

- 1 a. specific to the content of the license being sought.
- 2 8. Completion of a human relations course or board approved alternative, as evidenced
- 3 by a college transcript or certified program documentation.

4 **Subpart 2a. Renewal of Full Professional Licensure**

- 5 A. Classroom teachers with a Minnesota Full Professional License must complete
- 6 Minnesota teacher renewal conditions every 5 years in accordance with MN Rule
- 7 8710.7000-7200.

8 **Subpart 2b. Restricted Full Professional License** Applicants trained in other states in a

9 similar licensure area or scope that does not align to an approved Minnesota license for which

10 rules have been adopted, but meet all other requirements of Subpart 2:

- 11 A. shall be issued a 5-year, renewable, Restricted Full Professional License specific to
- 12 the scope and licensure area of training, and
- 13 1. may remove licensure content restrictions and receive a full professional
- 14 Minnesota license by providing a passing score on the Board adopted
- 15 content exam for the content of the full Minnesota licensure area.
- 16 2. may remove licensure scope restrictions and receive a full professional
- 17 Minnesota license by providing a passing score on the Board adopted
- 18 pedagogy exam for the scope of the full Minnesota licensure area.

19 **Subpart 3: INITIAL PROFESSIONAL TEACHING LICENSE:** Applicants trained in other

20 states who do not meet the requirements for a Full Professional Teaching License as listed in

21 Subpart 2,

- 22 A. shall be issued a 1-year, Initial Professional Teaching License, renewable 3 times, if
- 23 the applicant meets requirements in Subpart 2B items 1 through 3 and needs time to
- 24 complete Minnesota statutory requirements to qualify for a Full Professional License.
- 25 1. Applicants for secondary licensure (in subjects excluding SPED) must evidence
- 26 depth of content knowledge before receiving an Initial Professional Teaching
- 27 License, evidenced by either:
- 28 a. having a minimum of 24 semester credits of coursework aligned to the
- 29 content of intended licensure, or
- 30 b. receive a passing score as determined by the Board of Teaching on a
- 31 content exam last adopted by the Board of Teaching in the content of
- 32 intended licensure.

33 **Subpart 3a. Initial Professional Licensure Renewal**

- 34 A. When requesting a renewal of an Initial Professional Licensure, the classroom
- 35 teacher must evidence progress toward a Full Professional License. Initial
- 36 Professional Licenses are renewable three times.
- 37 1. If Subpart 2B.4 is not complete, this criterion must be completed during the
- 38 first year of the Initial license either through completion of a methods course
- 39 or completion of a year-long mentorship program aligned to the Board-

1 adopted Standards of Effective Practice and the Minnesota K-12 Graduation  
2 Requirements.

3 **Subpart 3b. Restricted Initial Professional Licensure** Applicants trained in other states in a  
4 similar licensure area or scope that does not align to an approved Minnesota license for which  
5 rules have been adopted, but meet all other requirements of Subpart 3A,

6 A. shall be issued a 1-year, renewable three times, Restricted Initial Professional  
7 License specific to the scope and licensure area of training.

8 **Subp 4. Provisional License**

9 A. The Board may issue a 2-year, renewable Provisional License to teachers that meet  
10 the following requirements as evidenced by the hiring district:

- 11 1. applicant has a classroom teaching license in another content field, and
- 12 2. the designated position is a shortage area, defined as an inadequate supply of  
13 licensed personnel in a given licensure area as determined by the commissioner,  
14 and
- 15 3. the position was posted for at least 30 days on the board approved job posting  
16 site and no individual licensed in this field applied, and
- 17 4. for renewal, the applicant must evidence engagement in professional  
18 development and/or coursework related to the licensure area for which the  
19 provisional permission was granted.

20 **Subp 5. Appeal**

21 A. Applicants from other state who are denied a Professional teaching license by the  
22 board may appeal the board's decision under Minnesota Statutes, chapter 14 and  
23 Minnesota Rule 8710.0900.

24  
25 The following items may or may not fall under Rule 8710.0450:

26 **Subpart 1. Emergency License**

27 A. Emergency License: The Board may issue a 1-year, renewable Emergency  
28 License to individuals who do not have a teaching license that meet the following  
29 requirements as evidenced by the hiring district:

- 30 1. the designated position is a shortage area, defined as an inadequate  
31 supply of licensed personnel in a given licensure area as determined by  
32 the commissioner, and
- 33 2. the position was posted for at least 30 days on the board approved job  
34 posting site and no individual licensed in the content field applied for the  
35 position.

36

37 **Licensure via Portfolio Review** (aligned to MN Statute 122A.21 subd 2)

1 An eligible applicant may use licensure via portfolio to obtain an initial professional teaching  
2 licensure or to add a licensure field, consistent with applicable Board of Teaching licensure  
3 rules.

4 **Currently MN Rule 8700.7620 Teacher Licensure Qualification Assessment Alternatives**

5 **Subp. 1 Commissioner's assessment process. A teacher qualification assessment**  
6 **process established and maintained by the commissioner of education may be**  
7 **authorized by the Board of Teaching for recommending candidates for teacher licensure**  
8 **upon the commissioner's submitting evidence that the process ensures that candidates**  
9 **recommended by the commissioner have demonstrated all qualifications required for the**  
10 **licensure for which they are recommended.**

11 **Subp. 2 The Board of Teaching may authorize its executive director to sign a**  
12 **recommendation for teacher licensure when the executive director confirms that**  
13 **candidates approved via the commissioner's assessment process have demonstrated all**  
14 **qualifications for the licensure for which they are recommended.**

15 **Subp. 3 Annual Reporting. Authorizations provided under subpart 1 and 2 shall be**  
16 **documented through written annual reporting to the Board of Teaching.**

17 A. Applicants who **have not completed** a teacher preparation program may apply for a  
18 Professional License through portfolio review in accordance with statute 122A.21 if:

19 1. Applicant holds the minimum of a bachelor's degree from a college or university  
20 located in the United States that is regionally accredited by the Higher Learning  
21 Commission or by the regional association for accreditation of colleges and  
22 secondary schools; as evidenced by a teacher prep transcript, and

23 **2. (eligibility requirements:)**

24 B. Applicants **who have completed** a teacher training program may apply for a  
25 Professional License through portfolio review for the licensure requirements *cited as not*  
26 *met* in the initial review of their MN licensure application if:

27 1. Applicant holds the minimum of a bachelor's degree from a college or university  
28 located in the United States that is regionally accredited by the Higher Learning  
29 Commission or by the regional association for accreditation of colleges and  
30 secondary schools; as evidenced by a transcript, and

31 2. Applicant applied for Minnesota licensure and did not successfully document all  
32 requirements for MN Full or Initial Professional Licensure, and

33 **3. (eligibility requirements:)**

34 C. Portfolio Review Process: Applicants must provide documentation to evidence meeting  
35 requirements for **[full or initial]** professional licensure as per 8710.2000 and specific  
36 content for the licensure area being sought in 8710.3000-8710.8080. Sources of  
37 evidence may include:

38 1. transcript and/or syllabi of college coursework, or

39 2. subject-specific high quality professional development (as defined by section  
40 9101, Part 34 of ESEA), or

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3. professional contributions to the field, or
  4. classroom performance as determined by student growth on criterion referenced assessments, or
  5. documented effectiveness on teacher performance evaluation.

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