



Plant Management Division
 Administration Building G10
 Sherburne Avenue
 St. Paul, MN 55155
 Phone 651-201-2300
 Fax: 651-297-5158
 www.mn.gov/admin

NAME	DEPARTMENT/DIVISION
CANCEL PARKING IN FACILITY NAME	DATE PARKING TAG RETURNED

PARKING CANCELLATION REQUEST

Your parking contract will remain in effect until the parking contract is duly cancelled AND the Parking Identification Tag is returned to the Plant Management Division Parking Room G-10. Charges will continue to incur until the Parking Identification Tag is returned.

PARKING TAG NUMBER	I understand it is my responsibility to review my paycheck to ensure this deduction has stopped.
TELEPHONE NUMBER	SIGNATURE

Are you on the parking wait list? Yes or No **Are you leaving the Capitol Complex? Yes or No**

TO BE COMPLETED BY PMD:

Parking Identification Tag received by PMD initial _____ Date received _____

Your last Parking Payroll Deduction will be PPE Date: _____ or Invoice charges will stop _____

Account# _____

Employee ID # _____

Copy of returned Parking Identification Tag: