



DATE:

TO: Agency Relocation Team (ART)

- Jeff Anderson, Resource Recovery (651.296.2397)
- Marlys Williamson, Risk Management Division (651.201.2591)
- Joan Breisler, Materials Management Division (651.201.2448)
- Karen Larson, Materials Management Division (651.201.2437)
- Todd Christenson, Safety and Loss Control (651.259.3830)
- Kari Suchy, Plant Management Division (651.201.2333)
- Dave VanThiel, Office of Enterprise Technology (651.201.1051)
- Mike Proulx, Mail.Comm (651.296.6802)

FROM: Susan Estes, Lease Supervisor
Real Estate and Construction Services

SUBJECT: Notification of Agency Relocation

This is to notify you of the potential relocation/new location for the _____ from its current office at _____ in _____ on or about ____.

The contact person for the agency is _____ at telephone no. _____ or e-mail address _____, please contact him at your earliest convenience.

c: (Agency Contact)
File

ATTACHMENT NO. 2