Office of Grants Management
State Fiscal Year Calendar (SFY15)

Timeline/Funding	Reporting Requirement	Content	Time Period Covered
July 1, 2014 SFY 15 Begins *			
August 1, 2014 Legacy	Semi-annual fiscal and narrative report due.	Fiscal report met by submitting OGM reimbursement spreadsheet reflecting most recent payment. Include narrative report if not monitored From February to May of 2014	Previous year's grant (SFY 14) Monitored from January 1, 2014 to June 30, 2014 Unmonitored from July 1, 2013 – June 30, 2014
August 1, 2014 General Fund	End of year fiscal report	1) The Grantee's most recent certified or Corporation for Public Broadcasting audit. 2) Supporting documentation for both matching grant funds (used for operating costs) and capital equipment grant funds for the period post the interim financial report submitted on February 1. 3) A letter describing how matching and capital equipment grant funds will be used in the coming fiscal year. 4) A statement showing compliance with Minn. Stat. § 129D.155 for repayment of funds.	Previous year's grant (SFY 14) Post interim progress and financial report. January 1, 2014 – June 30, 2014.
September 2014 – November 2014 Legacy and General Fund	Upon notice of monitoring, complete and submit monitoring tool and financial reconciliation documentation to the Office of Grants Management at the Minnesota Department of Administration by date requested, which is generally 60 days from notification *In grant contract, Minn Stat. § 16B.97, and in accordance with grants_policy_08-10	Monitoring tool requests information on approved grant contract work plan project outcomes, assessment methods, administrative and fiscal systems. Submit back-up documentation for financial reconciliation of one selected payment.	Previous year grant (Second half of SFY 14) January 1, 2014 – June 30, 2014

Timeline/Funding	Reporting Requirement	Content	Time Period Covered
January 15, 2015 Legacy fund	Annual report due to the: • Commissioner • Legislative Coordinating Commission, • Chairs and ranking minority members of the senate and house of representatives committees and divisions having jurisdiction over arts and cultural heritage policy and finance committees *In grant contract: Minn. Stat. § § 129D.19 Subd. 5 and 3.303, Subd. 10	The report must contain specific information for each program you produced and broadcasted. You must include the cost of production, number of stations broadcasting the program, estimated number of listeners and related measures. Submit reports on any educational material produced.	Previous fiscal year grant (SFY 14) July, 1, 2013 - June 30, 2014
February 1, 2015 General Fund	Interim progress and financial report due to the Office of Grants Management at the Minnesota Department of Administration *In grant contract, Minn Stat. § 16B.97, and in accordance with policy_08-08	Narrative or spreadsheet describing what matching (used for operating costs) and equipment funds were used for and amounts expended. Supporting documentation for both matching grant funds and capital equipment grant funds.	Current year grant contract start date through December 31, 2014 (including any unspent funds from SFY14 carried forward to SFY15) July 1, 2014 – December 31, 2014 If your grant started after July 1, please use that date instead.
February 2015–May 2015 Legacy and General Funds	Upon notice of monitoring, complete and submit monitoring tool and financial reconciliation documentation to the Office of Grants Management at the Minnesota Department of Administration by date requested (Generally 60 days from notification) *In grant contract, Minn Stat. § 16B.97, and in accordance with grants_policy_08-10	Monitoring tool requests information on approved grant contract work plan project outcomes, assessment methods, administrative and fiscal systems. Submit back-up documentation for financial reconciliation of one selected payment.	Current year grant contract start date through December 31, 2014 (First half SFY 15) (i.e. July 1, 2014 – December 31, 2014)
June 30, 2015, SFY 15 Ends			

* The State Fiscal Year (SFY) always runs from July 1 of one year to June 30 of the next. The number of the year is derived from the latter half of the year the SFY. As an example SFY 14 began July 1, 2013 and ended June 30, 2014.

List of the SFY's by date

If you ever receive a request from us for prior fiscal years, or are planning for the future, here is a list of SFY by date.

SFY10	July 1, 2009 – June 30, 2010
SFY11	July 1, 2010 – June 30, 2011
SFY12	July 1, 2011– June 30, 2012
SFY13	July 1, 2012– June 30, 2013
SFY14	July 1, 2013– June 30, 2014
SFY15	July 1, 2014– June 30, 2015
SFY16	July 1, 2015– June 30, 2016
SFY17	July 1, 2016– June 30, 2017
SFY18	July 1, 2017– June 30, 2018
SFY19	July 1, 2018 – June 30, 2019