



**Eliminating
Workplace
Injuries**

2013 Safety Poster Contest – Overview and Rules

Safety posters serve as a visual reminder of workplace safety hazards and act as an effective control measure. The release of the Slip, Trip, Fall poster campaign over the past couple of years was well received by state agencies and employees. The Department of Administration's Risk Management team would like to continue the safety poster campaign with the release of new posters focused on the workplace hazards and safety management topics with the greatest impact on our workforce. To make it possible, we're calling upon all state employees to help!

In conjunction with the 2013 Safety & Loss Control Conference, we are sponsoring a Safety Poster Contest. All interested individuals and groups are encouraged to create safety posters that create awareness regarding identified themes and promote desired safe behaviors.

Poster themes are as follows:

- Back/lifting and material handling
- Driving safety/ fleet safety
- Office ergonomics
- Personal protective equipment (PPE) use
- Safety accountability/responsibility
- Slip, Trip, Fall (additional walking surface posters or other fall hazards)
- Prompt reporting of incidents

Contest Requirements:

1. Must conform to the MnSAFE poster style used for Slip, Trip, Fall posters. The template is available online at http://www.mn.gov/mnsafe/documents/mnsafe_poster_template_P.doc
2. Posters must be 8.5 x 11 and portrait orientation.
3. Posters cannot contain trademarks.
4. Any posters including photos of state employees must include the submission of a photo release signed by the employees.
5. Candidate posters must be submitted to Admin Risk Management by end of day on Sept. 20, 2013 to be included in the contest. Submit posters to todd.christenson@state.mn.us.
6. Risk Management will review submitted posters for appropriateness. Risk Management reserves the right to include or exclude any or all posters submitted.
7. Approved posters will be on display at the 2013 Safety & Loss Control Conference and conference attendees will vote for their favorites by category.
8. The posters receiving the most votes in each category will be published to the Risk Management and [MnSAFE websites](#) for use statewide.
9. The individual/teams submitting the published posters will be acknowledged on the poster and the [MnSAFE website](#).